

NH Comp  
352-07  
D43  
1994

**REPORTS OF  
OFFICIALS — DEPARTMENTS — COMMITTEES  
OF THE  
TOWN OF DERRY  
NEW HAMPSHIRE**



**FOR THE PERIOD  
JULY 1, 1993 to JUNE 30, 1994  
Including Streets by Districts**

**POPULATION:** 29,603 (1990 Census)

**NET TAXABLE VALUATION:** (1993) 998,861,496

**TAX RATE TOTAL:** Derry - \$39.90/\$1,000  
E. Derry - \$39.14/\$1,000

**TOWN PORTION** ..... \$10.69/\$1,000

**SCHOOL DISTRICT** ..... \$24.56/\$1,000

**COUNTY** ..... \$1.27/\$1,000

**DERRY FIRE PRECINCT** ..... \$3.38

**E. DERRY FIRE PRECINCT** ..... \$2.62

**AREA:** 37.18 Square Miles Acres 23,796 +/-

**TOWN MAINTAINED ROADS:** 153 miles

### **EXEMPTIONS**

All persons desiring to apply for any exemptions must fill out a permanent application with the Assessing Department not earlier than January 1, but before April 15 in the year in which you qualify for said exemption. Further information may be obtained from the Assessing Department, and or the reverse of your tax bill.

#### **OPTIONAL ADJUSTED ELDERLY EXEMPTION**

1) a person has to have been a resident of the State of New Hampshire for at least five (5) years preceding April 1st; 2) must have a net income from all sources, except those listed in RSA 72:43c, of less than \$10,000, or if married, less than \$12,000; 3) own assets of any kind, tangible or intangible, less bonafide encumbrances, not in excess of \$100,000.00; 4) is at least 65 years old on or before April 1st; and 5) must not have received transfer of the property from a blood relation, or person related by marriage, within five (5) years prior to date of application (April 1). An exemption of \$68,000 for residents 65 years of age up to 74, \$101,000 from 75 years of age up to 79, and \$135,000 from 80 years of age and older is applied to the assessed value of the property.

#### **EXEMPTION OF THE BLIND**

Pursuant to RSA 72 those persons considered legally blind as determined by the Administrator of Blind Services of the Vocational Rehabilitation Division of the Education Department may apply for the exemption for the blind. Amount is \$15,000 off the assessed value. Applications are accepted at the Assessing Department not before January 1 and not after April 15.

#### **VETERAN'S CREDIT**

1) the person has to be a resident of the State of New Hampshire for at least one (1) year previous to April 1st of the year in which the exemption is applied for, 2) has to have served not less than ninety (90) days in the Armed Forces of the United States in a war or conflict as outlined in RSA 72:28; 4) must have been honorably discharged. The exemption in the amount of \$100.00 is applied to the amount of tax due. An exemption of \$1,400.00 is also available to the Veteran if he/she is 100% permanently disabled as a result of a service connected injury. A copy of the DD214 or discharge paper is required when applying.

#### **CURRENT USE**

In order to encourage appreciation for the environment, conserve land and other resources, and to maintain open space, there are provisions for placing land in Current Use status where it is taxed at a lower rate. Many restrictions apply, including in most cases, a 10 acre minimum. If you desire to investigate it further, you may inquire at the Assessing Department or refer to RSA 79-A (amended).

#### **MANUFACTURED HOUSING**

Whenever a person moves manufactured housing into a city or town for the purpose of residing in the Town, or whenever a person purchases an existing manufactured unit, he shall, within fifteen (15) days, register with the Assessing Department of the Town. (RSA 72:7-b)

#### **GIFTS TO CONSERVATION COMMISSION**

Under the provisions of RSA 36-A:4, Conservation Commission may receive gifts of money and property, both real and personal, in the name of the city or town, subject to approval of the Town Council. Such gifts are to managed and contained by the Commission for the purpose for which intended.

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NEW HAMPSHIRE**



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Including Streets by Districts**

# In Memoriam



**JULIA "Dolly" TORRE**

Secretary Parks & Recreation Department

2/19/30 - 4/29/94



# **In Appreciation**

**20 Years Dedicated Service**



**CHIEF JAMES L. COTE**

Retired August 1, 1993  
**DERRY FIRE DEPARTMENT**

# PROCLAMATION

## *On The Settlement of The Nutfield Colony*

- WHEREAS:** *The Towns of Derry, Londonderry and Windham in the Province of New Hampshire urge citizens to participate in the 275th Anniversary of the beginning of the settlement of Nutfield, and*
- WHEREAS:** *Nutfield's vast land tract between Piscataqua and Merrimack Rivers being the Frontier of old New England in the Seventeen Hundreds, and*
- WHEREAS:** *We like to pause and acknowledge the challenges of the sturdy immigrants who first came here, staked out the land, settled here, and*
- WHEREAS:** *They introduced the production of linen making and the first white Irish potato planting in North America. They brought with them their beliefs, knowledge, skills and their pioneer courage to accept the challenges of the land and work with the Indians, allowing them to move forward and help defend the Ideals of Democracy at places such as Lexington and Bunker Hill, and*
- THEREFORE:** *We send out **THE CALL** to welcome and urge our fellow citizens, and the various schools and service organizations to take part in this salute to the pioneers by incorporating the adopted theme idea for the year 1994 as **NUTFIELD FRONTIER** in any programs being planned during the historic 275th year of the Celebration of the old Nutfield Frontier.*

*Nutfield Town Clerk, 1719  
John Coffe*

*Londonderry Town Clerk, 1723  
John MacMurphy*

*Windham Town Clerk, 1742  
William Thom*

*Governor & Commander in Chief  
in said Province, 1722  
Samuel Shute, ESQ.*

*God Save The King*



*Give Free or Die*

*Derry Town Clerk, 1994  
Pauline H. Meyers*

*Londonderry Town Clerk, 1994  
Alice M. Taylor*

*Windham Town Clerk, 1994  
Joan Tuck*

*Governor, Chief Executive  
State of New Hampshire, 1994  
Stephen Merrill*

*-In God We Trust-*

# 275<sup>TH</sup> ANNIVERSARY NUTFIELD FRONTIER 1719 1994



## DERRY + LONDONDERRY + WINDHAM NEW HAMPSHIRE

### Purpose of the 275th Anniversary Logo

To create community spirit and awareness of the past, present, and future in the Towns of Derry, Londonderry, and Windham.

### Trees and Wildlife represent Life

Nutfield was heavily forested: chestnuts, walnuts, butternuts, hickories and oaks provided food, shelter, fuel, and tools.

Abundant animals provided food and clothing: deer, duck, turkeys, beaver, rabbit, muskrat, bear, and moose from the forest; fish and clams from streams and lakes.

### Native Americans represent Partnership

The Abenaki, and Penacook tribes traded furs and taught the settlers how to trap, grow crops, and preserve foods.

### Scottish Settlers represent Regional Ancestors

Men, women, and children fought in the siege of Londonderry, Ireland, for the English King and were given the opportunity to practice their religious beliefs in the New World. Sailed to Boston and dispersed: families came to Nutfield with knowledge of flax growing, linen making, potato farming, and education.

### *With Thanks to the Artists*

Logo designed and drawn by Patricia Verani, artist and sculptress living in Londonderry.

Logo colored and screen printed by Dale Harding, graphic designer and production artist living in Derry.

## Historic District Commission Heritage Report 1993 - 1994

The Commission members have met with the Historical Society Directors four times during the year with added workshops and committee meetings as needed.

The highlight of this year was the planning and working with Windham and Londonderry in the celebration of the 275th Anniversary of Nutfield, in developing a proclamation, a logo and a collectible stamp cancellation produced by the Postal Service to commemorate the anniversary of the frontier settlement.

Forest Hill Cemetery has been surveyed, marked, and mapped by Eagle Scout Eric Morkus under the direction of Commission member Richard Holmes. As part of the 275th Celebration, there have been over 25 tours to see the early settlers' markers conducted by Mr. Holmes.

**A Brief History of Derry**, with art work by Deborah Curtin, was reprinted and is available at the libraries and Broadway Book Store.

We received donations to our Witch Hazel collectable bottles project which helped restore the belfry at the Adams Female Academy. The bell is on loan to the present owner, Scott Richardson, by the Derry Historical Society.

A review of the Veterans Memorial Hall was requested by the Recreation Department, because some have asked that the balcony be taken down to allow more recreational usage. Commissioner Dave Udelsman, an architect, suggested that the balcony could be modified to provide a walking/running track, with proper egress, without harming the integrity of the original design. Commissioner Udelsman noted that the Veterans Memorial Hall is another link in Derry's history, and with current improvements of the Adams Memorial Building in planning stages, and the town's Bicentennial and Fire Museum across the street, this corner of town has good potential as a civic and cultural center and should be incorporated into the town's master plan. This is one key in creating strong economic growth for our town.

On the anniversary of his being the first American in space (May 5, 1961), Alan Shepard was remembered this year with a window display at the Broadway Book Store. In celebration back in 1961, the town of Derry became "Spacetown, U.S.A." and enjoyed an instant parade.

Concerned neighbors in the Windham Road area were bemoaning the loss of the old stone wellhouse of the Lafayette Spring Crystal Water Company. The Commission made a survey and a report of the site and sent copies to the State Preservation Office. It is hoped that a suitable marker will be placed at this historical site in the near future.

The Adams Memorial Building which is listed on the National Register has been saved from possible demolition by the action of the Town Council, the Derry Historical Society, and the Greater Derry Arts Council.

The Commission is looking into the possibility of getting onto the National Register the Station #1 Fire house and the Derry Depot.

Respectfully submitted,  
Ralph Bonner,  
Chairman, DHDC



*First Parish Church, East Derry - 275th Anniversary  
Celebration of the founding of Nutfield.  
Rev. Mr. James McGregore - First Settler - March 5, 1729*



*Richard Holmes, Town Historian  
275th Anniversary of Nutfield  
Tour of Forest Hill Cemetery*



*East Derry Church & Graveyard*



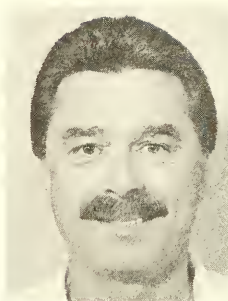
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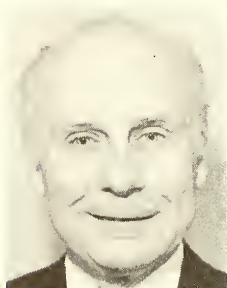
## Town Councilors



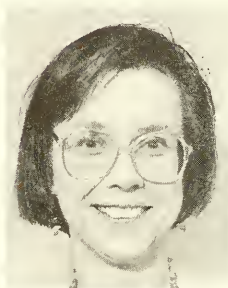
**Hugh T. Lee**  
*District #1*



**Arthur McLean, Chairman**  
*District #2*



**Frederick A. Tompkins**  
*District #3*



**Carolyn F. Johnson**  
*District #4*



**Craig W. Bulkley**  
*Councilor-at-Large*

*No Photo Available.*

**Robert Drolet**  
*Councilor-at-large*



**May Casten**  
*Councilor-at-large*



## **Town Officers**

*(July 1, 1993 - June 30, 1994)*

### **Town Councilors**

Hugh T. Lee  
*District #1*

Arthur McLean, *Chairman*  
*District #2*

Frederick A. Tompkins  
*District #3*

Carolyn Johnson  
*District #4*

Craig W. Bulkey  
*Councilor-at-large*

Robert Drolet  
*Councilor-at-large*

May Casten  
*Councilor-at-large*

### **Town Treasurer**

Rita Correia

### **Town Clerk**

Pauline Myers  
Marjorie Swanson, *Deputy*

### **Moderator**

William Zolla

### **Supervisors of the Checklist**

Jeannine Rusaw  
1996

Wayne Jacques  
1998

Edward D. Johnson  
2000

### **MacGregor Library Trustees**

Janet Corless  
1997

Karl Schenker  
1995

Joan Paduchowski  
1996

Marsha Cook  
1997

Janice E. Graham  
1995

Janet Conroy  
1996

Elizabeth Ives  
1995

### **Taylor Library Trustees**

Pamela Otis  
1997

Marjorie Allen  
1995

Elaine Rendo  
1996

Richard P. Apjar  
1995

Virginia True  
1996

### **Trustees of Trust Funds**

Rosemary Fesh  
1997

Carol Halpin  
1995

Diane Laughlin  
1996

### **Town Administrator**

William H. Jackson  
Sandra Bisette, *Administrative Assistant*  
Alice Zolla, *Receptionist*

### **Tax Collector**

Patricia Milone  
Donna Binette, *Deputy*

### **Town Legal Counsel**

Law Firm of: Boutin & Solomon  
Devine, Millimet & Branch

**Planning Board**

Mary Ann Edman  
1997  
Frank Scott (TA Rep)  
1995  
Frederick A. Tompkins (Council  
Rep)  
David Gomez, (Admin. Rep.)

Jeanne Rousseau  
1995  
Victor Jubinville  
1995

Stephen Riesland  
1996  
Robert Keith  
1996

George Zanni  
1996

**Alternates:**

Carolyn Johnson  
(*Council Rep.*)

Deborah Nutter  
1997  
Judith Hobbs  
1995

Nancy C. Lundberg  
1995

**Police Department**

Chief Edward B. Garone  
Capt. Malcolm MacIver  
Capt. Charles Steele

**Fire Department**

Chief Ronald Gagnon  
Dept. Chief Gary McCarraher

**East Derry Fire Department**

Chief William H. J. Ludwig

**Recreation/Parks/Buildings/Grounds/Cemetery Department**

Donald Ball, *Director*  
Diana LaPlante, *Assistant Recreation*

**Animal Control Department**

Officer Florence Ouellette  
Marlene Bishop, *Deputy*

**Assessing Department**

Assessor David Gomez  
Barbara Chapman, *Appraiser*

**Finance Department**

Director Grace Collette  
Gayle Gagnon, *Assistant*

**Welfare Department**

Jane Wilkalis

**Code Enforcement/Office of Development/Health**

George Sioras, *Director of Development*  
James Doolin, Sr., *Code Enforcement Officer/Health Officer*  
Robert Mackey, *Code Enforcement Officer/Health Officer*

**Public Works Department**

Director Alan Swan  
Janet Thompson, *Administrative Assistant*

**Tree Warden**

Donald Ball

**Emergency Management**  
Director Robert Pullman

**Overseers of the Cemetery**  
Bertrand Peabody  
Alfred Hepworth  
Glen Peabody

**Zoning Board of Adjustment**

Jon Zirpolo 1995	Patricia Norton 1996	Matthew Campanella 1997
Bruce Gurley	Paul Hopfgarten 1995	1996
James Lupien 1995	Alternates: Paul Dacier 1996	Lawrence Varga 1997
Wilbur Palmer 1995	Frank Sapareto 1996	

**Highway Safety Committee**

Alan Cote (Public Works)	Chief Ronald Gagnon (Fire Dept)
Chief Edward Garone (Police Dept)	Grant Benson, Jr. (at-large)
Roger Montbleau (Chairman)	James Roy (at-large)
William Ludwig (E.D. Fire)	Dean Ellis
John Sobolewski	

**Board of Commissioners**  
**Housing and Redevelopment Authority**

Kathryn Aranda 1995	Joel Olbricht 1996	Michael Gill 1997
Walter Jablonski 1998	Robert O'Keefe 1999	

**Derry Housing Authority**  
John Brown, *Executive Director*  
Betty Hartwell, *Secretary*

**504 Compliance Committee**

Donna DiMarzio (Chairperson)	Carol Holmes (Nat. Fed. of the Blind)	James Doolin (Code Enforcement Officer)
	Lynn Smith (Chamber of Commerce)	

**Conservation Commission**

Faye Halsband 1995	Albert Doolittle, <i>Chairman</i> 1996	Francis Cormier 1997
Robert Lindsay 1995	Richard Bergeron 1996	
Constance Ward 1995	Alternates: Eileen Chabot 1996	William Hoyt 1997

**Historic District Commission**

Ralph Bonner 1995	Richard Holmes 1996	David Udelsman 1997
E. Richard Malone 1995	George Grinnell 1996	Robert Drolet (Council Rep.) 1995

**Alternates:**

Janice Rioux  
1996

Joanne D'Agata  
1996

**Cable Television Advisory Committee**

Edward Ciancio  
Marsha Cook  
James Owen

Ron Tveter  
John Kisielewski  
Barbara Ellingwood

Bernard Resnick

**Cable Contract Negotiations Committee**

Marsha Cook  
Barbara Ellingwood  
Carol Fascione

Roy Feinauer  
Ronald Hayward  
Hugh Lee (Council Rep.)

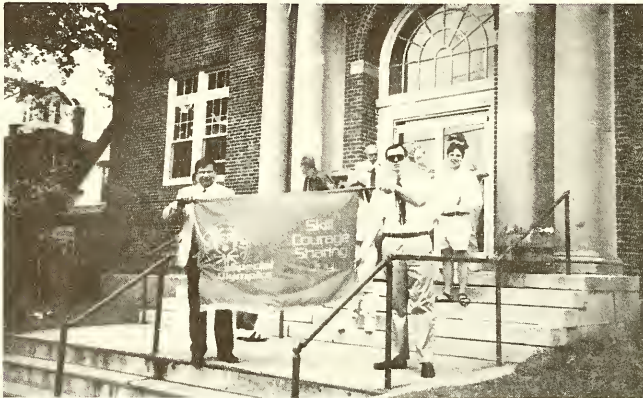
Michael Hanson  
Bernard Resnick

**Community Playground Committee**

Craig W. Bulkley  
Ann Barden  
Andrew Lane

Rod Folia  
Cindy Pingree  
Richard DeBourke

Susan Broadwater  
Timothy Pelouquin



*Chief Garone and Town Administrator, Bill Jackson, along with other recreation staff give support to Derry Police Officers running for N.H.S.O. Torch Run.*



## Town Administrator's Report

In July of 1993, Derry started its third form of government in 10 years. In 1983, a 5 member board of selectmen and an administrative assistant ran the town - in 1986, a Mayor and five member Town Council with an administrator took over, and finally 1993 saw the current form - a 7 member Town Council and a town administrator at the helm.

Last year was the year of many changes in town. The town is steel reeling after the recent court ordered revaluation. This coupled with the continued slowness in the economy has hit Derry particularly hard. Through all of this we have tried to maintain the expected level of service for the community.

This Town Report outlines some of the projects the Town's Departments and Boards have been involved with during the year. It is important to state that all of the Town departments operate on the "team" principal. We are all aware of the needs of each department and how that need fits into the level of service we provide to you, the residents of the town.

This past winter was an example of how this town operates under adverse conditions. In a word the weather was "horrendous". You would have to go back many years to find a winter that produced the amount of ice that we had to contend with. Yet when all was said and done - the Town did not require any supplementary money to deal with the expense of maintaining the roads. Did we have perfectly plowed and cleared roads - certainly not! But what we did have was all of the town departments: police, fire, highway, parks & rec, etc. putting their best effort forward to deal with the problem. This by itself would not work if it wasn't for the patience and help of the public at large - you understood the problem, changed your driving habits, put up with conditions you would not normally put up with and thereby helped us all make it through. At times you were angry and couldn't understand why things were not "happening" but you stuck it out - you are the final ingredient to making town government work!

It has been a pleasure being of service to you during this past year as Town Administrator - a tough and trying year for all but a year once again that brought forth the best in Derry. Next year will be even better!

William H. Jackson  
*Town Administrator*

## Derry Development and Preservation Corp. (DDPC) Report FY 1994

The DDPC has been asked for the first time to provide a report for the annual Derry Town Report. This request underscores one of the significant accomplishments of the Town and the DDPC during FY 1994. We are all moving in an ever focusing common direction to provide a proactive and friendly business environment in Derry. The cooperation and involvement of the Town Administrator and Town Council, the Planning Board and Planning Department as well as other Boards and Departments involved in Commercial and Industrial development has been instrumental in laying the

foundation for improving Derry's image in the business community. These efforts are paying off as I will describe later in this report.

Some of you may be asking yourself "What is the DDPC"? Very briefly, the Derry Development and Preservation Corp. (DDPC) is a private non-profit local economic development corporation. We have one full time paid employee (Executive Director) and approximately 35 volunteer Board members comprised of Derry residents and business owners. We have been in existence as a corporation for about two years. In FY 1994 we were supported entirely by the Town. In FY 1995, fully one third of our funding now comes from DDPC internal sources, and we will continue to reduce our reliance on Town financial support until we are completely self supporting.

Our mission is to create jobs in Derry and diversify the tax base by promoting and assisting the startup and expansion of local businesses as well as the relocation of businesses to Derry. Our portfolio of services is focused in two areas:

### Business support services:

We assist companies with a wide range of general support services and resources. Our services include but are not limited to the following areas:

- Business Plan Development
- Marketing Assistance
- Space Acquisition
- Efficiency Studies
- Job Placement and Training
- Vendor Matching
- Assistance with Permitting
- Problem Resolution

These services are provided in-house or through utilizing the services of various State and Local Agencies including the NH Job Training Council, the NH Department of Resources and Economic Development, the NH Industrial Research Center and the Derry Planning Department.

### Financial Assistance:

The DDPC has a variety of financing resources available to any business that will create new jobs within Derry through start-up, expansion or relocation. Some of the basic programs include:

- Community Development Block Grant Program available through the NH Office of State Planning.
- Small Business Administration direct lending
- DDPC internal revolving loan fund
- "Matchmaking" services with other sources of public and private financing to complete a financing package.

Our overall goal is to evolve as a "one stop shopping" source for a businesses start-up, expansion or relocation needs.

Our major accomplishments during FY 1994 are as follows:

- The successful resolution of the Needham/Jensen ("Dynaco") Community Development Block Grant (CDBG) Loan default. These negotiations resulted in all principle, interest and legal fees being returned to the State and the DDPC. The DDPC Revolving Loan Fund received over \$100,000 as a result of this settlement. This money is now available to be used in business loan packages in Derry.



- The DDPC assisted in the lease up of the Klev-Bro building by facilitating the move of one company to the building from out of state, the expansion of two Derry companies into the facility, and the start-up of one Derry company in the building. We are presently working with several other companies to complete the lease up of the building. The best news is that when the building is full, there will likely be as many or more jobs created in the building as in the original Dynaco plans for occupying the building.
- The DDPC found a permanent home on the second floor of the Fleet Bank building in downtown Derry. This 2 room office suite as donated to the DDPC by Fleet Bank. Our thanks go out to Branch Manager, Nancy Sullivan as well as the entire Fleet organization for their generosity. Their donation saves the DDPC and the Town of Derry in excess of \$7,000 per year in leasing costs.
- The DDPC and the Town successfully acquired a \$100,000 CDBG loan for the Nutfield Brewing Company. This loan approval from the State culminated almost two years of ongoing DDPC support for this start-up company that will locate in the Klev-Bro building and create in excess of 10 jobs.

Much of our day-to-day accomplishments are "behind the scenes". Due to confidentiality requirements, our accomplishments only become public when the company we are working with feels the time is right. As of this writing, we are working actively with approximately 15 companies who are considering start-up, expansion or relocation in Derry.

Commercial and Industrial interest in Derry has increased significantly in the last 6 months. As the economy continues to improve and the word gets out that Derry has a proactive business environment, this interest should accelerate. If we continue to work together, Derry has a very bright future. The DDPC looks forward to being a part of that future.

Respectively submitted,  
 Ronald C. Hilfiker,  
*Executive Director*

# Derry Fire Department Report FY 1994

The past year has found several changes to the Derry Fire Department. The most significant change was the retirement of James J. Cote as Chief of the Department. Jim had been with the fire dpeartment for 29 years and was chief for 17 years. A retirement dinner was held in his honor with many local chiefs, town/state officials and many of his friends and relatives in attendance. I know I speak for all the members of the department when I say "THANK YOU" for your many years of dedicated service to the Derry Fire Department and the Town of Derry.

Another major change came with the retirement of Donald F. Gelin as who was the Emergency Medical Services Supervisor. Don was very instrumental in making Derry's ambulance service what it is today, one of the best (if not the best), in New Hampshire (See EMS report).

In April Gary McCarraher was brought on board as the deputy chief. Gary is a well qualified individual who is an asset to the department.

In September of last year the first truck that had been refurbished was delivered to the department. In April of this year the second of the vehicles had been completed and delivered. Both vehicles are back in service and are expected to provide us with at least 5 years of service. These trucks are over 17 years old and replacements must be considered and planned for at this time. The third vehicle to be refurbished is the water tanker truck. This vehicle should be completed by December, thus completing the refurbishing project.

The vehicle maintenance division continues to keep our aging fleet on the road and in service. Their preventive maintenance program and emergency repairs have saved this department and the town a considerable amount of money.

The most critical issue in this department continues to be the lack of additional manpower. During the last budget season this issue was addressed at length with the council, and will be a high priority item again this year. We continue to see an increase in emergency calls with the same amount of personnel.

The fire prevention bureau continues to provide an inspection service to the town with a high degree of professionalism. The number of routine inspections of commercial buildings, and the investigations of fires as well as alarm activations, keep the inspectors extremely busy.

All the members of the department continue to stay abreast of the latest firefighting techniques by taking re-certification exams each year. This provides the department and the town with the best trained men and women to carry out the mission of providing the best protection from loss of life and property. This department will continue to strive to provide the best service to the town as we move to the twenty first century.

Respectfully submitted,  
 Ronald D. Gagnon, *Fire Chief*

## Derry Fire Department July 1, 1993 thru June 30, 1994

Wood/Coal Stoves .....	24
Oil/Gas Burners .....	95
Oil - 63	
Gas - 32	
Fire Alarm Test .....	780
Fire Inspections .....	542
Plan/Review .....	8
Ambulance Assists .....	489
Hazardous Conditions .....	94
Fire Calls .....	154
Good Intent .....	158
False Calls .....	399
Mutual Aid .....	78
Rec-d - 22	
Given - 56	
Service Calls .....	151
Other Situations .....	14
<b>Total Calls .....</b>	<b>1459</b>
Value of Property Involved in Fire .....	\$7,252,642
Property Damaged by Fire .....	\$ 342,835



## Emergency Medical Services Report

The Derry Fire Department Ambulance Service once again had a record number of calls during this past year. The ambulance service call volume has steadily risen each year, creating increased demands on our available resources. The department continues to staff ambulances with personnel removed from the fire apparatus. All personnel are cross trained as Firefighter/EMT's or Firefighter/Paramedics, which allows for this cross-staffing of fire apparatus and ambulances. This system has always been manageable for the department in the past, however, has become more difficult in recent years due to the increased call volume. The primary goal of the Derry Fire Department EMS System continues to be to provide the highest quality pre-hospital emergency medical care, as economically efficient as possible.

The Department is very proud to once again lead the EMS industry in the State of New Hampshire by being the first to utilize 12-lead electro-cardiograms in the pre-hospital environment. The use of this 12-lead EKG will allow department paramedics to more accurately assess a cardiac patient and quicken advanced treatments to deal with a true cardiac emergency. The Department feels very fortunate to have the Parkland Medical Center assist with program implementation expenses and program development. The Parkland Medical Center is continuously supportive of all efforts of the Derry Fire Department to provide the highest quality pre-hospital care.

Finally, the Derry Fire Department would like to recognize former EMS Supervisor Donald Gelinis who retired in July of 1993. Donald Gelinis was instrumental in the development of the Derry Fire Department's EMS System. Without his ingenuity, professionalism, and dedication to providing nothing but the best emergency medical service to the people within our response districts, the system would not be nearly as exclusive as it is today. Donald Gelinis will always be known as the person who created Derry's Advanced Life Support Pre-Hospital Emergency Medical Service. The Department would like to say "thank you" and "best of luck" to Donald Gelinis. Your contributions to this Department and commitment to service will always be respected by department personnel, citizens of the Town and the patients we continue to provide with advanced life support pre-hospital care.

Respectfully submitted,  
Michael J. Gagnon, *EMS Coordinator*

### Statistics from FY 1994

#### 1) Total runs (billable and non-billable) by location;

	Billable	Non-Billable	Total
Auburn .....	116	46	162
Chester .....	63	22	85
Dist 1 .....	368	181	557
Dist 2 .....	125	40	165
Dist 3 .....	110	46	156
Dist 4 .....	289	48	387
Dist 5 .....	112	44	156
Dist 6 .....	52	19	71
Londonderry .....	605	215	820

Other .....	9	7	16
<b>Total .....</b>	<b>1852</b>	<b>728</b>	<b>2580</b>

#### 2) Runs by complaint;

	Count
Resp Distress .....	165
Chest Pain .....	167
Head Injury .....	195
Fractures .....	231
Neck & Back Injuries .....	230
General Weakness .....	219
Seizures .....	82
Behavioral Problems .....	37
Unconscious .....	16
Multi Trauma .....	71
Diabetic Reaction .....	36
Drug Overdose .....	56
Hemorrhage .....	62
Cardiac Arrest .....	43
Stroke/CVA .....	19
Other .....	223
<b>Total .....</b>	<b>1852</b>

#### 3) Destinations;

	Count
Parkland Hosp. ....	1310
Elliott Hosp. ....	332
Catholic Med. Ctr. ....	109
Nashua Mem'l .....	41
St. Joseph, Nashua .....	26
Other .....	33

#### 4) Run volume by month;

	Billable	Non-Billable
July '93 .....	181	52
August '93 .....	151	60
Sept '93 .....	157	47
Oct '93 .....	167	36
Nov '93 .....	159	39
Dec '93 .....	174	62
Jan '94 .....	166	90
Feb '94 .....	114	55
Mar '94 .....	115	56
Apr '94 .....	123	66
May '94 .....	139	70
June '94 .....	171	80

#### 5) Services Provided;

	Count
Oxygen .....	793
IV .....	513
Defib. ....	23
MAST .....	8
Immobilization .....	687
Exp. Supplies .....	280
Intubation .....	43
Cardiac Monitor .....	649

## Police Department Report - 1994

This fiscal year saw an increase in the number of police officers patrolling the streets of Derry. The Department's allotted strength went from forty-two officers to forty-seven officers. The Department is now comprised of the Chief of Police, two Captains, four Lieutenants, eight Sergeants, thirty Patrolmen, five Civilian Dispatchers, and seven Civilian Support Personnel.

Attached you will see a Functional Organizational Chart that will represent how the Police Department is currently structured.

The crime statistics for Fiscal Year '94 show a direct correlation to and are consistent with National Crime Statistics released by the FBI for the same period of time. While total crime reports have dropped off slightly, there has been an increase in crimes against persons. Assault cases are on the rise. This may be attributed to society becoming less tolerant of Domestic Violence and related offenses as well as some elements of our society not being deterred by the presence of law enforcement or the threat of incarceration.

One of the additional positions in the agency allowed for an additional investigator to assist in the investigation of sexual assault cases. These types of cases are being reported more frequently as the community's awareness grows.

Property crimes such as burglary and vandalism have decreased slightly. This is, in all likelihood due to the increased police presence in the Town. We have noted, however, that the vast majority of burglaries that occur in Derry are committed by persons that are motivated by drug habits. They commit these crimes to support their illegal activities in the drug trade. Consequently, we continue to see increasing drug activity related to Cocaine and Crack Cocaine. This year we raided a Crack House on English Range Road, several automobiles and a motorcycle were seized in that raid.

One notable burglary was committed at a local gun shop.

Thirty-five firearms, both handguns and rifles, were reported stolen. An intensive investigation by the Department led to the recovery of twenty-eight of the guns and the arrests of five people for crimes related to the burglary.

During this past year, the Derry Police Department investigated 793 motor vehicle accidents, and 192 of those involved personal injury, injuring 251 people. We recorded three fatal accidents during the past year, two were alcohol related cases. The total number of accidents was elevated in part because of the extremely harsh winter weather we experienced last year.

The Department stopped 7,623 motor vehicles for various motor vehicle law violations. One thousand six hundred sixty three motor vehicle summonses and 6,116 warnings were issued.

Community Relations continues to be a high priority for the Derry Police Department.

This year we became involved in the Derryfest Celebration bringing the Convincer (Seat belt education) to Derry and sponsoring a Crime Prevention Booth at the event.

Officer Bob Napoli initiated a new program where youngsters are rewarded if observed wearing a helmet while riding a bicycle. The youngsters are given a ticket for a free ice cream at a local ice cream shop.

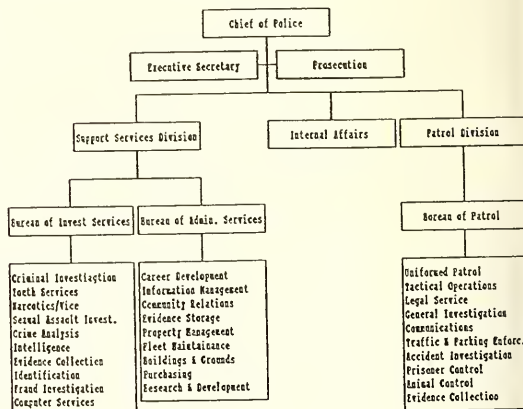
These types of activity can only foster positive feelings between the Community and members of our Department.

This year we installed a new computer system. The system totally automates the record keeping function and fully integrates all of the Department's records. Dispatching officers to crimes is also automated with a computer aided dispatch program.

The added efficiency of the Department will enable us to better serve the citizens of Derry.

Fiscal Year 1993-1994	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
01 MURDER	0	0	0	0	0	0	1	0	0	0	0	0	1
02 RAPE	6	7	5	3	0	4	4	0	1	8	7	5	50
03 ROBBERY	1	0	0	1	1	1	0	2	4	0	0	0	10
04 AGGRAVATED ASSAULT	1	2	1	1	0	0	0	0	0	3	0	0	8
05 BURGLARY	21	22	21	26	36	33	32	15	20	20	18	30	294
06 THEFT	70	71	63	64	61	63	34	30	33	43	45	36	613
07 MOTOR VEHICLE THEFT	18	8	13	18	24	6	9	9	9	11	7	15	146
08 SIMPLE ASSAULT	39	50	27	26	37	33	33	23	37	40	43	48	436
09 ARSON	5	0	3	4	2	2	1	0	0	7	1	1	26
SUB TOTAL	161	160	133	143	161	142	113	79	104	132	121	135	1584
10 FORGERY	1	1	1	0	1	1	4	2	0	0	2	0	13
11 FRAUD	4	3	1	2	4	5	5	3	4	1	5	3	40
12 EMBEZZLEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
13 RECEIVE STOLEN PROP	4	6	1	2	5	3	2	1	4	3	2	3	36
14 CRIMINAL MISCHIEF	59	39	33	77	62	71	13	17	22	28	47	55	523
15 WEAPONS POSSESSION	1	1	1	1	1	0	0	0	2	1	0	1	10
16 PROSTITUTION	0	0	0	0	0	0	0	0	0	0	0	0	0
17 SEX OFFENSES	4	3	3	2	3	2	0	1	4	6	2	2	32
18 DRUG OFFENSES	5	12	9	11	16	4	7	8	10	13	4	3	102
19 GAMBLING	0	0	0	0	0	0	0	0	0	0	0	0	0
20 FAMILY OFFENSES	4	4	1	2	3	3	3	6	3	6	2	3	40
21 D W I	15	10	14	9	6	14	5	7	8	14	8	6	116
22 LIQUOR OFFENSE	13	5	5	3	2	5	4	1	29	7	4	7	78
23 PROTECTIVE CUSTODY	15	10	8	5	7	7	4	7	8	4	5	4	84
24 DISORDERLY CONDUCT	21	23	24	19	19	21	19	21	12	15	22	12	228
25 VAGRANCY	3	3	0	3	2	0	2	0	2	1	4	2	22
26 OTHER OFFENSES	40	28	30	27	36	37	36	19	37	37	47	28	402
29 MISSING PERSON	12	7	11	11	21	13	13	22	16	18	15	16	175
30 TOWN ORDINANCES	0	2	1	1	0	0	0	1	0	0	0	0	9
31 MISCELLANEOUS	34	33	36	45	29	23	20	22	35	25	41	52	395
SUB TOTAL	235	190	179	217	218	209	136	143	166	206	210	196	2305
TOTAL 1 & 11	396	350	313	360	379	351	249	222	270	338	331	331	3889

DERRY POLICE DEPARTMENT  
FUNCTIONAL ORGANIZATION CHART  
AS OF SEPTEMBER 1997



## Planning Department Report

FY 93-94

The Planning Department remained busy during the 1993-1994 fiscal year. This past year we continued working on special projects which we hope will have a long-term positive impact on the Town.

The Department has been working with the Upper Room Teen Center on successful completion of their Community Development Block Grant. Work included partial grant application material, on environmental impact report and the selection of an architect for the renovation of the barn. Actual work is scheduled to begin in the Fall of 1994.

Work with the Hoodcroft Country Club, the Derry Conservation Committee, private land owners and volunteers regarding the possible expansion of the golf course into an 18 hole facility continues. Final wetland mapping was completed this year and the project is moving forward.

A federal grant was successfully obtained for Phase I of the Derry Bikeway and Trail Program. Currently, engineering designs and actual construction has begun in earnest. We hope to obtain additional grant money for future phases of the trail.

Staff assistance continues to be provided to the Planning and Zoning Boards on a weekly basis. We have assisted in the completion and adoption of the 1994 Master Plan update. We are also assisting the Planning Board with a Growth Management Ordinance, Impact Fee Ordinance and revisions to the Land Development Control Regulations. Computerizing the planning and zoning files continues, as well as the implementation of the Geographic Information System (GIS) computer program.

Another major project the Department, in conjunction with the Derry Development and Preservation Corporation, undertaken this past year, was to successfully obtain a Community Development Block Grant for a new business venture - a micro brewery company which will locate in the former Klev-Bros. Shoe building.

We continue to work with the Southern New Hampshire Planning Commission, Transportation Planning Advisory Technical Committee, looking at the region's transportation needs; and working with the Commission's Economic Development Committee.

The Department has recently begun working with the Town Administrator's office on a Federal Grant/Funding Locator CD-Rom which will allow us to research federal grants and funding programs.

In conclusion, I would like to commend Jeanne Owen in assisting myself and the Department with her dedication, as well as Virginia Rioux and Gloria Hebert for their daily assistance. I would also like to thank the Planning Board chairman, Mary Ann Edman, as well as the Planning Board members for their support and assistance. The Planning Department looks forward to continuing to provide service to the community.

Respectfully submitted,  
PLANNING DEPARTMENT  
George Sioras, *Planning Director*

## Derry Recreation Department

The doors of this fiscal year have been closed and a new one slowly opens.

With its closure, our thoughts drift and also reflect upon the many happenings that have been transpired during this time, along with the passing of the years.

The crossroads of life are that of many. Folks greet us from all walks of life; and when we least expect it, they are no longer with us.

We are born, we live, and we depart realizing the in between counters that we are touched by and bring us memorable memories.

Julie "Dolly" Torre and John Walsh are no longer with us. We, in Recreation, feel their loss; yet through this loss, we are grateful, for they have walked with us on our path of life.

1719 to 1994, WOW!!! 275 years. In celebrating our 275th year of "Nutfield's" foundation, we held a canoe excursion down Beaver Brook. Approximately twenty enthusiastic canoeists joined us with a bit of glimpsing back in time, narrated by historians Ralph Bonner and Donald Houston. The paddles hit the rapids and the group, of all ages, were off to view scenery.

Thinking along the lines of our heritage and its preservation, ice is no longer taken from Hood Pond for business, but is replaced with ice skating in the winter. During the summer we hear the laughter of children playing games on the playground, along with doing crafts. Swim instructions are taught at all levels in the a.m. and open swim with life guards on duty in the afternoon and weekends.

Adopt-a-Park project is well and alive with the continuation of energetic Rotarians from the Derry Village Rotary Club. Through their hard work and effort, a new dock system was installed. This has made it more efficient for swim instruction and for fun during recreational swim. Hundreds of youth and adults have utilized these docks and we are grateful to the rotarians.

Dan Carraher completed his Eagle Scout Project at Hood, erecting a bicycle rack. Participants can leave their bike undercover and lock them while they enjoy our park.

Drifting over to a wonderful piece of land willed by Dr. Alexander and Dr. Carr, better known as Alexander/Carr Playground, we, in Southern New Hampshire, feel we have the best sledding hill.

Besides winter sledding, people can warm up by the fireplace watching their children and grandchildren enjoy a safe place participating in winter games. Family and group cross country ski instructions are taught on our expanded trails. This beautiful area is also used to teach our Special Olympic Team.

During the summer months, our Day Camp is held there with children ranging from five to twelve years of age. The eight week program is well attended with its participants enjoying crafts, sports, special days, and parents night.

Located on Pond Road at Beaver Lake is Gallien's Town Beach where the water has never been better. For residents only, this recreational area brings one back to nostalgic family outing days where everybody knows everyone. Unfortunately "Swimmers Itch" was reported to be present at the Lake. The State's Environmental Service Status Reports were



of no findings.

A new program, Wiggles & Giggles, has been a smash hit with our fun and fitness for pre-schoolers. Moms benefit socially also. They meet other moms in their child's age level and find new found friendships.

Another new program we added is the "Lets Go Fishing" course co-sponsored by the State of New Hampshire Fish & Game Department. One of our employees is a state certified instructor. We found this program to be beneficial and much enthusiasm was shown.

Our sports programs continue to grow with emphasis on safety, sportsmanship, fun, and no stress are important features that we accentuate in all activities.

As always, our dedicated staff and volunteers bring forth their own quality of enthusiasm and expertise. We give our sincere thanks to each and every one of them. For without their giving, Recreation could not achieve the quality leisure recreation for our community.

In closing, it is with gratitude and appreciation that we pay tribute to the schools, churches, clubs, organizations, businesses, and individuals. They continually support us in all of our worthwhile endeavors. We give our heartfelt thanks to you all.

Sincerely,  
Diane Morrill LaPlante  
Derry Recreation Coordinator



Summer band concerts on the green at MacGregor Park. All ages enjoy these free concerts held July and August on Tuesday and Thursday evenings.



The Honorable Governor Merrill with Jeannette Reebel receiving awards for volunteerism.



"Let's Go Fishing" co-sponsored by State of New Hampshire Fish and Game, and the Recreation Department.



"Beauty is in the eye of the beholder"  
Alexander-Carr after a snow storm. Children & adults take to the sledding hill for enjoyment.



Derry Rotary Club's Annual Ham & Bean Supper of the older population.



*Curtis Boles, Recreation Penguin Athlete Training for Cross-Country New Hampshire Special Olympics Winter Games.*



*New Wiggles & Giggles Program for Pre-Schoolers.*



*Winning the Gold — Derry Recreation Special Olympics Penguins came home with 64 medals during New Hampshire Special Olympics.*



*Residents enjoying a beautiful day at Galliens Town Beach at Beaver Lake.*



*"275th Yrs." - Historians Ralph Bonner and Don Houston talk about the "good old days" at Nutfield.*



*Senior Citizens Trip: Seniors enjoy dinner show featuring Brenda Lee.*



## Derry Housing & Redevelopment Authority Report

Nineteen ninety-four so far has been devoid of any major catastrophes. Economic prospects, if not prosperity, continues to improve. Demand for housing subsidies for families always increases in poor economic times, and our waiting list has grown over the past year. The demand has lessened now, undoubtedly reflecting improvement in the unemployment rate, effecting primarily the intact families. Single parent families have always predominated on the rent assisted rolls, which should not surprise anyone. We are currently assisting the maximum number of families and elderly allowed with our present funding. As opportunities arise, we will attempt to increase the number of families we are able to assist.

On a somewhat different note, the Authority continues to look for opportunities to support downtown revitalization. Our Commissioners are in contact with the Derry Development and Preservation Corporation and the Derry Strategic Planning Steering Committee to pool ideas for a potential downtown project. The commissioners are willing to commit a portion of our operating reserves to a worthwhile project which meets the criteria of job creation and revitalization.

Hopefully our next annual report will be providing details on how successful those efforts have been.

Respectfully submitted,  
John Brown,  
*Executive Director*

## Town Welfare Department Report

The Town of Derry Welfare Office has seen a sharp increase in the number of clients seen over the past Fiscal Year. The Welfare Office assisted an average of 31 families/single individuals per month. An average of \$6,646.43 was paid out monthly for General Assistance. An average of 25 new clients call this office weekly for appointments and though some do not qualify, all Derry residents are entitled to apply.

The Welfare budget did exceed the allocated budget for the Fiscal year 1993-1994 by 9,757.12. However, this amount would have been much higher if not for the Rockingham Community Action Program and other programs such as the Derry Community Fund, Salvation Army and Sonshine Food Pantry.

The Derry Welfare Department will be presenting a Work Program to the Town Council this Fall and with their approval will begin immediately. This will entail all able-bodied individuals to work off their assistance working for departments throughout the Town and also being "loaned" out to various non-profit organizations in Town. As with other surrounding towns, this will greatly help out as the Town will benefit from extra persons in the labor force and they will be working for direct assistance only. The client is also aided by learning new job skills and therefore qualify them for future employment.

It has become extremely difficult to keep up with the increasing number of clients that come to the office requesting

assistance, plus keep up with the paperwork and incoming and outgoing calls, but thanks to Susan Sullivan, a volunteer from Town who has been acting as secretary, it has greatly relieved the burden.

The Derry Welfare is available to all Derry resident who are having difficulty financially. They must verify they are Derry residents and they must demonstrate their income is insufficient to meet their basic living needs.

In the past 8 months since I took over this office, I have seen a sharp incline in the number of residents and taxpayers who are for one reason or another out of work and unable to pay rent, mortgage, electric, heat and food. The economy is not, judging by this office, improving in this area. People are finding it increasingly difficult to make ends meet and find themselves at my door, albeit unwillingly. Rockingham Community Action has also seen an alarming increase in the number of new clients asking for "Crisis" and will very shortly run out of FEMA funds for this period to help finance this operation.

Fuel Assistance this year is being cut by the Federal government and it is still unknown how much will be available for this area come Winter. Without the help of this valuable program, I foresee Derry Welfare paying for more heating fuel and electricity if we have another Winter like the one we had last year.

943 — Total number of persons assisted 7/1/93 - 6/30/94  
(249 families — 117 single individuals)

Total Asst. Rendered 7/1/93 - 6/30/94 ..... \$79,757.12  
Reimbursements 7/1/93 - 6/30/94 ..... \$3,914.92  
(includes reimb., on liens, Medicaid, client reimb.)

Respectfully submitted,  
Jane Wilkalis, *Welfare Officer*

## Public Works Department Report

The Public Works Department, as always, was a very busy Town Department during Fiscal Year 1994.

### HIGHWAY

Many events occurred during the year that required Department response, however, as in 1993, the winter of 93-94 proved to be the most demanding. This past winter was another touch one as over 90 inches of snow fell. Many storms occurred during the year which required the Town's Highway Department to be called out over 30 times for snow and ice control services. The entire department worked to the limit - often twenty-four hours straight.

The Town's new road grader was invaluable for heavy duty plowing, particularly in the downtown area and "cutting ice" on treacherous roadways. The new **Snow Ordinance** proved to be very helpful in minimizing snow dumping on our roadways. The practice of blowing or shoveling snow onto roadways is very dangerous and costly to taxpayers. The worst storm of this past winter occurred on January 17th when the heavy rain turned to heavy snow overnight. With a sharp temperature drop, the entire Town became an ice cube. Ice covered roadways lasted for weeks causing residents to remember the "old days". This past season, again, has proven that a well maintained fleet with trained personnel can



"do the job" for the Town. Often times citizens take our snow fighters for granted. The time and effort to prepare and actually fight storms is generally not known to the average citizen.

Outside snow and ice storms, the Department of Public Works managed its six divisions through reduced budgets.

### ROADWAY MANAGEMENT PROGRAM

The eighth year of the Town Roadway Management Program included the reclamation or recycling of High Street, Railroad Avenue, Mt. Washington Street and Adams Pond Road.

In addition to these roadways, Tinkham Avenue was fully reconstructed, including installation of a new stormwater collection system and a portion of new water main.

The department shimmied (paved) 3.4 miles of roadway using the Town's grader acquired in FY94 and Town forces. These roads were: Exeter Street, Everett Street, Forest Street, Floyd Road, Juniper Road, Sunset Avenue (Windham Road to Woodland Street), Stark Road, Woodland Street, Wildwood Avenue and Westgate Road.

### STONE SEAL PROGRAM

The department stone sealed Paul Avenue, Gregoire Street, Doris Avenue, Delores Avenue, Young Road and Opal Circle.

In the spring of 1994, the Town swapped the Town's bulldozer that was once used at the landfill, for a new excavator backhoe. With the landfill closed, the Town no longer had a need for the bulldozer, thus making the excavator a more valuable piece of equipment.

Although the department repaired or reconstructed over six miles of road in the past year, the overall average condition of roadways in Derry continues to decline. The Roadway Management Program and Stone Seal Program must be funded to levels that will allow this department to continue improvements of existing infrastructure and not continue losing ground. The department is optimistic that funding levels will increase as the economy improves.

### RECYCLING

In Fiscal Year 1994, the Town improved citizen participation in the Townwide Recycling Program. Again Derry has led the state in the concept called "commingled recycling". This type of recycling has resulted in an easier transition to recycling for all Derry residents. The program's original design was to reduce Derry's solid waste shipped to the Penacook incinerator by twenty-three percent. As of June 1994, the Town was recycling over twenty-three percent of its municipal rubbish related waste stream. The twenty-three percent rate does not include waste tire recycling, composting, scrap metal recovery, batteries, waste oil and textile recycling. If these other types of recycling are included, Derry is recycling approximately forty-five percent of its total waste stream. The Town continues to recycle textiles and junk mail and is now generating approximately \$100,000 in revenues for the Town to help offset taxes. Keep it up, Derry!

### VEHICLE MAINTENANCE

The Vehicle Maintenance Department installed a waste oil furnace in the fall of 1993. This resulted in a dramatic reduction in use of fuel oil as well as eliminating the need to pay to remove waste oil from the Transfer Station. Budgets for fuel

oil purchases have dropped by many thousands of dollars as a direct result of this installation. Public Works continues to be in the forefront of saving taxpayer dollars.

### WATER DIVISION

The Water Division completed and upgraded existing old water mains on West Everett Street, Mitchell Avenue and Central Court. The new eight inch water mains will help to provide better fire protection capabilities in these areas of the water system.

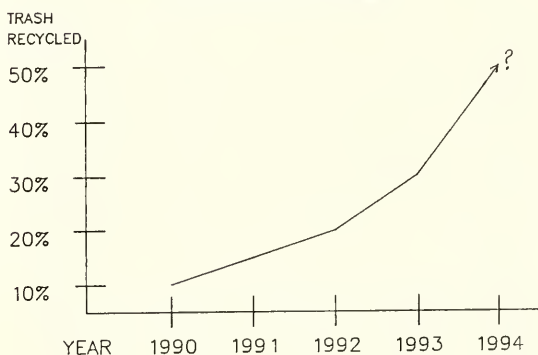
### WASTEWATER DIVISION

The Wastewater Division completed many capital improvements at the Town's Wastewater Treatment Plant in FY94. These improvements have resulted in full compliance with all state and federal permit requirements. With the first phase of improvements completed, the department is investigating alternatives to increase capacities and thus potential revenues for the overall Wastewater Division. We all look forward to the day when the only time this "plant" is discussed is during budget season.

I would like to take this opportunity to again thank all residents of Derry for their input and comments throughout the past year. Citizen input is a positive step in providing a first class department to service the entire Town of Derry. The department will strive to improve its level of service by increasing efficiency and productivity.

Respectfully submitted,  
Alan G. Swan, P.E.  
Director of Public Works

DERRY'S RECYCLING PROGRAM  
% RECYCLED TRASH



# Derry Planning Board Report

July 1, 1993 - June 30, 1994

The Derry Planning Board has met nearly every Wednesday evening this fiscal year in public sessions. It has held a total of 29 regular meetings, 17 workshops, and 6 public hearings. The Board also conducted several Saturday site walks. At practically every meeting, its task has been to find the proper balance between the right of a property owner to use his property in the way he sees fit, and the rights and concerns of the abutters and the community at large. It is also conered with encouraging commercial and industrial development in order to broaden the tax base.

## Statistical Information - FY93-94

	# plans	# lots	# approved
Preliminaries .....	7	94	63
Finals .....	23	114	88
Site Plans .....	5	-	5*
Discussions .....	12	-	-
Public Hearings .....	5	-	-
Workshops .....	16	-	-

\*Includes approval of new courthouse.

Among other procedural changes, the Board implemented a policy for determining the necessity for full site plan reviews which is presented by the Town Planner. The Site Plan Determination process addresses minor changes of use and/or expansions to determine if a full site plan review is required or waived. The Board reviewed 10 proposals and waived the site plan review requirement for 7.

The major emphasis for '93-'94 has been the adoption of the 1994 Master Plan. According to the RSA's, the Master Plan and Capital Improvements Plan are prerequisites for any zoning changes which may manage growth. Such changes would include establishment of impact fees or growth management ordinances.

Due to the property revaluation and resultant tax increases which occurred in the autumn of 1993, the Planning Board's task has become increasingly difficult because of its concern that andy new home would add to the already over-burdened infrastructure, especially the school system. Although some attempts were made to manage growth by phasing earlier in the year, the Board finally took a position based on its Land Development Control Regulations and disapproved two preliminary subdivision proposals, (a total of 31 new building lots) on the grounds of prematurity. As a result of that decision, litigation has ensued, but no new subdivision plans have been presented, as developers are awaiting the court's judgment.

The Board held final public hearings and adopted the 1994 Master Plan in June. It is currently in the process of compiling data and public input necessary to draw up an interim growth management ordinance (short-term), an impact fee ordinance, and a growth management ordinance (long-term). Other projects include the review and recommendation for adoption by the Council of the Aquifer Protection Ordinance proposed by the Conservation Commission and an ordinance regarding sexually-oriented businesses; review, amendment and update of certain sections of the Zoning Ordinance; and review and amendment of the Land Development Control

Regulations. Planning Board subcommittees are currently working on thes projects.

Because of the tax climate in town, the Board continues to face a number of challenging issues in the course of routine business. It has been imperative that the Board constantly remind itself of its purpose as stated in New Hampshire RSA 672:1, 674:1 and 17, and Article 100, Section 103 of the Derry Zoning Ordinance, namely, to promote health, safety, and general welfare of the community. The Planning Board is extremely grateful for the diligence, expertise, direction, experience, and cooperation provided by George Sioras, Jeanne Owen, and all the staff at the Offices of Development and Code Enforcement, the Public Works Department, as well as Ken Rhodes from the consulting engineering firm of Costello, Lomasney, and deNapoli, and the Town's attorney, Edmund J. Boutin.

The Board anticipates many and varied agenda items will continue to be brought before it, and intends to deal with each item on its own merits, according to the facts presented as they relate to the applicable laws, with diligence and professionalism to the best of its ability.

Respectfully submitted,  
PLANNING BOARD  
Mary Ann Edman, *Chairman*

## Zoning Board of Adjustment

Annual Report FY93 - 94

The Zoning Board of Adjustment (ZBA) holds regularly scheduled meetings on the first and third Thursdays of every month at 7:30 p.m. in the Courtroom of the Adams Memorial Building. As always, the public is invited to attend and/or consider serving the community in the capacity as a ZBA member. Town residents interested in doing so should forward their names and qualifications to the Town Council. All ZBA members serve on a volunteer basis, and must be willing to make a commitment to attend meetings.

The purpose of the ZBA is to hear requests from citizens who feel the law has been too strict or unfairly applied to them. It is a difficult task to decide what is the best interest of the Town who made the law and what is fair to the citizens who have to live with it.

Statistical Information - FY93 - 94		23 Meetings
VARIANCES	Granted 31	EXCEPTIONS Granted 26
	Denied 17	Denied 8
	TOTAL 48	TOTAL 34

There were 8 requests for rehearings - 4 granted. Four Administrative Appeals with 3 upheld and 3 cases withdrawn. The total number of requests reviewed was 97.

The Board would like to take this opportunity to thank our outgoing members, Tony Gallo, Marion Willis and Jim Mitchell for their years of dedicated service to the Town. Their knowledge and experience has been, and will continue to be missed.

The Board welcomes new members Patricia Norton, Paul Hopfgarten (regular members); and Jim Lupine, David

Gingras, Frank Sapareto and Paul Dacier (alternates). Congratulations to Matt Campanella, alternate, who was appointed regular member. As Chairman, I thank them for their commitment to serve the community.

I would also like to thank Jon Zirpolo (regular member) and Larry Varga (alternate) for their continued dedication to the Town of Derry as ZBA members. Additionally, I would like to thank the Town of Derry for voting to increase the number of alternates from 3 to 5. It is in fairness to all applicants to be heard by a full Board of five.

In April, 1994, the Board voted to appoint Bruce Gurley, Chairman; Jon Zirpolo, Vice-Chairman; and Paul Hopfgarten, Secretary.

Finally, this report would be incomplete if I failed to mention the importance of the administrative staff at the ZBA office, (40 Fordway) who prepare the cases and assist the applicants regarding the presentation process.

Respectfully submitted,  
ZONING BOARD OF ADJUSTMENT  
Bruce W. Gurley, *Chairman*

## **Derry Public Library Report**

July 1, 1993 to June 30, 1994

Making connections with our community and striving for service excellence have been the major themes underlying Derry Public Library's initiatives over the past fiscal year. These perspectives are exemplified by the many project and programming efforts undertaken with other agencies. In addition, customer service has been the focus of staff training and development.

We are grateful for the many cooperative ventures undertaken with other community organizations. These efforts enabled Derry Public Library to involve area preschools in celebrating National Library Week, present a health education series with Parkland Medical Center, receive gifts from the Nutfield Exchange Club for the summer reading program, provide illumination of holiday wreaths through the Derry Rotary Club, participate in annual giving with the Greater Derry United Way, co-sponsor a student recital and concert with Southern New Hampshire Community School of the Arts, and provide adult reading and discussion programs through the New Hampshire Humanities Council.

Service excellence training began with Derry Public Library's participation in an Effective Reference Performance (ERP) program. This communication model is designed to ensure 100% accuracy at the reference desk. The head of our adult reference department is one of 20 licensed trainers in the ERP methodology, and all of our reference staff have completed the course. In addition, great performance in providing customer service is an every day concern and the focus of ongoing training efforts.

Without the help of many volunteers, the library could not accomplish its mission, nor would its spirit be welcoming and inclusive. Volunteers contributing over 900 hours processed books, corrected catalog entries, conducted an inventory, returned books to their shelves, told stories to children,

assisted with children's programs, wrote grants, and presided over book discussion programs. One Eagle Scout developed an historical subject guide to the adult fiction collection.

In carrying out our mission to provide children with early childhood reading experiences, Derry Public Library conducted 423 children's programs with a total attendance of 5653. For the first time, the library offered a program for 2 year olds who were unaccompanied by a parent. Toddlers visiting the children's room now have a space of their own since one of our offices was furnished and decorated specifically for them.

In our first adult literacy initiative, Derry Public Library conducted a "Connections" program which provided an opportunity for 7 new adult readers to become excited about reading through a discussion of quality children's literature. This was a cooperative effort with the Adult Tutorial Program, the New Hampshire Humanities Council and the New Hampshire State Library.

On August 18, 1993, Derry Public Library switched from a manual to an automated circulation control system. Combined with the online public catalog and automated acquisitions system, these automation efforts have allowed us to serve our customers with increased efficiency and accuracy. Catalog searchers now know the availability status of all items in the collection. With a Library Services and Construction Act grant, we were able to offer increased access to our computer catalog holdings by connecting via modems to Pinkerton Academy's Saltmarsh Library, Taylor Library and the library at Hood School. Derry Public Library now operates a 20 node local area network which will soon be expanded to 27 users. A CD-ROM encyclopedia was installed in the children's room, and a network expansion is underway which will offer additional CD-ROM data bases, modem access to employment information, Internet access, and a graphical interface to the online catalog.

The Library's Board of Trustees changed with the appointment of Karl Schenker by the Town Council on November 2, 1993. Board members Marsha Cook and Janet Corliss were elected in March 1994. New officers were elected in June. The current board members are: Janet Conroy (Secretary), Marsha Cool, Janet Corliss (Treasurer), Janice Graham, Elizabeth Ives (Vice-Chair), Joan Paduchowski, and Karl Schenker (Chair).

The installation and dedication of a permanent sign on the corner of East Broadway and Marlboro Rd. was the crowning event of our year. Donated by the Keith family in memory of their mother, the sign is a tribute to the importance of reading in the life of Barbara Keith. As a gift to the town, it is also a tribute to the spirit of giving and generosity.

Respectfully submitted,  
John Courtney, *Director*



**Derry Public Library Statistics  
FY 94**

	7/92-6/93	7/93-6/94
Total Circulation .....	171,675	171,075
Adult .....	89,521	87,836
Children .....	82,154	83,239
Volumes added .....	8,479	6,986
Volumes discarded .....	1,461	2,605
Periodical subscriptions .....	181	190
Interlibrary loan requests handled ..	1,223	1,691
Reference questions taken .....	16,388	18,507
Adult .....	10,362	12,758
Child .....	6,026	6,222
Reserve requests taken .....	2,020	3,503
New library card registration .....	2,313	2,690
Adult programs .....	44	14
Attendance .....	1,059	170
Children's programs .....	326	423
Attendance .....	4,890	5,653
Class visits .....	122	37
Attendance .....	2,269	749
Staff (FTE) .....	13.95	13.84
Hours open weekly .....	(A) 59	(A) 59
	(C) 57	(C) 57



*Sabrina Dennison, Miss Deaf New Hampshire giving a National Library Week Program.*



*Working with the Children's Room P.C.'s.*



*Claire DiMeo presenting a puppet show during National Library Week.*



*Reading friends in the Children's Room.*

## Taylor Library Report - FY 94

Long range planning and completion of short term goals have been the focus of FY 94 at Taylor Library. As we plan for this year and continue long range plans, I am encouraged by our accomplishments and challenged by our potential.

Feedback from the public indicates that our children's programs are highly successful. If numbers are an indicator as well, that proves their popularity. In August, 204 persons attended the performance of Steve Thomas, magician, which marked the end of the '93 "Ketchup on your Reading" summer program. Of the 27 children enrolled, 52 completed their reading charts, reporting 1214 books read during the six-week program. During that period, children attended special story hours, craft classes, local history tours and three special family programs, including a sing-a-long/dessert concert. Scarcely two weeks later we found ourselves flooded with parents enrolling their preschoolers in our story hours which continued through May.

We want parents to get the habit of reading to their children early, taking their children to the library and introducing them to the pleasure of selecting books for their enjoyment. Hopefully children who enjoy trips to the library will return on their own once the habit has been established.

In October, by popular request, I provided an evening program for different aged groups at which I read scary Halloween stories. Space limitations dictate the kinds of programs which we can offer once summer weather ends and outdoor programs can be held.

This summer's '94 summer reading program, "Go Undercover with Books" gained increased enrollment with 140 children enrolled, reporting 1886 books read. Jerry and Nancy Bell, Celtic storytellers-minstrels, entertained 205 parents and children in June to kickoff the summer program and help us celebrate the 275th anniversary of the founding of Nutfield.

Adult programs included the now traditional holiday readings in December and a new Valentine program which I presented to senior citizens at their Meals on Wheels site.

Introducing the public to the library's services remains one of the most enjoyable parts of my job. To this end I conduct numerous class tours of the library by request of local teachers. On Sunday, April 17th in conjunction with the celebration of Founder's Day in Nutfield, we held a two-hour open house at the library. During that time 100 persons toured the library, many in search of early records of local history or sources for genealogical research. Many of them were pleased to learn that we have the results of two Eagle Scouts' projects to assist in locating the graves of many of our early settlers and ancestors at Forest Hill Cemetery. Steven Spinney's guide to Forest Hill Cemetery was augmented this year with the publication of Erik Mourtgos's "A Guide to the Old Section of the Forest Hill Cemetery in East Derry, New Hampshire". With Erik's permission, Taylor Library has duplicated copies of this guide which are available at the library. Copies of our new brochure outlining our library services were printed and distributed at the open house. Printing of this brochure was provided by a generous donor.

It was a pleasure to host a staff meeting of town department heads at the library in September. For some, it was their

first visit to Taylor Library. It was a surprise to discover the numerous services housed in such a small area. For cooperation to increase between town departments, I feel it is important for each to know the functions and working conditions of the other. Hopefully these meetings will continue to move from one site to another.

As visibility and popularity of the library and its programs increases, so does its circulation of materials. Our overall circulation of books and nonprint materials is up 27% over last year. Leading circulation are juvenile books. Programs are up 12% and the number of persons served in these programs up 30%.

Our building and grounds have often received compliments for their appearance and upkeep. These comments are well earned and should be directed to our dedicated board of elected library trustees who take their roles seriously. Also sharing the praise should be various town departments to whom we turn on occasion for their cooperation and services not to mention Greg Moser, our janitor, who shows pride in conducting his duties. Parks Department keeps our walks clear in winter and on numerous occasions we've called on our neighboring cemetery workers to assist us. Public Works Department removed our worn out book drop and installed our new one. We are grateful to them also for the curbing and no parking signs installed on East Derry Road, the first preventing further erosion of our property and protecting our drainage system, and the latter preventing parking in a dangerous location.

The addition in June of two granite benches has not only enhanced the beauty of our grounds but have been used all summer in our outdoor programs. The cement sidewalk has been extended on the west side of the library, and two copper drainspouts have been replaced, the slate roof repaired, and the final coat of paint has been made to the cedar fence erected last year.

The number and quality of library services at Taylor Library could not be provided by our small core of two full time and two part time staff. Volunteers make it happen. To show our gratitude for their service, in November we held a volunteer recognition night at which they were honored for their service. Town Administrator William Jackson graciously acknowledged their contributions and presented each with a photograph of the library and a volunteer certificate.

In addition to those recognized at that event, we are indebted to numerous business and services: Hatch Printing, Broadway Books, the Derry News, R. E. Reynolds Installation Service, A & J Homes, Inc., New Hampshire Landscaping, Inc., Precision VCR and TV Repair, Michael Chever, First Parish Church, and East Derry Store.

Thank you to library users who so generously responded to our budget cut in magazines and provided gift subscriptions for same; for donations of various craft supplies and for the 275 food items given to the food pantry in recognition of the 275th anniversary of Nutfield; for their response to our request for public input regarding public libraries. The staff was humbled by the donor (who wishes to remain anonymous) who arrived with a three-pound can full of quarters saved over a period of a year. She requested the money be used for children's books.

Such generosity and appreciation of the public for our ef-



forts is both rewarding and encouraging. Derry's Headstart children have expressed their thanks for our efforts in their behalf for the "Gift of Reading" program which we initiated and continue to support. In tight economic times it is imperative that we let our needs be known and share our resources. To my knowledge we are the only town department who presented a budget to the Town Council which was less than the previous years. It has demanded innovation of trustees and staff to meet our needs. Cooperation of town departments has been imperative to make it work. Help from the public has too. However, the tremendous increase in services provided this year, if continued, will demand a larger FY 96 budget if we are to continue to provide quality service to increasing numbers.

No annual report of the library would be complete without paying recognition to deserving staff and trustees. Linda Merrill, my assistant, continues to provide new ideas for exciting children's programs while maintaining order in our office and juggling course work for the Library Techniques program at UNH in which she is enrolled. Charlotte Smith is a versatile retired school librarian who provides order out of chaos of our vertical file and works the circulation desk during many story hours. She volunteers much time to the library as well. Susan Cook tracks our circulation and patron statistics monthly by computer. Newcomer Charlotte Stetler assists at the circulation desk, shelves books, and performs various duties twice weekly.

Our library trustees are ably led by chairperson Virginia True who is as often seen at the library wielding a paint brush or rake as a gavel. Richard Apgar oversees our buildings and grounds, and Marjorie Allen serves as secretary to the board. They are assisted in their decision making by Elaine Rendo and newly elected Pamela Otis. We bade farewell to Mary Garvey in March. For thirteen years she served the library well and was recognized for these efforts with the presentation of a certificate signed by Town Administrator William Jackson and the Town Council.

I look forward to my twelfth year as librarian here. No doubt there will be challenges, but with the support of you, the public, and a supportive staff and trustees, we will meet them.

Respectfully submitted,  
Marjorie Palmer, *Director*

#### Circulation Statistics 1992 - 1993

Category	1992	1993
Adult Fiction .....	2811	3053
Adult Nonfiction .....	1944	1751
Adult Paperbacks .....	333	464
<b>Total</b> .....	<b>5088</b>	<b>5268</b>
Juvenile Fiction .....	8731	10566
Juvenile Nonfiction .....	1915	2697
<b>Total</b> .....	<b>10646</b>	<b>13263</b>
Magazines .....		
Cassettes .....		
Videos .....		
Vertical File .....	3240	5591

<b>Total Circulation</b> .....	<b>18974</b>	<b>24122</b>
<b>Programs</b> .....	<b>81</b>	<b>91</b>
<b># Served by Programs</b> .....	<b>1745</b>	<b>2271</b>
<b>Interlibrary Loans</b> .....	<b>159</b>	<b>373</b>
<b>Reference Questions</b> .....	<b>1976</b>	<b>1714</b>



*Volunteers receive recognition at special program.*



*Marge Palmer reads scary stories to captive audience.*



*Volunteer Betsy Wolfe poses with 3 yr. olds at costume party.*



## Animal Control Report 1993 - 1994



*Preschoolers enjoy field trip to Apple Acres.*



*Darasz family enjoys weekly trip to library.  
Peter reads to Casey; Zach selects a magazine.*



*Linda Merrill & Becky Rutter lead a guessing game  
as part of summer program.*

We have reached another milestone down at the Dog Pound. The Animal Control Officer has made it through twenty years of hard times, good times and bad times, but has survived, never the less. Don't get excited, I'm not going anywhere just yet! I enjoy working with the animals and the people of Derry too much to ride off into the sunset.

Good news! The rabies epidemic has slowed down to a trickle it seems, largely due to many, many sick animals being killed off during the past harsh winter we all endured. We must not, however, become complacent and let our guard down. There is still a threat out there! Keep your cats and dogs rabies shots up to date in order to protect them and your family from possible exposure.

Cat problems are on the increase due to cats not being spayed or neutered by their owners. The fact that cats seem to be a "throw-a-way" item, more's the pity! If you can no longer keep your cat, **please** take it to a Humane Society or a veterinarian for humane euthanasia of just casting it out to fend for itself. **Please!**

### STATISTICS:

We logged 3,608 phone calls, picked up 218 dogs and of that number, 143 were returned to owners; 23 were euthanized and 52 adopted. There were 47 dogs turned over to us for adoption due to financial or moving circumstances. All but 2 were adopted.

There were 67 dog bites reported to us as well as 19 cat bites, 1 bird, 1 ferret, 1 rabbit and 1 raccoon bite. Five dogs were confined at the kennel for rabies observation, and I am happy to report that all are fine. Seventy-four warnings were issued, 50 license orders written as well as numerous verbal warnings. Six nuisance abatements with fines were issued.

In the wild life department, we received 109 raccoon calls; 3 confirmed rabid. One raccoon supported "quills" and was more likely rabid but was not tested. Calls regarding: 17 woodchucks, 2 moose, 3 snapping turtles, 8 various birds, 2 geese, 2 porcupines, 4 snakes, 12 squirrels, 2 pigs, 7 bats and 4 beaver were received and dealt with accordingly.

Dogs killed 3 rabbits, 2 cats and 4 chickens.

We investigated 30 cruelty complaints - primarily dogs in cars, dogs tied out with no shelter or water. Animals being left tied outside in the cold, tied to door handles of trucks. This is not acceptable. Please be more caring and concerned for your pets. Put yourself in their place and **THINK** how you would feel if you were left out under those conditions.

We want to thank all the good, kind people who donated blankets, clean rugs and food to the dog pound and to everyone who helped us to make it through the past year in one way or another.

Respectfully submitted,  
Forence B. Ouellette  
Marlene Bishop

## **Derry Conservation Commission**

### **1993 - 1994**

The Commission held its regular monthly meetings in the Paul Collette Room of the Derry Public Library through November, then moved back to the Adams Memorial Building when the handicap access ramp was completed. At our meetings we assessed twelve dredge and fill permit applications and seven sit plans. We responded to several reports of possible illegal work in wetlands. All of these activities required many field visits. Commission members attended several out-of-town meetings including quarterly regional conservation commission meetings, the Annual Meeting of the NH Conservation Commission Association in Concord and the Annual Tufts Environmental Conference.

The Aquifer Protection Ordinance Sub-committee consisting of Commission and Planning Board members was able to continue work when the long-awaited state-issued aquifer maps were received. A set of overlay maps were prepared showing where the aquifers impacted Town Zoning areas. With this information, a first submittal was made to the Planning Board and returned by them for further revision. The next step is a planned July 1994 public information meeting.

Special activities during the year included the winter duck resting box cleanout with cookout at Cole Marsh Dam, and also the annual Spring Beaver Brook canoe trip where we joined with several other commissions. This year it may not have been real white water canoeing, but for some it was not water!

At our May meeting, Steve Landry of the NH Department of Environmental Services brought us up to date on the ongoing Beaver Lake Cleanup Project.

There were several changes in commission membership during the year. In October, Norma Bursaw, Treasurer, resigned due to pressure of school work, and Richard Phelan, Alternate, was appointed to full member. The Council then re-appointed Constance Ward and Francis Cormier as Alternates and appointed Eileen Chabot as Alternate. Eileen has had previous experience as a Conservation Commission member in Massachusetts. We welcome Francis and Connie back to the Commission. In November, Richard Bergeron was elected Treasurer. In April, Richard Phelan did not request re-appointment because of his health, and the Council then appointed Francis Cormier as a full member, and a new member, William Hoyt as Alternate.

New officers elected were: Albert Doolittle, Chairman; Robert Lindsay, Secretary; Richard Bergeron, Treasurer. Norma Bursaw and Richard Phelan were valuable, hard working Commissioners, and we do miss them.

Respectfully submitted,  
Albert W. Doolittle, *Chairman*

## **Recreation and Parks, Buildings and Grounds, Cemetery and Tree Warden Report**

We're trying a little different report this year in that we thought we'd take some of the most frequently asked ques-

tions and give our answers.

*Q. What does the Rec. and Parks Dept. consist of?*

A. It is the Recreation and Parks but also includes a Buildings and Grounds division, Forest Hill Cemetery division and Tree Warden. Five divisions in all with 13 permanent employees.

*Q. How come no rubbish barrels?*

A. When total recycling became mandatory we tried to recycle out of rubbish barrels. It just didn't work. It was unbelievably messy and unsafe. It is much easier to recycle by picking up individual litter. We try to keep all areas reasonably clean and townsfolk and groups who use the areas have been extremely helpful picking up after themselves.

*How come we line Hood Jr. High and Pinkerton fields?*

A. This is a reciprocal agreement in which the schools buy all the materials and we line the fields. In return we make use of many school facilities. We use school fields and gyms at all the public schools. At Pinkerton we have Legion, Babe Ruth, Little League using the diamonds. The Demons and Wolverines use the Oval and main football field. Co-ed softball, Men's softball, Girl's softball, T-ball and Grasshoppers use the smaller diamonds. The track is used by many citizens for running/exercising, the family fun runs, the Hood Park Hershey track meet and many other special events.

*Q. Is it O.K. if an organization/group works on the ball fields?*

A. It most certainly is! Anything is welcomed that improves the fields.

*Q. Why haven't we taken better care of the Adam's Memorial Building?*

A. Portions of the building have gone unused, a private venture to renovate it fell through, zero budgets for 3 straight years, new court house being delayed have all played a part in a low maintenance budget for this building.

*Q. Why do we allow some of the memorials which are placed on grave sites at Forest Hill Cemetery?*

A. These are changing times and folks are choosing many different ways to remember loved ones. We feel Forest Hill Cemetery is a very unique cemetery and certainly a beautiful one. Its beauty and uniqueness lie in the differences between Forest Hill and many other cemeteries.

*Q. Why do we see cemetery spelled cemetery so often?*

A. It's a very common misspelling of the word. Sometime years ago it was misspelled in a computer and it seems it has been tough to keep it correct through the years.

*Q. As Tree Warden, how come you can't cut trees down after August until the following July?*

A. We keep a list of problem trees by dated complaint. If the request is a reasonable one we file it in chronological order. When the new fiscal year starts July first we make contact with a professional tree service and get estimates. For the last two years we have had an \$8,000.00 tree budget. Most of that is spent in the first two months of cutting from our reservation list.

*Q. How come some fields are in such poor condition?*

A. Use, water, fertilization are the differences in a good field and a poor one. Constant use is the number one enemy of a ball field. The fields need a chance to come back during the off season. Our fields have no sprinkler systems. The dry spells of the last two summers damages the grass immensely.



Once again tight budgets keep us from fertilizing correctly and affording the kind of care needed. The numbers of fields that we have to care for, which has grown immensely over the years, also plays a major role in trying to keep the fields up.

*Q. Why registration fees?*

A. We sometimes tend to forget that Derry is the fourth largest City/Town in the state. Our programs have grown tremendously in numbers causing expenses to grow at the same rate. Fees help defray these costs.

*Q. How come we can't have a field/gym?*

A. Once again the growth of all activities has put a strain on field and gym use. In our reservation system we try to be fair to all concerned. Returning groups or activities get first choice on their normal use. If these same activities expand or new ones start up we try to work it out, if possible, with other groups using the area.

*Q. I thought recreation was just for kids?*

A. Nothing could be further from the truth! In this world of stress it is more important than ever for folks of all ages to become involved in some form of recreational activity.

I would like to thank so many people for their volunteer work in so many different capacities for this department. I'm truly afraid to mention names for fear I certainly will forget someone! You are all very much appreciated by this department.

Obviously there are many other questions for this department's five divisions. Please feel free to ask them at any time. My door is always open to all.

Respectfully submitted,  
Don Ball, *Director*

## Highway Safety Committee 1993 - 1994

This history of the Highway Safety Committee is that it was originally conceived to provide a means to access State and Federal Funds for various safety needs of the Town. Over the years since its beginning in the late 60's, many funds have been funneled to our Town to include ambulances, police vehicles, radar units and many other worthwhile projects.

This past year has been a busy one for the Committee. We have reviewed many concerns of various citizens of the Town. The Committee meets every third Thursday of the month at the West Side Community Center at 9:00 a.m. The public is invited to attend any of these meetings. Should you have a particular problem that deals with highway safety, it can be brought before us by submitting your request to the Town Administrator at the Town Hall. It will then be forwarded for our consideration.

Some of the major projects that we have reviewed are: providing additional handicapped parking throughout the Town; elimination of the left turn at the intersection of Pearl Street and Crystal Avenue was accomplished to prevent the high rate of accidents at that location; parking around Pinkerton Academy was also discussed with recommendations to the Town Council to help alleviate the parking on the side streets which causes an undue hardship on the residents of the respective neighborhoods. We also participated in obtaining

state funds for a "Chemical Free Night" for the graduating class of Calvary Christian School. This project was a great success and there was no cost to the Town. The state also funded the "Traffic Pre-emption System" used by the Fire Department at the lighted intersections about Town.

We continue to work on crosswalk compliance for both vehicles and pedestrians by proper signing and locations of the crosswalks themselves.

The Police Department, through the gracious efforts of TV 38, has provided additional safety programs with our assistance.

The Committee is appointed by the Town Council and is made up of volunteers from the Town; the Police, Fire and Highway Departments are represented to provide additional information to the Committee as needed.

The civic minded citizens of the Town who serve on the Committee are as follows: Chairman, Roger Montbleau; Vice Chairman, Grant Benson; Secretary, James Roy; Surveyors, Dean Ellis and John Sobolewski.

## Building & Health Department Report July 1, 1993 to June 30, 1994

It is with considerable satisfaction that this report is prepared for presentation to the citizens of Derry. In 1993 we set our goals to present the best inspectional service to the taxpayers and to the contractors who support our services through the permit system. Our office is responsible for numerous types of inspections, including but not limited to, new construction, additions, pools, electrical, plumbing, chimneys, septic systems, commercial, industrial, day care facilities, foster homes, restaurants. In 1993/1994, our office performed approximately 2200 inspections, made numerous trips to Concord with potential rabies suspects, investigated over 300 complaints, sent out 236 letters which required some type of further action, and issued 1452 permits.

We have endeavored to improve the quality of living in the Trailer Parks by updating the electrical services and improving water services that have been neglected for several years. This could not have been accomplished without the cooperation of the Tenants Association, Town Administrator and the efforts of both Building and Fire Departments, although our credit was not recognized.

Additionally there were some buildings that were required to be razed and removed as they posed a threat to the safety of the public. This program is still ongoing and is being pursued through the owners.

We were faced with an influx of tenant/landlord disputes which were health related and somewhat proportioned to the amount of apartments and rental units in the Town, very few of these problems required any further legal action through the Court system. It is my hope that the coming year will show a decrease in these types of problems as we are concentrating on improving housing standards.

We have continued to increase the professionalism of the department with training seminars and national certifications. I must express my appreciation to my co-workers for their

support and assistance through some less than ideal times and them for making my job easier, Robert Mackey, Building Inspector; Gloria Hebert, Administrative Secretary; Virginia Rioux, Secretary.

Respectfully submitted,  
James F. Doolin  
*Building Inspector*  
*Health Officer*

### PERMITS Yearly Report 1993/1994

Type of Permit	No. Issued	Construction Cost
Single Family .....	111	\$7,790,000.
Apartment Units Renovations .....	1	110,000.
Library (Temp. & Renovate) .....	2	53,000.
Industrial .....		
Commercial New & Renovations .....	20	1,912,000.
Garages .....	19	255,000.
Renewals .....		
Swimming Pools .....	55	209,900.
Wells .....	79	
Barns .....	1	15,000.
Electrical .....	402	788,500.
Plumbing .....	187	578,000.
Utility Buildings .....	41	30,200.
Razing .....	12	
Mobile Homes New & Temps .....	6	90,000.
Signs .....	40	
Additions - Remodeling .....	223	1,009,400.
Masonry - Chimneys .....	53	39,400.
Failed Systems & New .....	189	
Other - New Middle School .....	1	7,000,000.
Pinkerton Academy .....	1	7,000.
Other - E. Derry Fire Addition .....	1	90,000.
<b>Totals .....</b>	<b>1452</b>	<b>\$ 19,927,400.</b>
Total fees for 1993/94 \$120,612.87		

Respectfully submitted,  
James F. Doolin *Code Enforcement Office*

## Assessing Department Annual Report July 1, 1993 - June 30, 1994

Another busy year consumed the Assessing Department's time for fiscal year 1994. This was due in large part to the Board of Tax and Land Appeals Ordered reassessment update which began in September 1992, and ended in August 1993. The State of New Hampshire Board of Tax and Land Appeals ordered that the Town of Derry perform an assessment update, which was effective for April 1, 1993, the beginning of the tax year. Looking beyond the order and the obvious analysis and resulting estimates of value, is the task of performing reassessment updates - in house - on a routine basis every year, which cycled 'field' inspections every 3 to 4 years. We hope to initiate this process for 1994.

The overall plan for such activity will allow us to keep assessed values current to market trends. The plan is currently under review by the Town Council/Board of Assessors. This will help to stabilize the tax rate from year to year, curtail and

minimize to a great degree the need for outside appraisal assessment firms and consultants. Another result of annual review is that abatement activity should be kept to a minimum. Overall costs for this plan should reduce current expenditures when the department's operating budget, staffing needs, consulting and attorneys' fees, and abatement (overlay reserve) dollars are considered.

The reassessment project marks the first time this department has been able to utilize the full potential of the valuation programs under our "Univers" computer. The system was purchased during the revaluation of 1989, and provides full Computer Assisted Mass Appraisal (CAMA) capabilities. Valuation "models" were updated during the 1993 reassessment update for vacant land, residential, commercial, and industrial structures, as were income models for commercial, industrial and apartment properties.



In its Final Order Relating To Reassessment the Board of Tax and Land Appeals (BTLA) found that the project was successful by all accounts. They praised the Assessing staff and the Town. They said . . . "Based on this review (Appraisers), it appears to the board that the assessments are within normally accepted limits and that the reassessment is satisfactory. The board therefore rules the Order of September 11, 1993 has been satisfied. The order is hereby removed pursuant to RSA 71-B:17 (supp)". A copy of this order can be found on the bulletin board at Town Hall.

Although the project came to an end in August 1993, it was, and must be, the catalyst which will institute yearly (annual) re-assessments/value changes in the assessment role.

I believe this is crucial to the well being of the Town, not only from an individual taxpayers stand point, but for the overall health of the Town's fiscal standing. As stated above, it is anticipated that the tax rate will stabilize from year to year, staff will be able to function independently, and abatements will be curtailed. These are all cost saving items, which will keep the assessment function on track. Also, I believe that the Town will never have to conduct another re-valuation using mass appraisal companies, or be ordered by any State Authority to re-assess again.

Turning to current assessed values (1993) in comparison to current market trends, our study of the level of assessed values to sales is 98%. The State of New Hampshire Department of Revenue Administration showed, through its annual sales to assessment ratio survey that the average assessed value in Derry was at a level of 96% (as of April 1, 1993). The BTLA's ratio study is 98%. Our study shows co-efficient of dispersion of 8%, the DRA's study shows their co-efficient of dispersion (COD) was 7.05%. The BTLA's COD is 9.81%. These figures, by all standards, shows that assessments across the board are equitable.

The abatement count for 1993 was down from 1992 by approximately 200 accounts to a total of 650. This continues to cause a drastic backlog for the Department. Although, through the help of our consultants, we have been able to dispose of most of them in a timely manner. Our ability to review as many cases as we have is in direct relation to our consulting services.

Listed below are some statistics covering the past twelve months with a comparison to previous years:

1. Real estate transfers - 1,163 for 1994; 1,294 for 1993; 1,198 for 1992; 981 for '91; 1,210 for '90; 1,602 for '89; 1,980 for '88.
2. Mortgage "deeds" - 3,320 for 1994; 2,963 for 1993; 2,925 for 1992; 2,096 for '91; 3,314 for '90; 3,211 for '89; 3,352 for '88.
3. Total accounts, both taxable and tax exempt are: 11,026 for 1994; 10,912 for 1993; 10,469 for '92; 10,403 for '91; 10,305 for '90; 10,035 for '89; 9,724 for '88; 9,430 for '87; and 8,747 for '86.
4. For 1994 there are:
  - a. 1,602 qualified veteran exemptions (credits) all categories.
  - b. 305 qualified elderly exemptions all categories.
  - c. 11 qualified blind exemptions.
  - d. 8 qualified physically handicapped exemptions.
5. For 1994 there were:
  - a. 935 building permits reviewed by our staff.

b. and there were approximately 915 permits reviewed in 1993; approximately 900 reviewed in 1992.

(these figures include review of permits which were carried over from one year to the next due to no activity or partial "completion". This usually equals approximately one third of the total each year.)

The Town's total net valuation (taxable value) upon which the tax rate was set for tax year 1993 was \$998,861,496 and the tax rate was; for DERRY \$39.90, and for EAST DERRY \$39.14 - per thousand dollars of assessed valuation. An estimate of net ANNUAL assessed value for 1994 is \$1,000,000,000 - keeping in mind annual re-assessment of values.

In conclusion, the year was very productive, although very hectic. Our goal to reassess property on an annual cycle is near a reality. The Town Council, acting as the Board of Assessors is now reviewing the annual re-assessment procedure. They will be making the final decision on this important policy soon, which will affect the 1994 tax assessment role.

Thanks for a job well done go to my staff, Ms. Rioux, Mrs. Chapman, and to Mrs. Geraldine LaPlume for all their support. Mrs. LaPlume replaces long time employee Mrs. Joyce Whitford. Mrs. LaPlume comes to the Assessing Department from the Welfare Office, where she was Welfare Director for the past 12 years. Mrs. LaPlume also comes to us with a real estate background, and she has added a much needed dimension to the office staff with this expertise. I also thank all the other Town Departments for their assistance, insight, and counsel. Thanks are extended to Mrs. Zolla for again filling in and tying up many of those loose ends. Last but not least, thank you to the public for all their understanding and patience. Looking forward to a healthy and productive fiscal year 1995.

Respectfully submitted,  
David N. Gomez, CMA, CNHA  
Assessor

#### Ancillary Report 1 Schedule of Town Property

Name of Property	Estimate value land & building(s)
Town Hall .....	340,100
Libraries (McGregor & Taylor) .....	1,803,500
Adams Memorial Building .....	366,200
Veteran Memorial Hall .....	571,900
Upper Village Hall .....	414,300
Fire Department .....	1,529,700
Police Department .....	2,097,200
Department of Public Works (incl. water & sewer) .....	9,291,600
Recreation Department (parks, playgrounds, .... beaches, land and buildings)	936,300
Dog Pound .....	220,800
West Side Comm. Center .....	463,100
Land Only .....	1,879,434
Other Town Owned Property .....	395,200
Town of Derry Land located in Londonderry ....	17,800
<b>TOTAL (ESTIMATED) .....</b>	<b>20,354,134</b>

Prepared by the Assessing Office - August 20, 1994

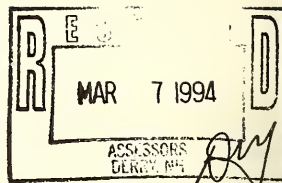


Stanley R. Arnold  
Commissioner

Barbara T. Reid  
Assistant Commissioner

State of New Hampshire  
Department of Revenue Administration

P.O. Box 457  
Concord, 03302-0457  
(603) 271-3397



Municipal Services Division  
Andrea M. Reid  
Director  
Barbara J. Robinson  
Assistant Director

OCT 22 1993

Dear Tax Collector:

Attached is a copy of the tax rate calculation as set by this department. The amount of the property tax warrant should be close to the amount indicated as "**Total Property Tax Commitment**", but may vary by the amount of inventory penalties if your municipality uses inventory forms. Please contact your governing board and us if these amounts are not close.

Good luck in your collection efforts this year.

Sincerely yours,

*Andrea M. Reid*

Andrea M. Reid

:letter93

*Don*  
*3/7/93*

DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services Division  
Concord, N.H. 03302-0457  
1993 Tax Rate Calculation

Town/City of: DERRY

Tax  
Rates

Appropriations	24,136,610
Less: Revenues	14,470,063
Less: Shared Revenues	156,149
Add: Overlay	1,000,020
War Service Credits	162,800

OCT 29 1993

Net Town Appropriation	10,673,218
Special Adjustment	0

Approved Town/City Tax Effort	10,673,218
Municipal Tax Rate	10.69

-- School Portion --	
Due to Local School	25,048,299
Due to Regional School	0
Less: Shared Revenues	512,058

Net School Appropriation	24,536,241
Special Adjustment	0

Approved School(s) Tax Effort	24,536,241
School(s) Tax Rate	24.56

-- County Portion	
Due to County	1,304,131
Less: Shared Revenues	35,169

Net County Appropriation	1,268,962
Special Adjustment	0

Approved County Tax Effort	1,268,962
County Tax Rate	1.27

Combined Tax Rate	36.52
Total Property Taxes Assessed	36,478,421

--- Commitment Analysis ---	
Total Property Taxes Assessed	36,478,421
Less: War Service Credits	(162,800)
Add: Village District Commitment(s)	3,144,812

Total Property Tax Commitment	39,460,433
-------------------------------	------------

-- Proof of Rate --	
Net Assessed Valuation	Assessment

998,861,496	36.52	36,478,421
-------------	-------	------------

1994 Bond Requirement		
Treasurer:	464,000 Tax Collector:	371,000
Town Clerk:	63,000 Trustees of Trust Funds:	68,000



*Am*  
3/7/93

DEPARTMENT OF REVENUE ADMINISTRATION  
Municipal Services Division  
Concord, N.H. 03302-0457  
Tax Rate Calculation

Town/City of: DERRY

OCT 22 1993

Name	Net Appropriation	Valuation	Tax Rate	Commitment
DERRY FIRE DIS	2,343,704	694,465,872	3.38✓	2,347,295✓ 39.90
EAST DERRY FIR	796,507	304,395,624	2.62✓	797,517✓ 39.14
0.00	0	0	0.00	0
0.00	0	0	0.00	0
0.00	0	0	0.00	0
0.00	0	0	0.00	0
0.00	0	0	0.00	0
0.00	0	0	0.00	0
Total Village District Commitment				3,144,812✓ =====

*Am*  
10/21/93

**Tax Collector's Report**  
**Fiscal Year ending June 30, 1994**

<u>Last Year's</u>		<u>Prior Levies</u>		
<u>Levy</u>				
<u>1993</u>	<u>1992</u>	<u>1991</u>	<u>Prior</u>	

**DR.**

Unredeemed Liens Balance at Beginning of Fiscal Year		2,419,247.63	1,369,485.89	458,406.34
--	--	--------------	--------------	------------

Liens Executed During Fiscal Year	2,731,050.48			
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Interest & Costs Collected after Lien Execution	3,925.17	125,611.03	316,032.36	110,275.08
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Overpayments	2,100.00	207,527.49	162,338.38	26,423.08
--------------	----------	------------	------------	-----------

<b>TOTAL DEBITS</b>	<b>\$2,737,075.65</b>	<b>\$2,752,386.15</b>	<b>\$1,847,856.63</b>	<b>\$595,104.50</b>
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**CR.****REMITTANCE TO  
TREASURER**

Redemptions	231,425.65	971,870.76	1,003,133.90	256,580.76
-------------	------------	------------	--------------	------------

Interest Costs (after Lien Execution)	3,925.17	125,611.03	316,032.36	110,275.08
--	----------	------------	------------	------------

Abatements of Unredeemed Taxes	5,197.79	244,362.79	162,146.88	26,558.93
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Liens Deeded to Municipalities		4,251.85	4,162.38	4,098.63
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Unredeemed Liens Balance End of Yea	2,496,527.04	1,406,289.72	362,379.43	197,591.10
--	--------------	--------------	------------	------------

Excess Debit			1.68	
<b>TOTAL CREDITS</b>	<b>\$2,737,075.65</b>	<b>\$2,752,386.15</b>	<b>\$1,847,856.63</b>	<b>\$595,104.50</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yes

TAX COLLECTOR'S SIGNATURE Patricia Milone DATE: 8-23-94

**Tax Collector's Report  
Fiscal Year ending June 30, 1994**

<b>Levy for Year of This Report</b>	<b>Prior Levies</b>		
<b>1994</b>	<b>1993</b>	<b>1992</b>	<b>1991</b>

**CR.  
REMITTED TO TREAS.  
DURING FISCAL YEAR**

Property Taxes	14,239,078.22	24,225,254.70		
Resident Taxes				
Land Use Change	43,560.00	8,750.00		
Yield Taxes	7,458.02	1,027.48	259.17	
Utilities	568,149.08	1,053,900.20	13,088.16	
Interest		173,548.92		
Penalties				

**Abatements Made:**

Property Taxes		183,263.76		
Resident Taxes				
Land Use Change				
Yield Taxes				
Utilities	4,167.40	15,091.21		
Current Levy Deeded		2,880.48		
Amount of Tax Lien		2,731,050.48		

**UNCOLLECTED TAX  
END OF YEAR:**

Property Taxes	5,817,730.82	26,643.30		
Resident Taxes				
Land Use Change				
Yield Taxes	797.46			
Utilities	377,189.79	73.30	1,730.00	462.05
Excess Debit		140.42		

<b>TOTAL CREDITS</b>	<b>\$21,058,130.79</b>	<b>\$28,421,624.25</b>	<b>\$15,077.33</b>	<b>\$462.05</b>
----------------------	------------------------	------------------------	--------------------	-----------------



**Tax Collector's Report**  
**Fiscal Year ending June 30, 1994**

Levy for Year of This Report		Prior Levies	
1994	1993	1992	1991

DR

**UNCOLLECTED TAX**

**BEGIN. of YEAR\*:**

Property Taxes		4,718,002.27		
Resident Taxes				
Land Use Change			259.17	
Yield Taxes				
Utilities	12,610.37			462.05
Balance Forward		261,852.44	14,818.16	

**TAXES COMMITTED**

**THIS YEAR**

Property Taxes	20,068,816.41	21,856,934.57
Resident Taxes		
Land Use Change	43,560.00	8,750.00
Yield Taxes	8,255.48	1,027.48
Utilities	852,639.50	1,005,227.41

**OVERPAYMENT**

Property Taxes	860.70	203,188.86
Utilities	2,082.98	386.86
Land Use Change		
Yield Taxes		
Prepayments - Tax	67,615.16	
Prepayments - Utilities	1,685.00	
Interest Collected on		
Delinquent Tax		366,254.36

Excess Credit 5.19

<b>TOTAL DEBITS</b>	<b>\$21,058,130.79</b>	<b>\$28,421,624.25</b>	<b>\$15,077.33</b>	<b>\$462.05</b>
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\*This amount should be the same as last year's ending balance. If not, please explain.

**Treasurer's Report**  
**Year Ended June 30, 1994**  
**General Fund — Town of Derry, New Hampshire**

Beginning Balance July 1, 1993 .....		\$12,422,966.74
<b>Revenue Receipts:</b>		
Received from Tax Collector .....	41,692,920.20	
Received from Town Clerk .....	2,368,121.50	
Received from Water & Sewer Depts. ....	1,283,640.69	
Received from Police Department .....	81,690.65	
Received from Recreation Department .....	55,581.07	
Received from Forrest Hill Cemetery .....	73,867.21	
Received from Planning & Zoning Board .....	24,213.87	
FICA, BC/BS, & Insurance Reimbursement .....	85,283.32	
Licenses, Fees, Business & Bldg. Permit .....	143,041.53	
District Court Fines & Forfeits .....	14,305.72	
Interest Earned on Investments .....	161,688.09	
Received from State/County .....	1,794,098.00	
Ambulance .....	553,675.96	
Other .....	126,662.63	
<b>Total Revenue Receipts .....</b>		<b>\$48,458,790.44</b>
<b>Other Revenues:</b>		
Tax Anticipation Notes .....	5,103,156.51	
Received from Capital Project Accounts .....	4,412,785.29	
Transfer from Builders Escrow Accounts .....	5,651.37	
Grants .....	10,275.55	
Trust Funds .....	163,700.00	
<b>Total Other Revenues .....</b>		<b>\$ 9,695,568.72</b>
<b>Disbursements:</b>		
Repayment Tax Anticipation Note & Int. ....	7,542,015.97	
Mayor & Councils Orders to Pay .....	51,617,963.83	
Voided Checks .....	(3,844,478.02)	
Transfer to Capital Project Accounts .....	2,303,278.16	
NSF .....	8,873.25	
<b>Total Disbursements .....</b>		<b>\$57,627,653.19</b>
<b>Ending Balance June 30, 1994 .....</b>		<b><u>\$12,949,672.71</u></b>

## The Town Clerk's Report

We are continuing to see changes in this office. As I reported last year, the installation of computer equipment to process our vital records has resulted in doing all our records on this system. It has cut down the reporting time as well as producing a tamper-proof record.

We are now processing over 1100 motor vehicle registrations each month by mail. We are getting very close to my goal of 50% mail registrations. In February, 1994, we started doing transfers or registrations, thereby, saving our residents a trip to the registry. Needless to say, this service has been received very well.

Regretfully, we lost an employee in December. Due to a family member's transfer to another state, Nancy Butts was forced to leave the town's employ. We all miss her very much, but wish her well in her new home.

On a happier note, we have added Debbie Mailloux from the Dept. of Public Works to our staff. Debbie quickly learned the duties and procedures and is definitely an asset to this office.

As you can see from the statistics in another part of this report, we are providing more services to more residents. This in turn, results in a great need for additional help as well as more space. The lack of help prevents us from performing many tasks on a timely basis or providing all the attention the task may need. If an employee is away for any reason, it is a serious setback.

The lack of space is a **major** problem. We are buried under with records that we must preserve and we do not have the proper facilities. It is not a problem that will go away and one that the town must give some very serious consideration to soon.

Respectfully submitted,  
Pauline H. Myers, *Town Clerk*

**July 1, 1993 - June 30, 1994**

### Source of Revenue

Motor Vehicle Permits: 31,942 .....	\$2,162,749.00
Titles .....	14,518.00
	<u>2,177,267.00</u>
State Fees:	
Decals -- 21,066 .....	42,132.00
Dog Licenses:	
Jul. - Dec. 1993 Licenses - 299 .....	2,015.00
Jan. - Jun. 1994 Licenses - 1933 .....	13,494.50
	<u>15,509.50</u>
Dog Fines .....	2,635.50
Check Fines .....	980.00
	<u>3,615.50</u>
Reclamation Fees .....	92,528.00
Commercial Code Recordings .....	10,264.30
Marriages .....	11,160.00
Vitals .....	14,920.00
Miscellaneous .....	487.00
	<u>36,831.30</u>

<b>TOTAL</b> .....	\$2,367,883.30
Outstanding Checks for 1993 - 1994 .....	1,062.00
Total Registrations Proces. for State: 21,066	613,275.83

### Vitals recorded 1-1-93 thru 12-31-93

Births .....	681
Marriages .....	261
Deaths .....	254

### 1994 TOWN OF DERRY ELECTION WARRANT

TO THE INHABITANTS OF THE TOWN OF DERRY, IN THE COUNTY OF ROCKINGHAM, STATE OF NEW HAMPSHIRE QUALIFIED TO VOTE IN TOWN AFFAIRS:

Voters in Districts 1 and 4 are hereby notified to meet at the Grinnell School, Voters in Districts 2 and 3 are hereby notified to meet at Derry Village School, in said Town on Tuesday, the Eighth (8th) Day of March, 1994 at Seven o'clock in the forenoon (the polls will be open between the hours of seven a.m. and eight p.m.) to act upon the following matters:

To bring in your votes for One Councilor District 1 (3 yr. term); One Councilor-at-Large (3 yr. term); Two MacGregor Library Trustees (3 yr. terms); One Taylor Library Trustee (3 yr. term); One Trustee of Trust Funds (3 yr. term); One Supervisor of the Checklist (6 yr. term).

To act upon the following article:

Are you in favor of amending the Town of Derry Charter, Article 4, Judicial Boards and Administrative Boards, Section 4.3, Judicial Boards, Zoning Board of Adjustment, sentence three to read "In addition, there shall be no more than five alternate members, appointed in the same way as regular members, except that no more than one alternate member's term shall expire in a single year, and the terms of alternate members shall be three (3) years"? (The effect of this amendment would increase the number of alternates from three to five as permitted under RSA 673:6)

Given under our hands and seal this 1st day of February, 1994.

Arthur McLean, *Chairman*  
*Councilor District #2*

Phyllis Katsakiores	Craig W. Bulkley
<i>Councilor-at-Large</i>	<i>Councilor-at-Large</i>
May Casten	Hugh T. Lee
<i>Councilor-at-Large</i>	<i>Councilor District #1</i>
Frederick A. Tompkins	Carolyn F. Johnson
<i>Concilor District #3</i>	<i>Councilor District #4</i>

Absentee ballots will be processed at 1:30 p.m.

February, 1994



I hereby certify that I gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the within Warrant at the place of Meeting within named, and a like attested copy at the Adams Memorial Building, East Derry General store, Val's Variety, Town Hall and Station 1 Fire Department, all being public places in said Town on the 18th day of February, 1994.

Arthur McLean, *Chairman*  
Derry Town Council

Rockingham, SS

Personally appeared the said Arthur McLean and made oath the above certificate by him signed is true.

Pauline Myers, *Town Clerk*

**ANNUAL TOWN ELECTION**  
**MARCH 8, 1994**

The Town Election was held at Grinnell School for Districts 1 and 4 and at Derry Village School for Districts 2 and 3.

Moderator William Zolla opened the polls at 7:00 a.m. at Grinnell School with the Pledge of Allegiance. He then read the Town Warrant. Edward Bureau, School Moderator read the School District Warrant.

Assistant Moderator Roger Beliveau read the warrant and opened the polls at Derry Village School. He was assisted by Roy Feinauer and Marion Pounder. A motion by Phyllis Sapp to suspend reading of the school warrant and seconded by Frank Lukosius was passed.

The ballot boxes were inspected and the voting began. Absentee ballots were processed at 1:00 p.m. at both polling places. The Optech ballot counters were in use throughout the day.

The polls were closed at 8:00 p.m. The Optech counters' results were run on tape and unread ballots were tallied. At 9:30 p.m., the results of the voting was announced and the higher vote candidates were declared winners of their respective races. The meeting was then adjourned.

The ballots were sealed according to the State of NH Election laws and brought back to Town Hall.

TOTAL VOTES CAST — 4074  
ABSENTEE VOTES CAST — 68 (included in Total)  
VOTING BY DISTRICT  
District 1 — 1020  
2 — 1382  
3 — 971  
4 — 701

The complete results follow.

A True Copy, Attest  
Pauline H. Myers  
*Town Clerk*

**Write-In Votes**

<b>Council - District 1</b>	<b>Trustee of Trust Funds</b>
Roline Newcomb . . . . . 1	Robert Napoli . . . . . 1
Paul Sullivan . . . . . 1	Thomas Taydus . . . . . 1
Phyllis Katsakiores . . . . . 1	Kevin Sullivan . . . . . 1
Tom Goida . . . . . 2	Ron Howard . . . . . 1
Ann Sullivan . . . . . 1	Ed Bureau . . . . . 1
Bob Fesh . . . . . 1	Mary Jordan . . . . . 1
Ed Bureau . . . . . 1	Christopher Spring . . . . . 1
FRank Mazzuchelli . . . . . 1	Bernie Resnick . . . . . 1
Jack Dowd . . . . . 1	Barbara Grant . . . . . 1
Mary Jordan . . . . . 1	Carolyn Hobart . . . . . 1
Cory Chase . . . . . 1	David O'Brien . . . . . 1
May Casten . . . . . 2	Rita Correia . . . . . 1
Mark Smith . . . . . 1	Jubinville . . . . . 1
<b>Councilor-at-Large</b>	<b>Supervisor of Checklist</b>
Paul Sullivan . . . . . 1	Kevin Sullivan . . . . . 1
James Spillane . . . . . 1	Rick Metts . . . . . 1
<b>Trustee of McGregor Library</b>	Wayne Jacques . . . . . 1
Scott McAvoy . . . . . 1	Mary Jordan . . . . . 1
Christina Hitchcock . . . . . 1	Robert Drolet . . . . . 1
Ann Sullivan . . . . . 1	Helen Bethel . . . . . 1
Dave Badner . . . . . 1	Robert Brown . . . . . 1
Avis Spring . . . . . 1	Sandy Hopfgarten . . . . . 1
Judith Burakowski . . . . . 1	Tom Goida . . . . . 1
Pamela S. Otis . . . . . 1	Janet Corliss . . . . . 1
Steven H. Parry . . . . . 1	Steven Kaminski . . . . . 1
Donna Moscoe . . . . . 1	<b>School Board</b>
Tim Pellegrino . . . . . 1	Fran Cormier . . . . . 1
Love . . . . . 1	<b>School District Moderator</b>
<b>Trustee of Taylor Library</b>	John Langone . . . . . 1
Paul Sullivan . . . . . 1	Dottie Sapienza . . . . . 1
Kevin Sullivan . . . . . 1	Jack Dowd . . . . . 1
Rick Metts . . . . . 1	Edward Callahan . . . . . 1
Marsha Cook . . . . . 1	Ron Hayward . . . . . 1
Marje Palmer . . . . . 1	Mickey Mouse . . . . . 1
Steven Burakowski . . . . . 1	
Lynch Chez . . . . . 1	

TOTAL VOTES CAST = 4074  
 ABSENTEE BALLOTS = 68



OFFICIAL BALLOT  
 NON-PARTISAN  
 ANNUAL MEETINGS DISTRICT 1  
 TOWN OF  
 DERRY, NEW HAMPSHIRE  
 March 8, 1994

*Pauline H. Myers*  
 PAULINE H. MYERS, TOWN CLERK

INSTRUCTIONS TO VOTERS

- To vote, complete the arrow(s) pointing to your choice(s), like this
- To write-in a candidate not on the ballot, write the name on the line provided for the office and complete the arrow pointing to the write-in line, like this

For Councilor District 1  
 THREE YEARS Vote for ONE

HUGH T. LEE 785

WRITE-IN

For Councilor At Large  
 THREE YEARS Vote for ONE

CLIFFORD BERRY 357

ROBERT CADROLET 2366

PHYLLIS KATSAKIORES 1351

WRITE-IN

For Trustee of MacGregor Library  
 THREE YEARS Vote for TWO:

MARSHA HEPWORTH COOK 2496

DAVE CORLISS 2759

WRITE-IN

For Trustee of Taylor Library  
 THREE YEARS Vote for ONE

PAMELA J. OTIS 1987

STEPHEN H. PARRY 1150

WRITE-IN

For Trustee of Trust Funds  
 THREE YEARS Vote for ONE:

ROSEMARY FESH 2905

WRITE-IN

For Supervisor of Checklist  
 SIX YEARS Vote for ONE:

EDWARD D. JOHNSON 2958

WRITE-IN

BALLOT QUESTION

ARTICLE 1. Are you in favor of amending the Town of Derry Charter, Article 4, Judicial Boards and Administrative Boards, Section 4.3, Judicial Boards, Zoning Board of Adjustment, sentence three to read: "In addition, there shall be no more than five alternate members, appointed in the same way as regular members, except that no more than one alternate member's term shall expire in a single year, and the terms of alternate members shall be three (3) years." (The effect of this amendment would increase the number of alternates from three to five as permitted under RSA 673:6)

2351  
 YES  
 NO 1057

DERRY COOPERATIVE SCHOOL DISTRICT

For School Board  
 THREE YEARS Vote for ONE:

EDWARD L. CIANCIO 1687

CAROLYN S. HODNETT 1374

JOHN MCGONDEL 163

RICHARD M. METTS 1794

WRITE-IN

For School District Moderator  
 THREE YEARS Vote for ONE:

EDWARD D. BUREAU 2100

JAMES M. TURNER 1811

WRITE-IN

## Auditor's Report

Plodzick & Sanderson Professional Association

### INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Derry as of and for the year ended June 30, 1993, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Derry as of June 30, 1993, and the results of its operations and cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Derry. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

### INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE BASED ON AN AUDIT OF GENERAL PURPOSE FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30,

1993, and have issued our report thereon dated August 26, 1993.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit of the general purpose financial statements of the Town of Derry for the year ended June 30, 1993, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the general purpose financial statements and not to provide assurance on the internal control structure.

The management of the Town of Derry is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

#### *Activity Cycles*

- Budgeting
- Treasury or financing
- Revenue/receipts
- Purchases/disbursements
- External financial reporting
- Payroll/personnel
- Data processing

For all the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgment, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management



in the general purpose financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our considerations of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

#### **GENERAL ACCOUNTING SYSTEM**

As indicated in our previous letter, we are pleased the Town has set goals for upgrading its computer capabilities and is presently looking at all aspects of its accounting system. Unfortunately, systems development has not been realized to the extent planned and the Town continues to struggle with the limitations of its present system. Where many of the conditions cited in our previous letter were still present in the accounting system at June 30, 1993, the following is considered an update of our previous report dated September 1, 1992.

During the course of our review, the following conditions were noted that were considered to be material weaknesses as defined above:

##### ***Computerized Systems and Personnel Resources***

Of particular concern during our current audit is an apparent erosion of the quality of Town's accounting records. Mostly, weaknesses appeared to relate to the expanding volume and complexity of accounting matters. As the Town has continued to become more sophisticated in its operations, the level of accounting ability within the department has declined. Further, overall development of accounting systems is handicapped by electronic data processing limitations. Our audit disclosed a number of situations where accounting records were not complete or did not balance, especially in the areas of capital projects, fixed assets and interfund balances. We further observed that current personnel are finding it difficult to complete all that is required of the department. While management has indicated that this is the direct result of a decrease in department personnel, we believe that a number of changes could be made which would provide for greater internal control, overall efficiency and better use of personnel resources.

It was apparent from our audit testing that deficiencies in the accounting records were not identified and corrected in a timely manner during the course of the year. As a result, we spent considerable additional time during the course of audit fieldwork to reconcile the accounting records in order to prepare financial statements and to satisfy audit requirements. Given the size of the community and complexity of operations, it is imperative that accounting records be up to date and accurate. Otherwise, management decisions made on the basis of such information could be disastrous.

We therefore, recommend that serious consideration be given to the development of accounting systems and to raising

the level of accounting knowledge and experience within the department.

Also, the following reportable conditions were noted that we do not consider to be material weaknesses:

##### ***Payroll Deductions***

Our audit of payroll transactions disclosed that the value of insurance premiums in excess of \$50,000 of coverage was not being taxed to employees. Apparently, personnel responsible for preparing the payroll were not aware of these tax laws.

We reviewed these IRS requirements with appropriate personnel during the course of our audit fieldwork.

##### ***Duplications in the Accounting Records for Fixed Assets***

Our testing of fixed asset revealed deficiencies in the application of accounting procedures to construction in progress. Amounts were being recorded during the course of construction projects and in total when the project was completed. Generally accepted accounting principles require that capital project costs be accumulated separately as "Construction in Progress" during the construction phase and then capitalized in appropriate asset categories when the project is completed.

Further duplication was noted due to a lack of accounting for the removal of assets which had been replaced or disposed of in connection with a given capital project.

We reviewed appropriate procedures with management and accounting personnel during the course of audit fieldwork.

##### ***Basis for Recording of Fixed Assets***

Our testing found that current additions to infrastructure type assets are being capitalized at a standard cost rate; disregarding the actual costs incurred to acquire or construct the given asset. The standard cost rates were developed to establish an estimate of what the historical cost of the fixed assets were in order for the Town to have a starting point to account for fixed assets. From that point forward actual costs must be used. Therefore, over a period of time, the estimate originally established will be replaced by actual historical cost as fixed assets are added and deleted. We reviewed these generally accepted principles with accounting personnel.

##### ***Commitment of Water Rents***

Presently, only water rents to be taken to lien are committed to the Tax Collector.

RSA 38:22, Municipal Lighting and Water Systems - Liens and Collection of Charges States that "A municipality may commit bills for charges to the Tax Collector with a warrant signed by the appropriate municipal officials requiring him to collect them . . ." Accordingly, we recommend that a formal commitment of all water rents be made. This provides the Collector with proper authority for collection of amounts due and also documents approval of these billings.

In addition to the foregoing reportable conditions, the following other matters came to our attention that we have discussed with management as opportunities for efficiency and/or cost savings related to the administration of the Town:

##### ***Updating of the Present Data Processing System***

While greater flexibility would be possible with certain software modifications, it is possible for the Town to utilize



its present system differently for greater efficiency. Based on our discussions with management and the Town's present software vendor, it has been determined that accounting for interfund transactions could be automated, thereby, removing the need for several checking accounts along with the control measures necessary for maintaining balance in the present system. This alone would save the Accounting Department, Treasurer and Independent Auditors considerable time.

#### *Overlapping Receipts and Disbursement Systems*

Also because the present system does not provide for the automation of interfund activities, it is easier for the Town to maintain separate checking accounts and make separate deposits from collection sources to the General, Water and Sewer Fund accounts. Unfortunately, this creates difficulties for the Treasurer in reconciling the various accounts. As previously mentioned, the automation of interfund transactions would allow the Town to utilize a single cash disbursement system for all funds. We further recommend that consideration be given to centralizing collection activities. Cash could then more easily be managed and currently needed overlapping functions could be eliminated.

#### *Purchasing Controls*

In addition to cash management and the easing of bookkeeping difficulties, we believe that further improvements and efficiency are possible within the network-based system by programming certain levels of control. By programming purchase policies and entering purchasing requests from department offices, time in processing purchase orders could be saved by capturing data at the point of origin. This information would not need to be checked against budgets and reentered by accounting personnel if these functions could be automated.

#### *Spreadsheet Based Accounting Records*

Currently, because the existing general ledger system is incapable of maintaining and reporting project-to-date information, a number of detailed records are maintained on personal computers at various department locations in order to provide information that is needed by management. This creates the need for a layer of control that could otherwise be eliminated if the basic general ledger system could provide for the type of reporting that is needed. This is very inefficient in that information must be entered more than once to several places. Further, accounting information on PCs that are outside of the Finance Department may not be entirely accurate if it is not routinely reconciled to the central general ledger system. In a centralized network-based system, all users would be able to share the same information and download specific data for analysis as individual department needs arise. The layer of control between department records and the General Ledger would, as a result, not be required.

#### *Library Accounting Records*

In the past, we have recommended that consideration be given to the maintenance of the Library accounting records as individual funds on the Town's central accounting system as with any other department. With an appropriate system, we continue to believe that this would be possible.

#### *Documentation of Receipts - Charges for Services*

Using the Building Department as an example, our audit of cash receipts transactions disclosed that remittances are not usually detailed as to the individual transactions which make up the total of permits collected. While the Building Department has a very good record of each permit issued, the Accounting Department does not. Whenever possible, numerical control should be exercised by those persons responsible for the Town's bookkeeping records. Further, responsibilities for the rendering of services and collections should be segregated.

In its efforts to upgrade its computer facilities, the Town should consider its present inability to account for revenue transactions in detail. As a result, each department maintains these records manually, but they are not reconciled with general ledger accounts. If this level of automation were possible, the need for departmental records would not be necessary as it could be made available from the central accounting system.

#### *Tax Accounting Applications*

The Tax Collector's computer system is limited as to the types of reports that can be printed, thus, a clear audit trail does not exist for amounts reported on the Summary of Warrants.

In upgrading computer systems, we recommend that consideration be given to these needs.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

### *INDEPENDENT AUDITOR'S REPORT ON THE INTERNAL CONTROL STRUCTURE USED IN ADMINISTERING FEDERAL FINANCIAL ASSISTANCE PROGRAMS*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993. We have also audited the compliance of the Town of Derry with requirements applicable to major federal financial assistance programs and have issued our report thereon dated August 26, 1993.

We conducted our audit in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and office of Management and Budget Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement and about whether the Town of Derry complied with laws and regulations, noncompliance with which would be material to a major federal financial assistance program.

In planning and performing our audits for the year ended June 30, 1993, we considered the internal control structure of the Town of Derry, in order to determine our auditing procedures for the purpose of expressing our opinions on the general purpose financial statements of the Town of Derry and on the compliance of the Town of Derry with requirements applicable to major programs, and to report on the internal control structure in accordance with OMB Circular A-128. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed internal control structure policies and procedures relevant to our audit of the general purpose financial statements in a separate report, *Independent Auditor's Report on the Internal Control Structure based on an Audit of General Purpose Financial Statements Performed in Accordance with Government Auditing Standards*, dated August 26, 1993.

The management of the Town of Derry is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations. Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

#### *Activity Cycles*

- Budgeting
- Treasury or financing
- Revenues/receipts
- Purchases/disbursements
- External financial reporting
- Payroll/personnel
- Data processing

#### *General Requirements*

- Political activity
- Civil rights
- Cash management
- Federal financial reports
- Allowable costs/cost principles
- Drug-free workplace
- Administrative requirements

#### *Specific Requirements*

- Types of services
- Eligibility
- Matching, level of effort and earmarking
- Reporting
- Cost allocation
- Special requirements, if any
- Monitoring subrecipients

#### *Claims for Advances and Reimbursements*

#### *Amounts Claimed or Used for Matching*

For all of the internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended June 30, 1993, the Town of Derry expended 96 percent of its total federal financial assistance under major federal financial assistance programs.

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to each of the Town of Derry's major federal financial assistance programs, which are identified in the accompanying Schedule of Federal Financial Assistance. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Under standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the Town of Derry's ability to administer federal financial assistance programs in accordance with applicable laws and regulations. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that noncompliance with laws and regulations that would be material to a federal financial assistance program may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure policies and procedures used in administering federal financial assistance would not necessarily disclose all matters in the internal control structure that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, during the course of our review, no matters were noted that were considered to be material weaknesses as defined above.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association



*INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE BASED ON AN AUDIT OF GENERAL  
PURPOSE FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH GOVERNMENT  
AUDITING STANDARDS*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the Town of Derry is the responsibility of the Town's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Town's compliance with certain provisions of laws, regulations, contracts and grants. However, the objective of our audit of the general purpose financial statements was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such an opinion.

The results of our tests indicate that, with respect to the items tested, the Town complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Derry had not complied, in all material respects, with those provisions.

This report is intended solely for the information and use of management and others within the Administration. This restriction is not intended to limit distribution of this report which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

*INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE WITH THE GENERAL REQUIREMENTS  
APPLICABLE TO FEDERAL FINANCIAL  
ASSISTANCE PROGRAMS*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993.

We have applied procedures to test the Town of Derry's compliance with the following requirements applicable to its federal financial assistance programs, which are identified in the Schedule of Federal Financial Assistance, for the year ended June 30, 1993:

*General Requirements*

- Political activity
- Civil rights
- Cash management
- Federal financial reports
- Allowable costs/cost principles
- Drug-free workplace
- Administrative requirements
- Claims for advances and reimbursements
- Amounts claimed or used for matching

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Audits of State and Local Governments*. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town of Derry's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Derry had not complied, in all material respects, with those requirements.

This report is intended solely for the information and use of management and others within the Administration. This restriction is not intended to limit distribution of this report which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

*INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE WITH SPECIFIC REQUIREMENTS  
APPLICABLE TO MAJOR FEDERAL  
FINANCIAL ASSISTANCE PROGRAMS*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993.

We have also audited the Town of Derry's compliance with the following requirements that are applicable to each of its major federal financial assistance programs, which are identified in the accompanying schedule of federal financial assistance, for the year then ended June 30, 1993:

*Specific Requirements*

- Types of services
- Eligibility
- Matching, level of effort and earmarking
- Reporting
- Special requirements, if any
- Monitoring subrecipients
- Claims for advances and reimbursements
- Amounts claimed or used for matching

The management of the Town of Derry is responsible for

the Town's compliance with those requirements. Our responsibility is to express an opinion on compliance with those requirements based on our audit.

We conducted our audit of compliance with those requirements in accordance with generally accepted auditing standards; *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-128, *Audits of State and Local Governments*. Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the Town of Derry's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Town of Derry complied, in all material respects, with the requirements listed above that are applicable to each of its major federal financial assistance programs for the year ended June 30, 1993.

This report is intended solely for the information and use of management and others within the Administration. This restriction is not intended to limit distribution of this report which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

*INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE WITH SPECIFIC REQUIREMENTS  
APPLICABLE TO NONMAJOR FEDERAL FINANCIAL  
ASSISTANCE PROGRAM TRANSACTIONS*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry, as of and for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993.

In connection with our audit of the general purpose financial statements of the Town of Derry and with our consideration of the Town's control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, *Audits of State and Local Governments*, we selected certain transactions applicable to certain nonmajor federal financial assistance programs for the year ended June 30, 1993. As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the following requirements that are applicable to those transactions:

*Specific Requirements*

- Types of services
- Eligibility
- Matching, for level of effort and earmarking
- Reporting
- Cost allocation
- Special requirements, if any
- Monitoring subrecipients
- Claims for advances and reimbursements
- Amounts claimed or used for matching

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's *Compliance Supplement for Single Audits of State and Local Governments*. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town of Derry's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town has not complied, in all material respects, with those requirements.

This report is intended solely for the information and use of management. This restriction is not intended to limit distribution of this report which is a matter of public record.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association

*INDEPENDENT AUDITOR'S REPORT ON  
SUPPLEMENTARY INFORMATION SCHEDULE  
OF FEDERAL FINANCIAL ASSISTANCE*

To the Members of the Town Council  
Town of Derry  
Derry, New Hampshire

We have audited the general purpose financial statements of the Town of Derry for the year ended June 30, 1993, and have issued our report thereon dated August 26, 1993. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Derry, taken as a whole. The accompanying Schedule of Federal Financial Assistance is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in that schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements, taken as a whole.

August 26, 1993

PLODZIK & SANDERSON  
Professional Association



**TOWN OF DERRY, N.H.**  
**GENERAL FUND BALANCE SHEET**  
**JUNE 30, 1994**  
(Unaudited)

**ASSETS**

	1993	1994
Cash.....	\$12,423,917	\$13,091,060
Accounts Receivable		
General.....	38,214	47,454
Taxes.....	8,243,592	9,400,367
Due from Other Gov.....	399,753	403,419
Interfund Transfers.....	549,402	(60,417)
Other	193,928	194,398
<b>Total Assets</b>	<b>\$21,848,806</b>	<b>\$23,076,280</b>

**LIABILITIES AND FUND EQUITY**

	1993	1994
<b>LIABILITIES</b>		
Accounts Payable.....	\$109,116	\$177,571
Deferred Revenue.....	20,265,887	22,588,401
Due to Other Gov.....	388	1,554
Due to Other Funds.....	58,687	128,968
Due to Others.....	15,388	2,541
Notes Payable.....	2,500,000	0
<b>Total Liabilities</b>	<b>\$22,949,466</b>	<b>\$22,899,035</b>
<b>FUND EQUITY</b>		
Encumbrance .....	\$293,153	\$318,114
Fund Equity Unreserved	(1,393,813)	(140,868)
<b>Total Fund Equity</b>	<b>(\$1,100,660)</b>	<b>\$177,246</b>
<b>Total Liabilities/Equity</b>	<b>\$21,848,806</b>	<b>\$23,076,280</b>

TOWN OF DERRY

CAPITAL RESERVE FUNDS  
AS OF JUNE 30, 1994

NAME OF FUND	BEGINNING BALANCE	FUNDS ADDED	INCOME RECEIVED	FUNDS EXPENDED	ENDING BALANCE
EAST DERRY FIRE PRECINCT	0.00	13,090.00	79.96	0.00	13,169.96
TOTALS	0.00	13,090.00	79.96	0.00	13,169.96

TABLE 1

**TOWN OF DERRY, N.H.**  
**General Government Expenditures and Other Uses**  
**by Function (1)**  
**Last Ten Fiscal Years**  
**(Audited)**

Fiscal Year	General Government	Public Safety	Highway and Streets	Sanitation	Health and Welfare	Culture and Recreation	Debt Service and Capital Outlay	Water Service and Sewer Dept	Interfund Intergovt Transfers	Total
1983	1,337,536	1,782,675	1,084,100	189,794	427,690	263,711	2,334,428	428,453	9,198,130	17,046,517
1984	1,295,120	2,088,713	1,144,934	281,949	482,018	322,795	2,553,484	645,717	10,058,341	18,833,071
1986*	2,742,197	3,405,667	1,843,801	715,252	779,804	583,806	7,755,124	1,416,055	11,807,319	31,029,025
1987	2,024,003	2,535,708	1,522,573	850,652	578,600	481,819	4,734,031	1,409,044	14,497,858	28,634,288
1988	2,139,545	3,086,539	1,405,324	1,179,175	722,616	556,523	8,469,547	1,450,400	16,619,937	35,629,606
1989	2,833,275	3,594,710	1,540,885	1,108,778	846,632	655,466	7,144,062	1,551,941	20,618,121	39,893,870
1990	3,762,636	4,172,612	1,886,582	1,099,346	1,009,021	784,389	8,982,927	1,331,498	21,993,591	45,022,602
1991	4,544,693	4,084,389	1,906,722	984,891	1,013,542	888,049	8,926,675	1,575,664	23,740,283	47,864,908
1992	3,445,287	5,042,075	1,911,658	1,036,080	301,271	914,186	7,006,251	1,508,819	23,688,116	44,829,743
1993	4,568,052	5,114,724	1,646,949	952,120	305,142	1,003,613	6,891,761	1,597,625	27,253,679	49,335,685

## Notes:

(1) Includes General, Special Revenue, and Debt Service Funds.

(\*) Includes 18 months due to a change in reporting periods.



**TOWN OF DERRY, N.H.**  
**General Governmental Revenue and Other**  
**Financing Sources (1)**  
**Last Ten Fiscal Years**  
**(Audited)**

**TABLE 2**

Fiscal Year	Taxes	Licenses and Permits	Inter-Governmental	Charges for Services	Interfund Transfers	Proceeds of Term Debt	Miscellaneous	Total
1983	\$11,771,554	\$866,144	\$1,653,832	\$682,845	\$436,196	-	\$399,029	\$15,809,600
1984	12,574,517	1,154,421	1,670,360	1,087,687	456,062	1,725,000	841,933	19,509,980
1986*	14,781,990	2,321,591	4,311,242	2,708,250	1,651,134	6,447,500	1,779,580	34,001,287
1987	18,491,489	1,983,160	3,492,587	2,138,086	1,049,044	2,808,500	973,543	30,936,409
1988	22,579,462	2,184,886	1,471,075	2,446,110	800,629	2,091,500	859,862	32,433,524
1989	26,543,674	2,320,915	1,901,512	2,852,221	1,448,749	4,849,975	835,063	40,752,109
1990	30,487,075	2,175,636	1,692,781	2,975,104	1,274,650	10,000,000	1,418,574	50,023,820
1991	34,840,831	2,100,348	1,705,273	3,466,948	2,249,096	0	762,341	45,124,837
1992	34,186,070	2,044,048	2,461,431	4,127,667	2,472,694	2,059,640	448,095	47,799,645
1993	35,632,438	2,165,989	2,689,499	3,874,946	2,196,130	1,647,968	411,043	48,618,013

Notes:

(1) Includes General, Special Revenue, and Debt Service Funds

(2) Includes 18 months due to a change in reporting periods.

**TOWN OF DERRY, N.H.**  
**Property Tax Rates (1)**  
**Direct and Overlapping Governments (2)**  
**Last Ten Fiscal Years**

**TABLE 5**

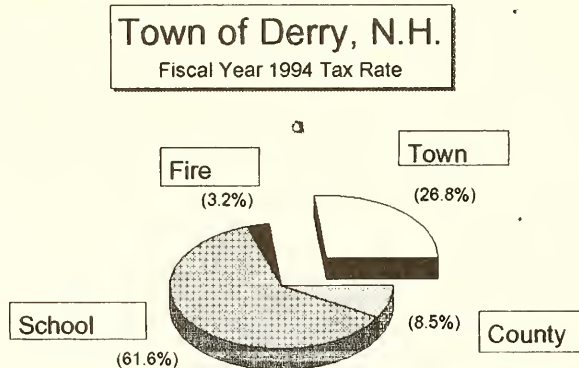
Fiscal Year	Town	County	School	Fire	Total
1986*	\$6.68	\$1.14	\$21.37	\$4.05	\$33.24
1987	7.86	1.01	25.01	3.50	37.38
1988	9.66	1.11	27.31	3.85	41.93
1989	9.96	1.40	31.58	4.50	47.44
1990(3)	5.22	0.77	12.97	1.97	20.93
1991	6.20	0.86	14.96	2.06	24.08
1992	6.20	0.82	14.84	2.07	23.93
1993	5.74	0.93	15.60	2.06	24.33
1994	10.69	1.27	24.56	3.38	39.90

\* Includes 18 months due to change in reporting periods.

(1) Per 1,000 of assessed value.

(2) Town does not have a debt service fund or special revenue funds.

(3) Property was revaluated in 1990.



# TOWN OF DERRY, N.H.

Principal Taxpayers  
Fiscal Year Ended June 30, 1994

Taxpayer	Type of Business	1994 Assessed Valuation (1)	Percentage of Total Assessed Valuation
Greenways Ltd Partnership	Real Estate - Multi Family	\$26,605,300	2.6%
Campbell Gilbert C.	Real Estate - Multi Family	16,295,600	1.6%
HCA Health Services of NH, Inc.	Hospital	15,846,900	1.5%
Bradley Real Estate Trust	Real Estate - Hood Plaza	11,616,100	1.1%
Public Service Co. of NH	Utility & Electricity	8,820,600	0.8%
William Wade, Trustee	Retail	5,603,900	0.5%
Retain Trust III	Real Estate - Multi Family	6,043,300	0.6%
Hadco Printed Circuits	Industrial Manufacturing	4,195,100	0.4%
Treasure Master Corp.	Industry - Novelty Products	3,928,500	0.4%
Oliver Herbert	Real Estate - Multi Family	3,755,200	0.4%
New England Telephone	Utility Communication	2,366,709	0.2%
Totals		\$102,710,500	10.1%

(1) Total local assessed value for 1993 is \$1,039,932,300

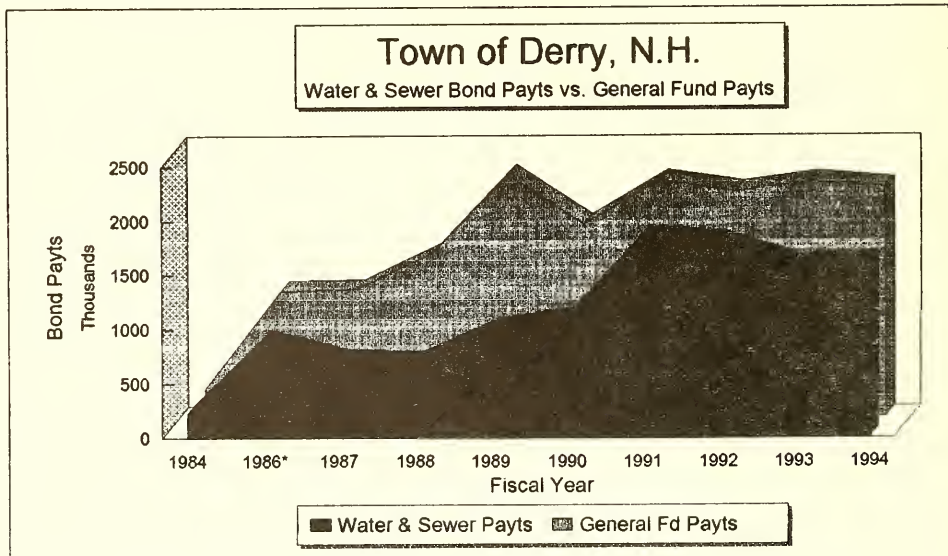


# TOWN OF DERRY, N.H.

## Bond Payments Last Ten Fiscal Years

Fiscal Year	Water And Sewer Debt Principal Payments	Water And Sewer Debt Interest Payments	Total Water And Sewer Debt Payments	Total General Fd Governmental Debt Payments	Ratio of Water And Sewer Debt To General Governmental Debt Payts
1984	\$95,000	\$125,313	\$220,313	\$257,148	85.68%
1986*	360,000	540,962	900,962	1,163,873	77.41%
1987	340,000	382,148	722,148	1,180,278	61.18%
1988	350,000	350,457	700,457	1,510,122	46.38%
1989	476,500	529,936	1,006,436	2,234,697	45.04%
1990	570,975	533,679	1,104,654	1,777,133	62.16%
1991	917,000	940,903	1,857,903	2,183,402	85.09%
1992	935,000	865,934	1,800,934	2,077,302	86.70%
1993	805,000	790,689	1,595,689	2,166,105	73.67%
1994	813,137	801,563	1,614,700	2,110,148	76.52%

\* Includes 18 months due to change in reporting periods



TOWN OF DERRY, N.H.  
LONG TERM DEBT SCHEDULE  
as of June 30, 1994

\$1,102,500 1985 POLICE STATION			
YEAR	PRINCIPAL	INTEREST	TOTAL
1995	55,000.00	52,852.70	107,852.70
1996	55,000.00	48,056.84	103,056.84
1997	55,000.00	43,485.70	98,485.70
1998	55,000.00	38,683.42	93,683.42
1999	55,000.00	33,358.01	88,358.01
2000-2005	330,000.00	96,465.09	426,465.09
<hr/>			
	\$605,000.00	\$312,901.76	\$917,901.76

\$1,520,000 1985 LANDFILL CLOSURE & R/R CORRIDOR			
YEAR	PRINCIPAL	INTEREST	TOTAL
1995	90,000.00	63,871.34	153,871.34
1996	90,000.00	56,629.23	146,629.23
1997	65,000.00	50,308.95	115,308.95
1998	65,000.00	45,042.14	110,042.14
1999	65,000.00	39,463.55	104,463.55
2000-2006	425,000.00	123,636.59	548,636.59
<hr/>			
	\$800,000.00	\$378,951.80	\$1,178,951.80

\$2,345,000 1989 LIBRARY ADDITION			
\$1,048,000 1989 ASH ST BY-PASS			
YEAR	PRINCIPAL	INTEREST	TOTAL
1995	270,000.00	148,037.50	418,037.50
1996	270,000.00	129,812.50	399,812.50
1997	270,000.00	111,520.00	381,520.00
1998	120,000.00	98,260.00	218,260.00
1999	120,000.00	90,100.00	210,100.00
2000-2010	1,265,000.00	469,710.00	1,734,710.00
<hr/>			
	\$2,315,000.00	\$1,047,440.00	\$3,362,440.00

\$800,000.00 1991 SHUTE'S CORNER

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	115,000.00	33,637.50	148,637.50
1996	115,000.00	26,162.50	141,162.50
1997	115,000.00	18,687.50	133,687.50
1998	115,000.00	11,212.50	126,212.50
1999	115,000.00	3,737.50	118,737.50
<hr/>			
	\$575,000.00	\$93,437.50	\$668,437.50

\$195,000 - 1992 REFURBISH FIRE TRUCKS

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	40,000.00	7,750.00	47,750.00
1996	40,000.00	5,750.00	45,750.00
1997	40,000.00	3,750.00	43,750.00
1998	35,000.00	1,750.00	36,750.00
<hr/>			
	\$155,000.00	\$19,000.00	\$174,000.00

YEAR	\$2,000,000 1986 FISCAL YEAR CHANGE PRINCIPAL	INTEREST	TOTAL
1995	200,000.00	39,050.00	239,050.00
1996	200,000.00	23,350.00	223,350.00
1997	200,000.00	7,750.00	207,750.00
	-----	-----	-----
	\$600,000.00	\$70,150.00	\$670,150.00

YEAR	\$ 108,500 1987 LANDFILL ENGINEERING \$ 200,000 1987 MAPPING PROJECT \$2,500,000 1987 ROADWAY MANAGEMENT PRINCIPAL	INTEREST	TOTAL
1995	280,000.00	69,020.00	349,020.00
1996	280,000.00	49,770.00	329,770.00
1997	280,000.00	30,170.00	310,170.00
1998	280,000.00	10,150.00	290,150.00
	-----	-----	-----
	\$1,120,000.00	\$159,110.00	\$1,279,110.00

YEAR	\$2,500,000 1988 ROADWAY IMPROVEMENTS PRINCIPAL	INTEREST	TOTAL
1995	355,000.00	37,541.25	392,541.25
1996	355,000.00	12,513.75	367,513.75
	-----	-----	-----
	\$710,000.00	\$50,055.00	\$760,055.00

YEAR	\$450,000 1989 HORNE BROOK BRIDGE \$499,000 1989 1/2 PINKERTON ST PRINCIPAL	INTEREST	TOTAL
1995	75,000.00	42,827.00	117,827.00
1996	75,000.00	37,202.00	112,202.00
1997	35,000.00	31,577.00	66,577.00
1998	35,000.00	28,952.00	63,952.00
1999	35,000.00	26,327.00	61,327.00
2000-2009	310,000.00	122,102.00	432,102.00
	-----	-----	-----
	\$565,000.00	\$288,987.00	\$853,987.00

YEAR	\$173,500.00 1991 FIRE TROCK PRINCIPAL	INTEREST	TOTAL
1995	20,000.00	8,125.00	28,125.00
1996	20,000.00	6,825.00	26,825.00
1997	20,000.00	5,525.00	25,525.00
1998	15,000.00	4,387.50	19,387.50
1999	15,000.00	3,412.50	18,412.50
2000-2002	45,000.00	4,387.50	49,387.50
	-----	-----	-----
	\$135,000.00	\$32,662.50	\$167,662.50

TOTAL  
GENERAL FUND LG TERM DEBT

=====	=====	=====
\$7,580,000.00	\$2,452,695.56	\$10,032,695.56

**TOWN OF DERRY , N.H.  
WATER DEPT LONG TERM DEBT**

**\$1,725,000 1984 MANCHESTER WATER TRANS MAIN**

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	115,000.00	60,013.17	175,013.17
1996	115,000.00	48,996.80	163,996.80
1997	115,000.00	37,888.71	152,888.71
1998	115,000.00	26,613.92	141,613.92
1999	115,000.00	15,245.52	130,245.52
2000	115,000.00	5,606.25	120,606.25
<hr/>			
	\$690,000.00	\$194,364.37	\$884,364.37

**\$680,000 1987 SCOBIE POND WATER MAINS**

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	35,000.00	36,772.50	71,772.50
1996	35,000.00	34,287.50	69,287.50
1997	35,000.00	31,767.50	66,767.50
1998	35,000.00	29,212.50	64,212.50
1999	35,000.00	26,622.50	61,622.50
2000-2008	295,000.00	117,665.00	412,665.00
<hr/>			
	\$470,000.00	\$276,327.50	\$746,327.50

**\$1,000,000 1988 SCOBIE POND WATER  
\$210,000 1988 UPGRADE - WATER MAINS**

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	60,000.00	63,145.87	123,145.87
1996	60,000.00	60,225.00	120,225.00
1997	60,000.00	55,995.00	115,995.00
1998	60,000.00	51,765.00	111,765.00
1999	60,000.00	47,535.00	107,535.00
2000-2009	600,000.00	231,300.00	831,300.00
<hr/>			
	\$900,000.00	\$509,965.87	\$1,409,965.87

**\$2,500,000 1990 4 M GALLON WTR TANK**

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	126,000.00	138,072.90	264,072.90
1996	126,000.00	129,410.40	255,410.40
1997	126,000.00	120,747.90	246,747.90
1998	126,000.00	112,085.40	238,085.40
1999	126,000.00	103,422.90	229,422.90
2000-2010	1,364,740.00	566,134.80	1,930,874.80
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	\$1,994,740.00	\$1,169,874.30	\$3,164,614.30

**TOTAL WATER LONG TERM DEBT**

\$4,054,740.00	\$2,150,532.04	\$6,205,272.04
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# TOWN OF DERRY SEWER DEPT LONG TERM DEBT

\$425,000 1985 THIRD LAGOON

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	30,000.00	13,560.82	43,560.82
1996	25,000.00	10,944.84	35,944.84
1997	25,000.00	8,716.74	33,716.74
1998	25,000.00	6,514.64	31,514.64
1999	25,000.00	4,322.76	29,322.76
2000	25,000.00	2,072.22	27,072.22
<hr/>			
	\$155,000.00	\$46,132.02	\$201,132.02

\$1,400,000 1985 EPA LAGOONS AL1 & AL2

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	70,000.00	66,229.62	136,229.62
1996	70,000.00	60,497.23	130,497.23
1997	70,000.00	55,351.47	125,351.47
1998	70,000.00	49,794.50	119,794.50
1999	70,000.00	44,152.63	114,152.63
2000-2006	490,000.00	141,420.98	631,420.98
<hr/>			
	\$840,000.00	\$417,446.43	\$1,257,446.43

\$1,411,500 1987 SEWER MAIN EXPANSION  
SUNSET ACRES, BEAVER BROOK II & BEAVER LAKE

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	70,000.00	73,384.41	143,384.41
1996	70,000.00	68,921.43	138,921.43
1997	70,000.00	64,012.22	134,012.22
1998	70,000.00	59,021.70	129,021.70
1999	70,000.00	54,188.40	124,188.40
2000-2008	630,000.00	249,515.00	879,515.00
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	\$980,000.00	\$569,043.16	\$1,549,043.16

\$190,975 1989 SEPTAGE & GRIT PITS

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	10,000.00	10,398.00	20,398.00
1996	10,000.00	9,663.00	19,663.00
1997	10,000.00	8,928.00	18,928.00
1998	10,000.00	8,193.00	18,193.00
1999	10,000.00	7,458.00	17,458.00
2000-2009	90,000.00	34,196.00	124,196.00
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	\$140,000.00	\$78,836.00	\$218,836.00

\$1,239,057.74 Horne Brook Int.

State Revolving Loan

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	\$42,788.27	50,167.62	\$92,955.89
1996	\$44,571.68	48,384.21	\$92,955.89
1997	\$46,429.43	46,526.46	\$92,955.89
1998	\$48,364.61	44,591.28	\$92,955.89
1999	\$50,380.45	42,575.44	\$92,955.89
2000-2009	971,103.33	330,279.21	\$1,301,382.54
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	\$1,203,637.77	\$562,524.22	\$1,766,161.99

\$1,607,000 1989 BEAVER LAKE SEWER

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	80,000.00	87,940.00	167,940.00
1996	80,000.00	82,500.00	162,500.00
1997	80,000.00	77,000.00	157,000.00
1998	80,000.00	71,500.00	151,500.00
1999	80,000.00	66,000.00	146,000.00
2000-2010	880,000.00	363,000.00	1,243,000.00
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	1,280,000.00	747,940.00	2,027,940.00

\$486,500 1990 BEAVER LAKE SEWER

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	24,000.00	26,299.60	50,299.60
1996	24,000.00	24,649.60	48,649.60
1997	24,000.00	22,999.60	46,999.60
1998	24,000.00	21,349.60	45,349.60
1999	24,000.00	19,699.60	43,699.60
2000-2010	270,260.00	107,835.20	378,095.20
			-----
	\$390,260.00	\$222,833.20	\$613,093.20

\$2,013,500 1990 BEAVER LAKE SEWER

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	100,000.00	108,050.00	208,050.00
1996	100,000.00	101,350.00	201,350.00
1997	100,000.00	94,650.00	194,650.00
1998	100,000.00	87,950.00	187,950.00
1999	100,000.00	81,250.00	181,250.00
2000-2010	1,100,000.00	447,750.00	1,547,750.00
			-----
	\$1,600,000.00	\$921,000.00	\$2,521,000.00

\$1,075,451.13 State Revolving Loan Fd  
BEAVER BROOK III INTERCEPTOR

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	34,334.94	51,552.76	85,887.70
1996	36,032.46	49,855.24	85,887.70
1997	37,813.91	48,073.79	85,887.70
1998	39,683.43	46,204.27	85,887.70
1999	41,645.38	44,242.32	85,887.70
2000-2009	853,223.61	349,204.07	1,202,427.68
			-----
	\$1,042,733.73	\$589,132.45	\$1,631,866.18

\$2,358,000 1994 LAGOON UPGRADE

YEAR	PRINCIPAL	INTEREST	TOTAL
1995	118,000.00	126,023.26	244,023.26
1996	120,000.00	119,716.26	239,716.26
1997	120,000.00	113,356.26	233,356.26
1998	120,000.00	106,996.26	226,996.26
1999	120,000.00	100,636.26	220,636.26
2000-2014	1,760,000.00	744,713.25	2,504,713.25
			-----
	2,358,000.00	1,311,441.55	3,669,441.55

TOTAL SEWER LONG TERM DEBT			
	\$9,989,671.50	\$5,466,329.03	\$15,455,960.53

TOTAL ALL DISTRICTS			
	\$21,624,371.50	\$10,069,556.63	\$31,693,928.13

Water, Sewer and Genl Fd Principal & Interest

	Principal	Interest	Total
1995	2,415,123.21	1,414,322.82	3,829,446.03
1996	2,415,604.14	1,245,473.33	3,661,077.47
1997	1,999,243.34	1,088,786.80	3,088,030.14
1998	1,643,048.04	960,229.63	2,603,277.67
1999	1,332,025.83	853,749.89	2,185,775.72
2000-2013	11,819,326.94	4,506,994.16	16,326,321.10
			-----
	21,624,371.50	10,069,556.63	31,693,928.13

## SCHEDULE F-1

**TOWN OF DERRY, N.H.****STATEMENT OF CHANGES IN LONG TERM DEBT****Fiscal Year Ended June 30, 1994**

## Beginning Balances 6/30/93:

Deferred Compensation Payable July 1, 1993.....	\$741,439
Leases Payable July 1, 1993.....	414,627
Bonds Payable July 1, 1993.....	20,340,451

Plus: Lagoon Upgrade.....	\$ 2,358,000	\$21,496,517
State Revolving Loan-Horne Brk Int.....	1,239,058	
Deferred Compensation Earned.....	440,187	
Capital Leases Issued - Fabrex Trailer.....	38,304	
Capital Leases Issued - CAT 120G Mtr Grader.....	115,825	
		\$4,191,374

Less: Bonds Retired  
General Obligation

1985 Police Station .....	\$ 55,000	
1985 Landfill Closure & RR Corr .....	90,000	
1986 Fiscal Year Change .....	200,000	
1987 Landfill, Mapping & Roadway .....	280,000	
1988 Roadway Improvements.....	355,000	
1989 Horne Brk & 1/2 Pinkerton St.....	75,000	
1990 MacGregor Lib & Ash St By-Pass.....	270,000	
1991 Fire Truck.....	20,000	
1992 Shutes Corner.....	115,000	
1992 Refurbish Fire Truck.....	40,000	
		\$1,500,000

## Water Department

1974 2 Million Gallon Water Tank.....	\$ 25,000	
1984 Water Transmission Mains.....	115,000	
1987 Scobie Pond Water Mains.....	35,000	
1988 Scobie Pd Wtr Main/Upgrade.....	60,000	
1990 4 Million Gallon Water Tank.....	126,000	
		\$361,000

## Sewer Fund

1985 Third Lagoon.....	\$ 30,000	
1985 EPA Lagoon AL1 & AL2.....	70,000	
1987 Sewer Main Extension.....	70,000	
1989 Septage & Grit Pits.....	10,000	
1989 Beaver Lake Sewer.....	80,000	
1990 Beaver Lake Sewer.....	24,000	
1990 Beaver Lake Sewer.....	100,000	
1992 State Rev Loan-Beaver Lake III.....	32,717	
1993 State Rev Loan-Horne Brk Int.....	35,420	
		\$452,137

Total Bonds Retired.....	\$2,313,137
Total Deferred Comp Taken.....	341,877
Total Capital Leases Retired.....	178,498
Total Capital Leases Schedule corrections.....	626

Total Long Term Debt Retired..... \$2,834,138

## Ending Balances 6/30/94:

Bonds Payable June 30, 1994.....	\$21,624,372
Deferred Comp Payable June 30, 1994.....	839,749
Capital Leases Payable June 30, 1994.....	389,632

Total Long Term Debt 6/30/94 \$22,853,753

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

		-----1994-----		-----1994-----		-----1995-----	
Old		Encumbered	Budget	Expended	Encumbered	Dept/Adm	Council
Acct #							
<b>DEPT 01 GENERAL GOVERNMENT</b>							
<b>4130 EXECUTIVE</b>							
4130.1 Board of Selectman or Mayor							
130.110	Council Salaries		\$19,000	\$19,164	\$19,000		\$19,000
190.000	Council Expenses		\$1,600	\$1,600	\$1,600		\$1,600
Total for: 4130.1		\$0	\$20,600	\$20,764	\$0	\$20,600	\$20,600
4130.2 City/Town Manager, Administrator or Executive Secretary							
110.107	Adm Assistant - Non-Union		\$34,958	\$34,025	\$35,591		\$35,591
110.110	Administrator Non-Union		\$62,000	\$61,919	\$62,000		\$62,000
110.112	Clerical - AFSME		\$39,005	\$38,241	\$36,839		\$36,839
141.000	Regular Overtime - AFSME		\$500	\$0	\$500		\$500
292.000	Mileage/Conf/Fees		\$4,265	\$7,566	\$5,265		\$5,265
341.000	Telephone		\$4,868	\$2,964			
390.000	Computer Consulting		\$10,000	\$19,515	\$900		\$550
560.000	Subscriptions & Dues		\$750	\$1,249			
620.000	Office Equipment Repair		\$100	\$76			
621.000	Office Supplies		\$2,500	\$2,272			
740.000	Capital EQP Purchased		\$2,000	\$827			
Total for: 4130.2		\$0	\$160,946	\$168,655	\$900	\$140,945	\$140,745
4130.3 Moderator & Town Meeting Expenses							
119.000	Assistant Moderators		\$600	\$375	\$900		\$900
130.108	Moderator		\$300	\$100	\$400		\$400
Total for: 4130.3		\$0	\$900	\$475	\$0	\$1,300	\$1,300



Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old		1994		1994		1995	
Acct		Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
#							
DEPT 01 GENERAL GOVERNMENT cont.							
4130.4 Boards & Commissions							
330.110	Hist Dist Comm		\$1,825	\$1,815		\$1,825	\$1,825
330.230	Cable Committee		\$31,625	\$30,362		\$18,230	\$18,230
330.310	Cable Contract Neg. Committee			\$0		\$1,000	\$1,500
330.400	Handicapped Acc Comm		\$600	\$554		\$800	\$800
Total for: 4130.4		\$0	\$34,050	\$32,731	\$0	\$21,855	\$22,355
4130.9 Other Executive Office Functions							
241.000	Training/Conf		\$100	\$25			
301.000	Post Audit Expenses		\$19,000	\$22,850		\$19,000	\$19,000
330.000	Other Services		\$60,000	\$68,560		\$60,000	\$60,000
341.000	Telephone		\$10,080	\$2,043		\$13,000	\$10,080
390.000	Deeding Expenses		\$3,000	\$5,403			
390.100	Computer Consulting		\$0	\$0		\$10,000	\$10,000
550.000	Printing and Binding		\$500	\$365		\$500	\$500
551.000	Public Notices		\$4,500	\$1,947		\$3,500	\$3,500
552.000	Town Report		\$14,000	\$12,950		\$10,000	\$10,000
621.000	Office Supplies		\$1,000	\$1,058		\$3,500	\$3,500
622.000	Copier Contract & Supply		\$3,900	\$1,247		\$6,000	\$6,000
625.000	Postage		\$700	\$1,494		\$700	\$700
630.000	Computer/Office Equip Repair		\$3,745	\$1,631		\$4,100	\$4,100
740.000	New Equipment Purchase		\$1,500	\$1,094	\$600	\$0	\$0
Total for: 4130.9		\$0	\$122,025	\$120,667	\$600	\$130,300	\$127,380
Total for: 4130		\$0	\$338,521	\$343,291	\$1,500	\$315,000	\$312,380

Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	1994		1995	
	Encumbered	Budget	Expended	Dept/Admin
Council				

DEPT 01 GENERAL GOVERNMENT cont.

4140 ELECTION, REGISTRATION & VITAL STATISTICS

4140.1		General City/Town Clerk Functions				
110.110	Town Clk - Non-Union	9153		\$34,397	\$34,373	\$37,157
110.112	Clerical AFSME	9157		\$68,887	\$67,819	\$69,857
141.000	Regular Overtime - AFSME	9159		\$5,000	\$3,103	\$3,000
292.000	Mileage/Conf/Fees	9151		\$900	\$360	\$600
341.000	Telephone	9156		\$600	\$654	\$600
390.000	Other Services	9179		\$825	\$654	\$3,000
550.000	Printing & Binding	9174		\$1,700	\$1,293	\$1,500
560.000	Subscriptions & Dues	9163		\$400	\$292	\$300
620.000	New Equip Purchases	9169		\$500	\$0	\$2,000
621.000	Office Supplies	9154		\$1,500	\$1,368	\$1,500
625.000	Postage	9152		\$3,200	\$3,987	\$3,200
630.000	Office Equipment Repair	9165		\$500	\$613	\$500
Total for: 4140.1			\$0	\$118,409	\$114,514	\$120,215
		4140.2	Voter Registration		\$0	\$123,214
130.108	Supervisor of Checklist	311		\$2,400	\$2,400	\$2,400
390.000	Data Processing	379		\$2,500	\$2,885	\$3,000
621.000	Office Supplies	330		\$2,800	\$36	\$500
625.000	Postage	341		\$85	\$51	\$300
Total for: 4140.2			\$0	\$7,785	\$5,372	\$7,000
			\$0			\$6,200

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old		-----1994-----		-----1995-----	
Acct	#	Encumbered	Budget	Expended	Encumbered
DEPT 01 GENERAL GOVERNMENT cont.					
4140.3		Election Administration			
315			\$2,912	\$840	\$2,912
313			\$3,276	\$587	\$3,744
314			\$75	\$75	\$200
381			\$500	\$189	\$3,995
374			\$250	\$21	\$250
Total for: 4140.3		\$0	\$7,013	\$1,712	\$11,101
4140.9		Capital Projects			
382					\$0
Total for: 4140.9		\$0	\$0	\$0	\$0
Total for: 4140		\$0	\$133,207	\$121,599	\$138,316
4150.1		Accounting & Financial Reporting			
9301			\$50,561	\$49,455	\$50,678
9303			\$44,201	\$42,366	\$44,138
9305			\$88,965	\$77,951	\$89,642
9307			\$2,000	\$4,186	\$2,000
9315			\$1,500	\$957	\$1,500
9312			\$800	\$530	\$800
9323			\$1,500	\$958	\$1,300
9371			\$1,500	\$213	\$2,500
9328			\$700	\$728	\$700
9318			\$4,000	\$4,531	\$4,800
9321			\$9,000	\$9,232	\$9,100
9325			\$2,100	\$1,878	\$2,000
9331			\$29,450	\$11,333	\$18,000
9333			\$2,000	\$2,225	\$3,000
Total for: 4150.1		\$0	\$238,277	\$206,542	\$230,158

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old		1994		1994		1995	
Acct	#	Encumbered	Budget	Expended	Encumbered	Dept/Adm	Council
<b>DEPT 01 GENERAL GOVERNMENT cont.</b>							
4150.3 Assessing							
110.111	9201		\$107,386	\$75,248		\$107,386	\$81,386
110.112	9203		\$42,349	\$36,570		\$47,476	\$47,476
141.000	9205		\$1,800	\$1,519		\$1,800	\$1,800
241.000	9213		\$2,700	\$530		\$3,200	\$3,200
292.000	9212		\$4,180	\$2,879		\$4,420	\$3,020
320.007	271			\$0			
341.000	9221		\$1,160	\$1,961		\$1,000	\$1,000
390.000	9237		\$39,850	\$64,437		\$52,800	\$106,800
550.000	9231		\$950	\$1,082		\$6,550	\$6,550
560.000	9226		\$730	\$790		\$750	\$750
620.000	9218	\$150	\$9,500	\$1,055	\$150	\$6,500	\$6,500
621.000	9215		\$2,677	\$4,407		\$2,500	\$2,500
623.000	9220		\$2,400	\$1,118	\$1,000	\$3,620	\$3,620
625.000	9223		\$1,800	\$1,376		\$1,800	\$1,800
630.000	9228		\$2,520	\$2,980		\$3,020	\$3,020
740.000	9241		\$113,400	\$148,842		\$50,000	\$50,000
Total for: 4150.3		\$150	\$333,402	\$344,792	\$1,150	\$292,822	\$319,422
4150.4 Tax Collecting							
110.111	9101		\$36,929	\$37,089		\$37,190	\$37,190
110.112	9105		\$43,984	\$45,098		\$46,908	\$46,908
141.000	9107		\$4,000	\$4,610		\$4,000	\$4,000
292.000	9109		\$600	\$435		\$1,150	\$1,150
341.000	9112		\$625	\$559		\$625	\$625
390.000	9125		\$4,880	\$3,306		\$6,500	\$6,500
550.000	9118		\$15	\$15		\$4,880	\$4,880
560.000	9127		\$1,250	\$993		\$30	\$30
621.000	9115		\$8,300	\$6,785		\$1,250	\$1,250
625.000	9121		\$500	\$427		\$11,000	\$11,000
630.000	9122		\$200	\$0		\$500	\$500
740.000						\$400	\$400
Total for: 4150.4		\$0	\$101,283	\$101,319	\$0	\$114,433	\$114,433



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

=====						
Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<u>DEPT 01 GENERAL GOVERNMENT cont.</u>						
4150.5 Treasury						
120.110 Treasurer		\$8,000	\$8,160		\$8,000	\$8,000
Total for: 4150.5	\$0	\$8,000	\$8,160	\$0	\$8,000	\$8,000
Total for: 4150	\$150	\$680,962	\$660,813	\$21,150	\$645,413	\$672,013
4153 LEGAL EXPENSES						
4153.1 Legal Department Operations						
320.000 Legal Fees	270	\$90,000	\$139,044		\$90,000	\$90,000
320.200 Town Council Legal Fees	269		\$0			
320.300 Charter Commission Legal Fees	268		\$0			
Total for: 4153.1	\$0	\$90,000	\$139,044	\$0	\$90,000	\$90,000
4153.3 Claims Judgements and/or Settlements						
320.000 Damages & Legal Expense	271	\$5,988	\$10,000	\$13,016	\$10,000	\$10,000
Total for: 4153.3	\$5,988	\$10,000	\$13,016		\$10,000	\$10,000
Total for: 4153	\$5,988	\$100,000	\$152,061	\$0	\$100,000	\$100,000

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered. Dept/Adm Council

DEPT 01 GENERAL GOVERNMENT cont.

## 4155.3 Town Administrator's Office

190.110	Employee Benefits	5091	\$6,000	\$3,596				
	Total for: 4155.3		\$0	\$6,000	\$3,596	\$0	\$0	\$0
	Total for: 4155		\$0	\$6,000	\$3,596	\$0	\$0	\$0

4191 PLANNING AND ZONING

## 4191.1 Planning &amp; Development Control

110.111	Dir of Development - PATE	5101	\$44,304	\$44,280	\$44,564			\$44,564
110.112	Clerical - AFSME	5102	\$30,342	\$30,328	\$31,876			\$31,876
141.000	Regular Overtime - AFSME	5105	\$1,500	\$2,861	\$2,500			\$2,500
292.000	Mileage/Conf/Fees	5127	\$800	\$823	\$800			\$800
310.000	Consulting Services	5129	\$10,000	\$7,691	\$10,000			\$10,000
341.000	Telephone	5140	\$1,000	\$927	\$1,000			\$1,000
390.000	Other Services	5181	\$1,000	\$999	\$0			\$4,000
551.000	Public Notices	5174	\$2,000	\$2,479	\$2,000			\$2,000
560.000	Subscriptions & Dues	5145	\$100	\$130	\$100			\$100
621.000	Office Supplies	5130	\$2,500	\$2,498	\$4,120			\$4,120
622.000	Copier Supplies	5131	\$500	\$400	\$500			\$500
625.000	Postage	5141	\$1,800	\$1,667	\$1,800			\$1,800
630.000	Off Equip Repair	5151	\$600	\$987	\$1,423			\$1,423
740.000	Capital Projects	5191	\$1,000	\$0	\$1,000			\$1,000
	Total for: 4191.1		\$0	\$97,446	\$96,069	\$0	\$101,683	\$105,683
	Total for: 4191		\$0	\$97,446	\$96,069	\$0	\$101,683	\$105,683

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered. Dept/Adm Council
<b>DEPT 01 GENERAL GOVERNMENT cont.</b>				
<b>4194 GENERAL GOVERNMENT BUILDINGS</b>				
City/Town Hall Repairs & Maintenance				
4194.1				
5773		\$9,756	\$10,129	\$11,000
5776		\$4,000	\$3,069	\$4,600
5774		\$1,000	\$993	\$6,000
5775		\$1,350	\$1,329	\$1,350
Total for: 4194.1	\$0	\$16,106	\$15,520	\$22,950
4194.2	Other Public Facilities not Charged to a Department Elsewhere			
5403		\$95,998	\$96,163	\$97,687
5405		\$4,000	\$9,159	\$10,000
5427			\$79	
5426		\$1,766	\$1,769	\$1,713
5440		\$384	\$384	\$384
5782		\$600	\$558	\$603
5481		\$1,000	\$1,015	\$1,000
5797		\$3,000	\$2,913	\$3,000
5783		\$6,000	\$4,780	\$6,000
5786		\$6,000	\$4,515	\$6,000
5796		\$6,000	\$4,213	\$6,000
5788		\$4,240	\$4,846	\$6,000
5450		\$500	\$0	\$5,224
5506		\$800	\$0	
5436		\$1,075	\$1,075	\$800
5473		\$4,000	\$5,442	\$5,100
5798		\$3,000	\$2,628	\$8,000
5784		\$8,500	\$4,452	\$15,500
5785		\$500	\$1,060	\$500
5795		\$150	\$120	\$150
			\$168	\$1,630
Total for: 4194.2	\$0	\$146,438	\$145,340	\$169,291
			\$0	\$154,291

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council

DEPT 01 GENERAL GOVERNMENT cont.

720.000	Capital Expenditures	4194.9	Buildings & Grounds Capital Projects			
5825			\$0	\$0	\$15,000	\$15,000
Total for: 4194.9		\$0	\$0	\$0	\$15,000	\$15,000
Total for: 4194		\$0	\$162,544	\$160,860	\$0	\$207,241

4195 CEMETERIES

110.113	Labor Expense - AFSME	4195.1	Repairs, Maintenance & Upkeep of Cemeteries			
120.000	Special Help	2403		\$58,404	\$58,770	\$58,770
141.000	Regular Overtime - AFSME	2406		\$15,000	\$15,000	\$15,000
219.000	Employee's Insurance	2405		\$6,000	\$8,000	\$8,000
220.000	FICA	2422		\$20,840	\$15,545	\$15,545
230.000	Retirement	2423		\$6,120	\$6,120	\$6,120
293.000	Uniforms	2424		\$1,450	\$1,450	\$1,450
341.000	Telephone	2426		\$770	\$907	\$753
410.000	Electricity	2440		\$100	\$409	\$300
620.000	Hired Equipment	2442		\$2,000	\$2,010	\$2,010
621.000	Supplies of Trade	2417		\$10,600	\$2,720	\$2,720
630.000	Office Supplies	2436		\$4,500	\$10,400	\$10,400
635.000	Equipment Repair	2430		\$50	\$50	\$50
636.000	Gasoline	2452		\$1,500	\$1,500	\$1,500
660.525	Diesel Fuel	2456		\$893	\$950	\$950
	1991 Chevy Dump Truck	2456		\$65		
		525		\$5,500	\$896	\$800
Total for: 4195.1		\$0	\$133,784	\$133,466	\$0	\$124,368

730.000	Capital Projects	4195.9	Cemetery Capital Projects			
2825			\$0	\$0	\$60,000	\$60,000
Total for: 4195.9		\$0	\$0	\$0	\$60,000	\$60,000
Total for: 4195		\$0	\$133,784	\$133,466	\$0	\$184,368



08/26/94

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

=====						
Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 01 GENERAL GOVERNMENT cont.</b>						
<b>4196 INSURANCE NOT OTHERWISE ALLOCATED</b>						
4196.1 Property Insurance						
480.000 General Insurance		\$554,369	\$341,899		\$600,359	\$537,359
Total for 4196.1	\$0	\$554,369	\$341,899	\$0	\$600,359	\$537,359
4196.3 Employees Insurance						
219.000 Employee's Insurance		\$827,743	\$781,111		\$782,294	\$782,294
Total for 4196.3	\$0	\$827,743	\$781,111	\$0	\$782,294	\$782,294
Total for 4196	\$0	\$1,382,112	\$1,123,010	\$0	\$1,382,653	\$1,319,653
<b>4197 ADVERTISING AND REGIONAL ASSOCIATIONS</b>						
4197.5 Regional Association						
330.220 So NH Reg Plan Comm		\$18,650	\$18,650		\$18,650	\$18,650
330.221 NH Municipal Assoc Due		\$18,000	\$8,394		\$18,000	\$18,000
Total for 4197.5	\$0	\$36,650	\$27,044	\$0	\$36,650	\$36,650
Total for 4197	\$0	\$36,650	\$27,044	\$0	\$36,650	\$36,650
<b>TOTAL FOR:</b>						
<b>GENERAL GOVERNMENT - DEPT 01</b>						
	\$6,138	\$3,071,226	\$2,821,810	\$22,650	\$3,111,324	\$3,063,503

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

=====						
Old						
Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 02 PUBLIC SAFETY</b>						
<b>4210 POLICE</b>						
4210.1 Administration						
110.110 Chief - Non-Union		\$61,169	\$61,193		\$62,371	\$62,371
110.111 Administration - PATE		\$149,551	\$149,469		\$149,651	\$149,651
110.113 Laborer - AFSME		\$28,850	\$28,873		\$28,855	\$28,855
110.115 Supervisor's - SEIU		\$582,438	\$536,845		\$582,652	\$582,652
190.000 Police Union Settlement						
-----						
Total for: 4210.1	\$0	\$822,008	\$776,380	\$0	\$823,529	\$823,529
-----						
4210.2 Crime Control & Investigation						
110.114 Patrolmen - IBPO		\$1,002,886	\$1,023,861		\$1,030,065	\$1,030,065
141.000 Regular Overtime		\$164,232	\$151,758		\$164,232	\$167,232
142.000 Scheduled Overtime		\$28,215	\$23,805		\$28,215	\$28,215
292.000 Mileage/Conf/Fees		\$2,000	\$445		\$2,000	\$2,000
293.000 Uniforms		\$28,450	\$30,592		\$24,925	\$24,925
390.000 Other Services		\$9,680	\$9,738		\$10,055	\$10,055
620.000 Supplies of Trade		\$5,000	\$10,519	\$1,054	\$8,500	\$8,000
635.000 Gasoline		\$38,500	\$24,139		\$28,000	\$28,000
660.000 Vehicle Maintenance		\$20,000	\$22,147		\$20,000	\$20,000
660.110 Tires		\$3,749	\$2,921		\$2,853	\$2,853
680.200 Ammunition		\$8,724	\$6,498		\$7,236	\$7,236
-----						
Total for: 4210.2	\$0	\$1,311,436	\$1,306,423	\$1,054	\$1,326,081	\$1,328,581
-----						
4210.4 Training						
241.000 Training		\$14,104	\$11,501		\$13,804	\$13,804
-----						
Total for: 4210.4	\$0	\$14,104	\$11,501	\$0	\$13,804	\$13,804
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Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

		-----1994-----		-----1994-----		-----1995-----	
Old Acct #		Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<u>DEPT 02 PUBLIC SAFETY cont.</u>							
4210.5		Support Services					
110.112	Dispatcher - AFSME	6419	\$141,234	\$118,518		\$135,709	\$135,709
111.112	Clerical Wages - AFSME	6402	\$81,623	\$71,059		\$84,406	\$76,180
341.000	Telephone	6440	\$18,536	\$18,540		\$19,048	\$18,048
550.000	Printing & Binding	6476	\$4,500	\$5,420		\$6,500	\$6,500
560.000	Subscriptions & Dues	6445	\$2,064	\$2,952		\$2,064	\$2,064
621.000	Office Supplies	6430	\$4,260	\$6,172		\$5,260	\$5,260
622.000	Copier Supplies	6431	\$800	\$792		\$1,000	\$1,000
625.000	Postage	6441	\$2,500	\$2,634		\$2,500	\$2,500
630.000	Equipment Repair	6452	\$13,000	\$18,738	\$50	\$9,412	\$9,412
Total for: 4210.5		\$0	\$288,567	\$244,826	\$50	\$265,899	\$256,673
4210.6		Special Details					
110.114	Special Help	6406	\$50,000	\$45,585		\$50,000	\$50,000
Total for: 4210.6		\$0	\$50,000	\$45,585	\$0	\$50,000	\$50,000
4210.7		Police Stations and Buildings					
410.000	Police Station Electrical	5793	\$14,000	\$14,532		\$14,770	\$14,770
411.000	Police Station Heating Fuel	5792	\$4,500	\$3,293		\$3,375	\$3,375
640.000	Police Station Tools & Equipment	5791	\$300	\$200		\$1,300	\$1,300
642.000	Police Maint Supplies	5794	\$5,160	\$6,611		\$5,160	\$5,160
Total for: 4210.7		\$0	\$23,960	\$24,635	\$0	\$24,605	\$24,605
4210.8		Capital Projects					
740.000	Capital Projects	6825	\$188,809	\$201,350	\$12,239	\$125,775	\$106,275
Total for: 4210.8		\$0	\$188,809	\$201,350	\$12,239	\$125,775	\$106,275
Total for: 4210		\$0	\$2,678,884	\$2,610,700	\$13,343	\$2,629,693	\$2,603,467

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old		-----1994-----		-----1995-----	
Acct #		Encumbered	Budget	Expended	Encumbered Dept/Adm Council
<b>DEPT 02 PUBLIC SAFETY cont.</b>					
<b>4215 AMBULANCE</b>					
4215.2 City/Town Operated Services					
110.107	Amb Clerical - PATE		\$16,104	\$16,104	\$16,234
110.112	Clerical - AFSME				\$463,956
110.116	Labor Exp - IAFF Unit A		\$424,190	\$411,581	\$414,135
110.117	Supervisor - IAFF Unit B		\$50,535	\$17,842	\$34,807
140.116	Special Help		\$28,220	\$30,902	\$33,500
141.000	Regular Overtime - IAFF		\$25,000	\$20,305	\$30,000
190.000	Union Settlement				
219.000	Employee's Insurance		\$114,992	\$119,781	\$95,345
220.000	FICA		\$7,728	\$7,019	\$7,430
230.000	Retirement		\$36,402	\$33,710	\$35,051
241.000	Training		\$2,100	\$1,549	\$2,100
293.000	Uniforms		\$4,570	\$4,531	\$4,570
320.000	Legal Fees		\$3,500	\$1,849	\$3,500
341.000	Telephone		\$6,000	\$5,803	\$6,000
390.000	Other Services		\$24,800	\$26,140	\$34,800
480.000	General Insurance		\$65,274	\$52,537	\$65,274
620.000	Supplies of Trade		\$9,288	\$12,054	\$11,000
621.000	Office Supplies		\$400	\$398	\$500
625.000	Postage		\$500	\$181	\$500
630.000	Office Equip Repair		\$6,100	\$7,557	\$6,100
630.200	Radio Maintenance		\$3,000	\$3,988	\$4,000
635.000	Gasoline		\$4,000	\$3,163	\$4,000
660.000	Vehicle Maintenance	\$1,015	\$5,000	\$5,417	\$7,000
740.000	New Equipment Purchase		\$14,650	\$14,528	\$12,095
760.000	Capital Projects		\$48,000	\$46,040	\$61,600
	Total for: 4215.2	\$1,015	\$900,353	\$842,979	\$939,362
	Total for: 4215	\$1,015	\$900,353	\$842,979	\$939,362
					\$863,441



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

		-----1994-----		-----1995-----	
Old		Encumbered	Budget	Expended	Encumbered. Dept/Adm Council
Acct #					
DEPT 02 PUBLIC SAFETY cont.					
4220 FIRE					
4220.1 Administration					
110.110	Chief - Non-Union		\$56,695	\$40,860	\$56,302
110.111	Deputy Chief - PATE		\$55,213	\$50,853	\$52,520
110.112	Clerical - PATE		\$16,104	\$16,692	\$16,234
110.116	Dispatcher - IAFF Unit A		\$147,309	\$135,469	\$149,795
190.000	Union Settlement				
219.000	Employee's Insurance		\$294,795	\$241,139	\$280,562
220.000	FICA		\$31,043	\$12,339	\$31,530
230.000	Employee's Retirement		\$93,791	\$86,459	\$95,215
241.000	Training		\$7,050	\$5,125	\$11,300
292.000	Mileage/Conf/Fees		\$200	\$319	\$1,500
293.000	Uniforms		\$10,265	\$9,736	\$10,200
320.000	Legal Fees		\$6,500	\$6,602	\$6,500
341.000	Telephone		\$6,300	\$6,271	\$6,300
390.000	Other Services		\$10,040	\$10,787	\$10,040
410.000	Electricity		\$13,500	\$14,237	\$14,243
411.000	Heating Expense		\$14,500	\$13,567	\$12,520
480.000	General Insurance		\$171,627	\$127,983	\$171,627
560.000	Subscriptions & Dues		\$4,400	\$4,483	\$4,463
620.000	Supplies of Trade		\$7,600	\$8,254	\$7,600
621.000	Office Supplies		\$3,800	\$4,834	\$3,800
625.000	Postage		\$450	\$317	\$450
980.000	Bond Prin & Interest		\$79,798	\$85,567	\$75,875
Total for: 4220.1		\$0	\$1,030,980	\$881,892	\$9,259 \$1,018,576 \$1,017,576

## Town of Derry, NH Town Budget Detail for Fiscal Year:1985 - by Line Item

		Old		1994		1994		1995	
		Acct	#	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 02 PUBLIC SAFETY cont.</b>									
4220.2		Fire Fighting							
110.116	Firefighter - IAFF Unit A	7408			\$667,690	\$622,159		\$738,259	\$671,831
110.117	Supervisors - IAFF Unit B	7401			\$454,930	\$453,919		\$469,361	\$469,361
120.000	Call Men	7403			\$1,500	\$750		\$1,500	\$1,500
141.000	Overtime	7405			\$20,000	\$20,560		\$25,000	\$60,000
142.000	Scheduled Overtime	7404			\$40,000	\$39,626		\$45,000	\$45,000
190.000	Special Help	7406			\$35,000	\$38,563		\$40,000	\$40,000
635.000	Gasoline	7458			\$2,560	\$2,886		\$2,500	\$2,500
636.000	Diesel Fuel	7456			\$1,000	\$3,218		\$3,500	\$3,500
740.000	New Equipment Purchases	7453			\$24,332	\$23,734	\$1,334	\$24,710	\$24,710
Total for: 4220.2			\$0		\$1,247,012	\$1,205,415	\$1,334	\$1,349,830	\$1,318,402
4220.6		Repair Services							
430.000	Building Repairs	7450		\$4,350	\$6,400	\$13,915	\$872	\$16,900	\$16,900
630.000	Office Equip Repair	7451			\$3,000	\$7,189		\$3,713	\$3,713
630.201	Radio Maintenance	7522			\$9,858	\$8,265		\$9,858	\$9,858
630.300	Fire Alarm Maintenance	7466			\$4,500	\$3,378	\$1,612	\$4,500	\$4,500
630.400	Equipment Repairs	7452			\$4,000	\$3,754		\$4,000	\$4,000
660.000	Vehicle Maintenance	7455		\$1,855	\$25,000	\$19,434	\$7,753	\$30,000	\$30,000
660.110	Tires	7457			\$2,400	\$2,837		\$2,400	\$2,400
Total for: 4220.6			\$6,205		\$55,158	\$58,772	\$10,237	\$71,371	\$71,371
4220.9		Fire Capital Projects							
740.000	Capital Improvements	7825			\$34,000	\$34,973		\$48,600	\$22,500
Total for: 4220.9			\$0		\$34,000	\$34,973	\$0	\$48,600	\$22,500
Total for: 4220			\$6,205		\$2,367,150	\$2,161,254	\$20,829	\$2,488,377	\$2,429,849

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Dept/Adm Council

DEPT 02 PUBLIC SAFETY cont.4240 BUILDING INSPECTION

## 4240.1 Administration

110.112	Receipt/Secretary - AFSME								
111.112	Officers - AFSME								
141.000	Reg Overtime - AFSME								
292.000	Mileage/Conf/Fees								
341.000	Telephone								
390.000	Other Contracted Services								
560.000	Subscriptions & Dues								
621.000	Office Supplies								
622.000	Copier Supply								
625.000	Postage								
630.000	Office Equipment Repair								
660.000	Vehicle Maintenance								
740.000	Capital Expenditures								
7102			\$25,714	\$25,702		\$26,845	\$26,845		\$26,845
7101			\$82,472	\$82,234		\$115,440	\$115,440		\$115,440
7105			\$3,000	\$5,222		\$3,410	\$3,410		\$3,410
7127			\$1,770	\$2,360		\$1,770	\$1,770		\$1,350
7140			\$800	\$967		\$800	\$800		\$800
7181				\$0					
7145			\$240	\$275		\$275	\$275		\$275
7130			\$2,200	\$2,243		\$2,200	\$2,200		\$2,200
7131			\$500	\$601		\$500	\$500		\$500
7141			\$900	\$927		\$900	\$900		\$900
7151			\$800	\$0		\$1,623	\$1,623		\$1,623
7155			\$1,500	\$3,531		\$1,500	\$1,500		\$1,500
7191						\$1,200	\$1,200		\$0
Total for: 4240.1		\$0	\$119,896	\$124,064	\$0	\$156,463	\$156,463		\$154,843

Total for: 4240

\$0	\$119,896	\$124,064	\$0	\$156,463	\$154,843
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## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old		-----1994-----		-----1995-----	
Acct #		Encumbered	Budget	Expended	Encumbered. Dept/Adm Council
<b>DEPT 02 PUBLIC SAFETY cont.</b>					
<b>4290 EMERGENCY MANAGEMENT</b>					
4290.1 Civil Defense					
120.000	Clerical Non-Union		\$2,000	\$88	\$2,000
292.000	Mileage/Conf/Fees		\$3,000	\$5,346	\$3,000
341.000	Telephone		\$500	\$1,043	\$500
390.000	Other Services		\$3,000	\$3,596	\$3,000
560.000	Subscriptions & Dues		\$200	\$0	\$200
621.000	Office Supplies		\$300	\$132	\$300
625.000	Postage		\$100	\$55	\$100
630.000	Equipment Repair		\$1,000	\$1,447	\$1,000
740.000	Dir Control & Warning		\$18,000	\$18,157	\$18,000
810.000	Emergency Operation		\$2,000	\$19,666	\$2,000
Total for: 4290.1		\$0	\$30,100	\$49,530	\$30,100
4290.4 Forest Fire Control					
120.107	Forest Fire Wages		\$100	\$488	\$91
620.000	Forest Fire Supplies		\$91	\$0	\$191
Total for: 4290.4		\$0	\$191	\$488	\$282
Total for: 4290		\$0	\$30,291	\$50,018	\$30,382
<b>TOTAL FOR:</b>					
<b>PUBLIC SAFETY - DEPT 02</b>		\$7,220	\$6,096,574	\$5,808,811	\$39,542 \$6,244,277 \$6,081,982



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old					
Acct #	1994		1995		Council
	Encumbered	Budget	Expended	Encumbered. Dept/Adm	
DEPT 03 HIGHWAYS AND STREETS					
4311 ADMINISTRATION					
4311.5 Town Maintenance					
110.113 Labor - AFSME	403	\$87,568	\$77,778	\$85,540	\$85,540
141.000 Regular Overtime - AFSME	405	\$6,000	\$5,311	\$5,865	\$5,865
Total for: 4311.5	\$0	\$93,568	\$83,089	\$0	\$91,405
4311.6 Vehicle Maintenance					
292.000 Mileage/Conf/Fees	427	\$400	\$365	\$400	\$400
293.000 Uniforms	426	\$2,680	\$1,590	\$2,118	\$2,118
410.000 Electricity	442	\$4,610	\$7,594	\$5,100	\$5,100
411.000 Heating Expense	444	\$3,570	\$3,582	\$500	\$500
560.000 Subscriptions & Dues	445	\$75	\$70	\$75	\$75
620.000 Supplies of Trade	436	\$17,000	\$18,077	\$17,000	\$17,000
Total for: 4311.6	\$0	\$28,335	\$31,279	\$0	\$25,193
4311.7 Vehicle Maintenance					
430.000 Radio Maintenance	522	\$4,828	\$2,714	\$4,630	\$4,630
430.110 Building Repairs	450	\$4,500	\$5,344	\$2,200	\$2,200
430.120 Shop Equipment Repair	461	\$900	\$283	\$1,200	\$1,200
430.130 Cutting Edges	520	\$5,000	\$5,167	\$5,000	\$5,000
430.140 Saw Repairs	521	\$300	\$150	\$300	\$300
630.000 Equipment Repair	454	\$1,000	\$891	\$1,000	\$1,000
660.110 Tires	457	\$8,500	\$8,577	\$8,500	\$8,500
660.120 Oil & Grease	459	\$5,050	\$3,105	\$4,880	\$4,880
740.000 New Equipment Purchase	453	\$15,500	\$15,487	\$18,170	\$18,170
Total for: 4311.7	\$0	\$45,578	\$41,719	\$535	\$45,880

## DEPT 03 HIGHWAYS AND STREETS cont.

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## Town of Derry, NH Town Budget Detail for Fiscal Year: 1995 - by Line Item

Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council

DEPT 03 HIGHWAYS AND STREETS cont.

4311.8 PWD Vehicles cont.						
660.591	1989 Cat D6 Dozer					
660.592	Snow Plow Repairs	\$3,000	\$829	\$1,500	\$500	
660.593	Rex Trashmaster	\$6,000	\$4,045	\$6,000	\$6,000	
660.594	Sewer Rodder	\$100	\$11	\$0	\$0	
660.595	High Velocity Sewer Cl.	\$2,000	\$2,281	\$2,000	\$1,000	
660.596	St Sweeper/Vacuum Truck	\$2,000	\$4,341	\$3,500	\$3,500	
660.597	Road Grader	\$0	\$44	\$750	\$750	
Total for: 4311.8		\$172	\$45,025	\$43,533	\$47,225	\$42,225

4311.9 Vehicles Capital Expenditure						
760.000	Capital Improvements					
Total for: 4311.9		\$0	\$0	\$0	\$0	\$0
Total for: 4311		\$172	\$212,506	\$199,619	\$209,703	\$204,703

4312 HIGHWAYS AND STREETS

4312.2 Cleaning and Maintenance						
310.000	Other Serv/Subdivision Insp					
Total for: 4312.2		\$0	\$20,300	\$24,236	\$20,300	\$20,300
Total for: 4312.2		\$0	\$20,300	\$24,236	\$20,300	\$20,300
4312.5 Snow and Ice Control						
630.000	Salt & Sand					
Total for: 4312.5		\$0	\$124,470	\$120,661	\$124,470	\$124,470

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

		Old		1994		1994		1995	
		Acct #	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council	
<b>DEPT 03 HIGHWAYS AND STREETS cont.</b>									
4312.7 Highway Maintenance									
110.110	PWD Director Non-Union	1400		\$30,954	\$30,510		\$30,954	\$30,954	
110.111	Supervisors - PATE	1401		\$115,992	\$116,855		\$114,289	\$114,289	
110.112	Clerical - AFSME	1402		\$40,566	\$34,237		\$45,128	\$45,128	
110.113	Labor - AFSME	1403		\$200,080	\$194,554		\$200,016	\$200,016	
120.000	Special Help	1406		\$24,100	\$19,430		\$24,100	\$24,100	
141.000	Regular Overtime	1405		\$60,212	\$70,392		\$58,651	\$58,651	
190.113	PWD Union Settlement	1486							
241.000	Training	1428		\$2,000	\$1,015		\$2,000	\$2,000	
292.000	Mileage/Conf/Fees	1427		\$1,165	\$1,016		\$1,165	\$1,165	
293.000	Uniforms	1426		\$3,340	\$4,205		\$3,276	\$3,276	
310.000	Engineering	1429	\$1,025	\$10,000	\$4,158	\$6,725	\$10,000	\$10,000	
341.000	Telephone	1440		\$4,880	\$2,812		\$4,525	\$3,523	
430.000	Road Improvements	1595	\$81,768	\$622,293	\$623,309	\$91,413	\$622,250	\$622,250	
490.000	Hired Equipment	1417	\$9,198	\$153,100	\$158,734		\$153,100	\$129,100	
490.100	Street Signs & Marking	1594		\$32,975	\$28,111		\$29,990	\$29,990	
490.110	Care of Trees	4688		\$8,000	\$10,875	\$250	\$8,000	\$8,000	
560.000	Subscriptions & Dues	1445		\$542	\$88		\$417	\$417	
620.000	Supplies of Trade	1436		\$9,600	\$12,633		\$4,600	\$4,600	
621.000	Office Supplies	1430		\$2,500	\$2,788		\$3,145	\$3,145	
622.000	Copier Supplies	1431		\$1,500	\$2,889		\$1,723	\$1,722	
623.000	Computer Supplies	1432		\$4,700	\$780		\$3,120	\$3,120	
625.000	Postage	1441		\$900	\$954		\$900	\$900	
630.110	Building Repairs						\$1,025	\$1,025	
635.000	Gasoline	1458		\$7,480	\$12,701		\$6,402	\$6,402	
636.000	Vehicle Diesel	1456		\$17,687	\$13,411		\$14,268	\$14,267	
760.000	Vehicles			\$29,000			\$24,800	\$24,800	
Total for: 4312.7			\$91,991	\$1,383,566	\$1,346,456	\$98,388	\$1,367,844	\$1,342,839	
4312.9 Highway Maintenance									
730.000	Capital Projects-Landfill Closure Eng.	1825			\$13,614		\$0	\$0	
730.140	Capital Proj-Bway & Cristal Inter		\$29,982		\$51,482				
730.500	10% to Sewer for Beaver lake								
Total for: 4312.9			\$29,982	\$0	\$65,095	\$0	\$0	\$0	
Total for: 4312			\$121,972	\$1,528,336	\$1,556,448	\$98,388	\$1,512,614	\$1,487,609	



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

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Old	-----	-----	-----	-----	-----	-----
Acct #	-----	-----	-----	-----	-----	-----
Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council	
DEPT 03 HIGHWAYS AND STREETS cont.						
4316 STREET LIGHTING						
	4316.1	Maintenance and Repair				
430.000	4511					
			</			

Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

-----1994-----1994-----1995-----						
Old Acct #		Encumbered	Budget	Expended	Encumbered	Dept/Adm Council
DEPT 04 SANITATION						
4324 SOLID WASTE DISPOSAL						
4324.1 Landfill Operations						
390.000	Other Services	8481	\$508	\$639,575	\$625,212	\$426,670 \$426,670
Total for: 4324.1			\$508	\$639,575	\$625,212	\$0 \$426,670 \$426,670
4324.2 Transportation Costs						
440.000	Hired Equipment	8417		\$174,730	\$137,127	\$580 \$136,386 \$99,566
Total for: 4324.2			\$0	\$174,730	\$137,127	\$580 \$136,386 \$99,566
4324.7 Transfer Station						
110.113	Labor - AFSME	8403		\$130,539	\$122,858	\$126,783 \$126,783
141.000	Regular Overtime - AFSME	8405		\$9,706	\$8,697	\$9,252 \$9,252
292.000	Mileage	8427		\$750	\$796	\$750 \$750
293.000	Uniforms	8426		\$2,200	\$2,177	\$2,160 \$2,160
341.000	Telephone	8440		\$722	\$738	\$735 \$735
410.000	Electricity	8442		\$1,920	\$1,920	\$1,920 \$1,920
430.000	Building Repairs	8450		\$3,000	\$104	\$3,000 \$3,000
620.000	Supplies of Trade	8436		\$21,000	\$19,000	\$21,000 \$21,000
636.000	Vehicle Diesel	8456		\$4,650	\$4,029	\$6,000 \$6,000
Total for: 4324.7			\$0	\$174,487	\$160,319	\$985 \$171,600 \$171,600
4324.8 Vehicle Waste Disposal						
490.000	Vehicle Wastes Disposal	8482		\$28,390	\$30,555	\$2,576 \$26,390 \$26,390
Total for: 4324.8			\$0	\$28,390	\$30,555	\$2,576 \$26,390 \$26,390

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

=====						
Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 04 SANITATION cont.</b>						
	4324.9	Transfer Station Capital Project				
730.000	Capital Projects				\$48,000	\$48,000
731.000	Capital Projects-Monitoring Wells	\$0	\$0		\$11,000	\$26,700
	Total for: 4324.9	\$0	\$0	\$0	\$59,000	\$74,700
	Total for: 4324	\$508	\$1,015,182	\$953,212	\$4,141	\$798,926
<b>4326 SEWAGE COLLECTION AND DISPOSAL</b>						
	4326.1	Sewer Repairs and Maintenance				
110.110	Salaries Non-Union		\$17,340	\$17,011	\$17,426	\$17,426
110.111	Supervisors - PATE		\$35,350	\$35,323	\$39,006	\$39,006
110.112	Glencol Wages - AFSME		\$13,100	\$6,475	\$13,073	\$13,073
110.113	Labor Expense - AFSME		\$159,890	\$117,398	\$158,209	\$158,209
120.000	Special Help		\$6,048	\$2,459	\$5,320	\$5,320
141.000	Regular Overtime - AFSME		\$18,400	\$23,236	\$16,370	\$16,370
219.000	Employee Insurance		\$79,306	\$42,903	\$47,120	\$47,120
220.000	FICA		\$17,264	\$15,802	\$19,072	\$19,072
230.000	Retirement		\$5,980	\$5,746	\$6,467	\$6,467
241.000	Training		\$1,450	\$1,963	\$1,425	\$1,425
242.000	Mileage/Conf/Fees		\$245	\$210	\$400	\$400
243.000	Uniforms		\$2,447	\$2,246	\$3,796	\$3,796
320.000	Legal Expense		\$25,000	\$10,127	\$25,000	\$25,000
341.000	Telephone		\$1,427	\$1,684	\$1,204	\$1,204
390.000	Other Services		\$84,489	\$49,556	\$51,698	\$51,698
410.000	Electricity	\$4,933	\$248,701	\$230,285	\$239,151	\$239,151
411.000	Heating Expense		\$500	\$1,756	\$1,200	\$1,200
413.000	Sewer Coll Repair		\$20,000	\$15,219	\$23,316	\$23,316
430.000	Plant/Station Repairs	\$24,345	\$45,190	\$50,830	\$133,250	\$133,250
480.000	General Insurance		\$24,346	\$19,144	\$23,563	\$23,563
560.000	Subscriptions & Dues		\$650	\$0	\$850	\$850
620.000	Supplies of Trade		\$3,875	\$3,350	\$3,415	\$3,415
620.100	Tools		\$500	\$559	\$502	\$502

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #		-----1994-----		-----1995-----		
		Encumbered	Budget	Expended	Encumbered.	Dept/Adm Council
DEPT 04 SANITATION cont.						
4326.1		Sewer Repairs and Maintenance cont.				
620.200	Waste Water Equipment	2800				
621.000	Office Supplies	2430	\$28,800	\$38,306	\$4,200	\$4,200
622.000	Copier Supplies	2431		\$1,581	\$1,750	\$1,750
623.000	Computer Supplies	2432		\$1,000	\$1,623	\$1,623
625.000	Postage	2441	\$5,750	\$15,350	\$20,407	\$20,407
635.000	Gasoline	2441		\$2,421	\$2,716	\$2,716
636.000	Vehicle Diesel	2458		\$2,000	\$3,057	\$3,057
660.000	Oil/Grease/Etc	2456		\$617	\$432	\$432
660.100	Vehicle Maintenance	2459		\$450	\$450	\$450
660.110	Tires	2455		\$3,392	\$2,250	\$2,250
810.000	Taxes & Coupons	2457		\$794	\$600	\$600
		2666		\$513	\$538	\$538
Total for: 4326.1			\$63,828	\$842,152	\$715,528	\$57,947 \$868,854 \$868,854
4326.2		Sewer Construction				
730.000	Capital Expenditures	2825		\$0	\$0	\$0
Total for: 4326.2			\$0	\$0	\$0	\$0
4326.3		Sewer Treatment				
413.000	Septic Dumping Expense	2482		\$3,200	\$282	\$0
620.000	Lab Supplies	2437		\$8,000	\$6,922	\$14,765
630.000	Purification Expense	2665		\$5,400	\$3,848	\$7,700
022.000	Misc Exp-Sewer Connector					
Total for: 4326.3			\$0	\$16,600	\$11,053	\$925 \$22,465 \$22,465
Total for: 4326			\$63,828	\$858,752	\$726,582	\$58,872 \$891,320 \$891,320
TOTAL FOR: SANITATION - DEPT 04						
			\$64,336	\$1,873,934	\$1,679,794	\$63,013 \$1,711,366 \$1,690,246



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

-----1994-----1994-----1995-----						
Old Acct #	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<u>DEPT 05 WATER DISTRIBUTION AND TREATMENT</u>						
<u>4331 ADMINISTRATION</u>						
310.000	Engineering - Mains	4331.2	Engineering and Planning	\$0	\$1,500	\$500
	Total for: 4331.2	\$0	\$1,500	\$0	\$1,500	\$500
412.000	Purification Expense	4331.3	Water Quality Control and Inspection	\$32	\$890	\$890
	Total for: 4331.3	\$0	\$400	\$32	\$0	\$890
	Total for: 4331	\$0	\$1,900	\$32	\$1,500	\$1,390
<u>4332 WATER SERVICES</u>						
		4332.1	Distribution Costs			
110.110	Salaries Non-Union	3400	\$18,670	\$18,408	\$18,818	\$18,818
110.111	Supervisors - PATE	3401	\$35,400	\$35,354	\$39,006	\$39,006
110.112	Clerical - AFSME	3402	\$13,952	\$8,633	\$15,201	\$15,201
110.113	Labor - Job Work - AFSME	3403	\$94,765	\$131,944	\$99,940	\$99,940
120.000	Special Help - Temp	3406	\$2,500	\$2,325	\$5,320	\$5,320
141.000	Overtime - AFSME	3405	\$10,886	\$16,310	\$28,849	\$28,849
219.000	Employee Insurance	3422	\$38,476	\$23,868	\$33,813	\$33,813
220.000	FICA	3423	\$13,177	\$10,041	\$15,714	\$15,714
230.000	Retirement	3424	\$4,564	\$3,662	\$5,323	\$5,323
241.000	Training	3428	\$575	\$555	\$805	\$805
292.000	Mileage/Conf	3427	\$395	\$278	\$400	\$400
293.000	Uniforms	3426	\$1,224	\$1,300	\$1,756	\$1,756
320.000	Legal Fees				\$1,000	\$1,000
341.000	Telephone				\$3,024	\$3,024
390.000	Other Services		\$840	\$2,798	\$0	\$0
390.100	Services	3481	\$0	\$2,713	\$0	\$0
		3682	\$600			

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
DEPT 05 WATER DISTRIBUTION AND TREATMENT cont.						
4332.1 Distribution Costs						
	Electricity	3442	\$23,008	\$30,940	\$25,161	\$25,161
	Heating	3444	\$2,195	\$1,543	\$1,928	\$1,928
	Purchased Water	3500	\$472,603	\$464,214	\$445,450	\$445,450
	Repairs - Meters	3689	\$7,700	\$6,837	\$45,365	\$45,365
	Repairs to Mains	3685	\$28,900	\$37,593	\$611	\$27,154
	Repair - Standpipe	3686	\$500	\$7	\$250	\$250
	Repairs - Services	3687	\$12,500	\$13,085	\$150	\$15,923
	Repairs - Hydrants	3688	\$5,000	\$4,671	\$275	\$5,500
	Repairs - Other	3691	\$1,000	\$3,013	\$3,000	\$3,000
	Woodlands	3801	\$7,500	\$7,095	\$9,416	\$9,416
	Meadowbrook	3802	\$14,191	\$12,421	\$15,145	\$15,145
	Rand/Shepard				\$6,859	\$6,859
	Autumn Woods				\$5,368	\$5,368
	EVCO	3803	\$150	\$7,980	\$8,232	\$6,056
	General Insurance	3420		\$19,199	\$16,646	\$21,504
	Printing & Binding	3476		\$500	\$512	\$500
	Supplies of Trade	3436		\$750	\$733	\$9,176
	Meter - Supp & Exp	3681		\$13,772	\$12,723	\$4,386
	Office Supplies	3430		\$1,500	\$1,282	\$1,645
	Copier Supplies	3431		\$1,000	\$1,468	\$1,623
	Computer Supplies	3432	\$5,750	\$15,352	\$8,162	\$19,407
	Postage	3441		\$1,803	\$2,025	\$2,014
	Pumping Sta Supp & Exp	3568		\$5,750	\$293	\$17,300
	Office Repairs	3450	\$15,832	\$3,000	\$18,609	\$2,525
	Gasoline	3458		\$1,800	\$2,197	\$1,681
	Vehicle Diesel	3456		\$500	\$411	\$1,055
	Small Tools	3683		\$1,000	\$945	\$1,310
	Vehicle Maintenance	3455		\$1,000	\$1,608	\$1,000
	Tires	3457		\$229	\$144	\$358
	Oil/Grease/Etc	3459		\$450	\$467	\$450
	Other General Purpose	3465		\$15,679	\$17,093	\$1,272
	Replace Hydrants	3693		\$7,000	\$6,649	\$17,500
	Replace Mains	3692		\$170,543	\$139,031	\$46,500
	Water Mains	3825		\$17,000	\$15,216	\$10,900

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Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old						
Acct		1994		1994		1995
#	Encumbered	Budget	Expended	Encumbered	Dept/Adm	Council
DEPT 06 HEALTH						
4411 ADMINISTRATION						
4411.1 Office(s) and Statistics						
110.112	Health Officer - AFSME					
292.000	Mileage/Conf		\$32,968	\$33,477	\$0	\$0
390.000	Other Services		\$100	\$0	\$0	\$0
621.000	Office Supplies		\$500	\$419	\$100	\$100
625.000	Postage		\$100	\$8	\$500	\$500
				\$100	\$100	\$100
Total for: 4411.1		\$0	\$33,668	\$33,904	\$0	\$700
Total for: 4411		\$0	\$33,668	\$33,904	\$0	\$700
4414 ANIMAL CONTROL						
4414.1 Inspections and Code Enforcement						
110.111	Salaries					
110.112	Deputy - AFSME		\$30,395	\$30,379	\$30,395	\$30,395
141.000	Overtime		\$25,366	\$25,375	\$25,366	\$25,366
292.000	Mileage/Conf/Fees		\$1,050	\$598	\$1,050	\$1,050
341.000	Telephone		\$922	\$865	\$0	\$0
390.000	Other Services		\$400	\$360	\$922	\$922
410.000	Electricity		\$620	\$0	\$350	\$350
411.000	Heating Expense		\$1,080	\$823	\$620	\$620
430.000	Maintenance		\$400	\$20	\$1,350	\$1,350
620.000	Supplies of Trade		\$1,000	\$795	\$400	\$400
621.000	Office Supplies		\$200	\$147	\$900	\$900
625.000	Postage		\$155	\$31	\$100	\$100
630.000	Equipment Repair		\$2,100	\$2,000	\$125	\$125
635.000	Gasoline		\$500	\$295	\$200	\$200
				\$500	\$500	\$500
Total for: 4414.1		\$0	\$64,188	\$61,687	\$0	\$62,278
Total for: 4414		\$0	\$64,188	\$61,687	\$0	\$62,278
TOTAL FOR:		\$0	\$97,856	\$95,591	\$0	\$62,978
HEALTH - DEPT 08						



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old						
Acct #	-----1994-----	-----1994-----	-----1995-----	-----1995-----	-----1995-----	-----1995-----
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 07 WELFARE</b>						
<b>4442 DIRECT ASSISTANCE</b>						
4442.1 Direct Assistance						
810.000 Welfare Payments	2180	\$70,000	\$75,926	\$70,000	\$70,000	\$70,000
810.100 Welfare Crisis				\$0	\$0	\$5,000
Total for: 4442.1		\$0	\$75,926	\$0	\$70,000	\$75,000
Total for: 4442		\$0	\$75,926	\$0	\$70,000	\$75,000
<b>4449 OTHER WELFARE</b>						
4449.1 Other Welfare Expenditures						
810.120 Rockingham County CAP	2178	\$15,258	\$15,258	\$15,258	\$24,258	\$24,258
810.130 Rockingham County Nutr Program	2179	\$7,000	\$7,000	\$7,000	\$8,000	\$8,000
810.140 Visiting Nurse	2182	\$85,000	\$85,000	\$85,000	\$85,000	\$70,000
810.150 Center Life Management	2183	\$30,984	\$30,984	\$30,989	\$30,989	\$30,989
810.160 Lampery Health Care	2185	\$2,050	\$2,050	\$1,950	\$1,950	\$1,950
810.170 RSVP	2196	\$2,200	\$2,200	\$2,200	\$2,200	\$2,200
810.180 Safe Place	2197	\$200	\$200	\$200	\$200	\$200
810.190 Rockingham Hospice	2198	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
810.199 Equipment				\$1,500	\$1,500	\$1,500
Total for: 4449.1		\$0	\$148,692	\$0	\$150,097	\$145,097
4449.2 Human Services						
810.195 Community Caregivers	2199	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000
Total for: 4449.2		\$0	\$6,000	\$0	\$6,000	\$6,000
Total for: 4449		\$0	\$154,692	\$0	\$156,097	\$151,097
<b>TOTAL FOR:</b>		\$0	\$224,692	\$0	\$226,097	\$226,097
<b>WELFARE - DEPT 07</b>						

## Town of Derry, NH Town Budget Detail for Fiscal Year 1995 - by Line Item

Old		-----1994-----		-----1995-----	
Acct	#	Encumbered	Budget	Expended	Encumbered. Dept/Adm Council
<b>DEPT 08 CULTURE AND RECREATION</b>					
<b>4520 PARKS AND RECREATION</b>					
4520.1 Administration					
110.111	Salaries		\$50,487	\$52,930	\$50,487
110.112	Clerical		\$28,576	\$23,780	\$30,867
111.111	Asst Dir - Elderly - PATE		\$27,236	\$27,223	\$27,236
120.109	Temp: Seasonal		\$22,241	\$39,407	\$36,801
120.711	Special Help		\$14,768	\$26,947	\$14,768
121.109	Vet's Supervisor		\$7,870	\$4,599	\$7,870
141.000	Regular Overtime		\$500	\$388	\$500
292.000	Mileage/Conf/Fees		\$932	\$187	\$932
341.000	Telephone		\$1,083	\$1,139	\$1,083
390.000	Other Services		\$11,890	\$10,600	\$11,890
390.110	Special Events		\$11,775	\$9,180	\$11,350
560.000	Subscriptions & Dues		\$200	\$75	\$200
620.000	Supplies of Trade		\$13,100	\$14,775	\$17,825
620.110	Trophies/Emblems		\$994	\$0	\$994
620.120	Athletic Equipment		\$2,332	\$980	\$2,332
621.000	Office Supplies		\$1,596	\$841	\$1,520
622.000	Copier Supplies		\$850	\$540	\$850
625.000	Postage		\$360	\$290	\$360
630.000	Office Equipment Repairs		\$460	\$297	\$460
635.000	Gasoline		\$1,000	\$315	\$1,000
660.000	Tires		\$200	\$8	\$200
660.110	Vehicle Maintenance		\$800	\$189	\$800
740.000	Machinery & Equipment		\$750		\$750
740.110	Capital Expenditures			\$87,281	\$0
Total for: 4520.1		\$0	\$200,000	\$301,971	\$221,075

## Town of Derry, NH Town Budget Detail for Fiscal Year: 1995 - by Line Item

Old Acct #		-----1994-----		-----1994-----		-----1995-----	
		Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
DEPT 08 CULTURE AND RECREATION cont.							
4520.2		Maintenance of Parks					
110.113	Labor	3403	\$103,836	\$99,365		\$104,582	\$104,582
120.109	Special Help	3406	\$15,200	\$20,299		\$15,200	\$15,200
120.751	Alex-Carr Park Salaries	3751	\$7,280	\$13,293		\$14,560	\$14,560
120.761	MacGregor Park Salaries	3761	\$3,000	\$3,241		\$6,000	\$6,000
141.000	Regular Overtime	3405	\$4,700	\$6,913		\$4,700	\$4,700
220.000	Alex - Carr FICA	3757	\$500	\$1,088		\$1,000	\$1,000
220.110	MacGregor Park FICA	3767	\$250	\$231		\$500	\$500
241.000	Training	3428	\$200	\$40		\$200	\$200
293.000	Uniforms	3426	\$1,538	\$1,496		\$1,298	\$1,298
341.000	Alex-Carr Telephone	3752	\$908	\$634		\$908	\$908
341.110	Hood Park Telephone	3712	\$384	\$957		\$384	\$384
410.000	School Field's Electricity	3743	\$110	\$122		\$110	\$110
410.110	Hood Park Electricity	3713	\$670	\$496		\$670	\$670
410.120	O'Hara Park Electricity	3723	\$145	\$330		\$230	\$230
410.130	Veteran's Field Electricity	3733	\$1,600	\$1,805		\$1,600	\$1,600
410.140	Alex-Carr Park Electricity	3753	\$2,500	\$2,570		\$2,500	\$2,500
410.150	MacGregor Park Electricity	3763	\$480	\$630		\$720	\$720
430.000	Equipment Repair	3452	\$1,000	\$706		\$1,000	\$1,000
620.000	Gallen's Beach Maintenance	3758	\$3,850	\$3,739		\$4,450	\$4,450
620.110	Supplies of Trade	3436	\$2,000	\$956		\$2,000	\$2,000
620.120	Parks, Other Material	3716	\$3,200	\$3,058		\$4,200	\$4,200
620.130	Alex-Carr Tools	3754	\$1,200	\$451		\$13,200	\$13,200
620.140	Alex-Carr Other Material	3756	\$4,200	\$3,972		\$5,500	\$5,500
620.150	MacGregor Park Other Material	3766	\$600	\$810		\$1,400	\$1,400
635.000	Gasoline	3458	\$1,200	\$1,850		\$2,000	\$2,000
636.000	Diesel Fuel	3456	\$300	\$100		\$650	\$650
650.000	Contracted Services	3717	\$3,000	\$1,538		\$5,600	\$5,600
650.110	Alex-Carr Contracted Services	3755	\$114,000	\$29,083	\$9,167	\$5,600	\$5,600
650.120	MacGregor Park Contracted Services	3765	\$900	\$576		\$1,400	\$1,400
660.561	86 Chevy 1 Ton Pick Up	561	\$1,000	\$3,091	\$133	\$1,000	\$1,000
660.564	1988 J Deere Tractor	564	\$500	\$164		\$500	\$500
660.568	1991 Chevy 1 Ton Truck	568	\$250	\$1,037		\$500	\$500
660.590	1990 Chevy Pick Up	590	\$500	\$523		\$500	\$500
Total for: 4520.2			\$0	\$281,001	\$205,164	\$9,300	\$204,662
							\$204,662

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

=====						
Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 08 CULTURE AND RECREATION cont.</b>						
4520.6	Maintenance of Recreational Facilities					
120.109	Temp: Hood Park Salaries	9711	\$23,232	\$25,209	\$23,766	\$23,766
120.712	Temp: Town Beach Salaries	9712	\$19,530	\$15,511	\$19,530	\$19,530
220.000	Alex-Carr FICA	9757	\$1,702	\$3,011	\$1,702	\$1,702
390.000	MacGegor Park Contracted Services	9765	\$6,389	\$6,085	\$6,389	\$6,389
620.000	Alex-Carr Other Materials	9756	\$2,900	\$2,900	\$3,900	\$3,900
620.110	Gallien's Material	9454	\$4,200	\$3,189	\$4,200	\$4,200
Total for: 4520.6		\$0	\$57,953	\$56,874	\$0	\$59,487
4520.9	Parks Capital Projects					
730.000	Parks Projects	3825	\$5,200	\$0	\$14,000	\$0
730.120	Scoble Pond Recreation Area	9884			\$0	\$0
Total for: 4520.9		\$0	\$5,200	\$0	\$14,000	\$0
Total for: 4520		\$0	\$544,154	\$564,009	\$149,558	\$485,224
<b>4550 LIBRARY</b>						
4550.2	Main Library					
9392			\$532,767	\$532,767	\$547,158	\$551,762
Total for: 4550.2		\$0	\$532,767	\$532,767	\$0	\$547,158
4550.3	Taylor Library					
9394			\$70,673	\$70,673	\$69,767	\$69,767
Total for: 4550.3		\$0	\$70,673	\$70,673	\$0	\$69,767
Total for: 4550		\$0	\$603,440	\$603,440	\$0	\$616,925
TOTAL FOR:		\$0	\$1,147,594	\$1,167,449	\$149,558	\$1,116,149
CULTURE AND RECREATION - DEPT 08						\$1,106,753



## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----		-----1994-----		-----1995-----	
	Encumbered	Budget	Expended	Encumbered	Dept/Adm	Council
<b>DEPT 09 CONSERVATION</b>						
<b>4611 ADMINISTRATION</b>						
910.000	4611.0	Office	\$1,515	\$1,591	\$1,595	\$1,595
		Conservation Comm Expense				
		Total for: 4611.0	\$0	\$1,515	\$0	\$1,595
		Total for: 4611	\$0	\$1,515	\$0	\$1,595
<b>TOTAL FOR:</b>						
<b>CONSERVATION - DEPT 09</b>						
			\$0	\$1,515	\$0	\$1,595
<b>DEPT 10 REDEVELOPMENT AND HOUSING</b>						
<b>4631 ADMINISTRATION</b>						
119.000	4631.0	Office	\$40,228	\$40,613	\$32,000	\$32,000
		Housing Authority				
		Total for: 4631.0	\$0	\$40,228	\$0	\$32,000
		Total for: 4631	\$0	\$40,228	\$0	\$32,000
<b>TOTAL FOR:</b>						
<b>REDEVELOPMENT AND HOUSING - DEPT 10</b>						
			\$0	\$40,228	\$0	\$32,000
<b>DEPT 11 ECONOMIC REDEVELOPMENT</b>						
<b>4651 ADMINISTRATION</b>						
330.000	4651.1	Administration	\$69,850	\$71,366	\$45,000	\$45,000
330.100		Management Services-DDPC			\$0	\$0
330.300		Management Services-Town			\$4,000	\$8,228
		Working Capital Program				
		Total for: 4651.1	\$0	\$69,850	\$0	\$53,228
		Total for: 4651	\$0	\$69,850	\$0	\$53,228
<b>TOTAL FOR:</b>						
<b>ECONOMIC REDEVELOPMENT - DEPT 11</b>						
			\$0	\$69,850	\$0	\$49,000
					\$49,000	\$53,228

Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994-----	-----1994-----	-----1995-----
	Encumbered	Budget	Expended
			Dept/Adm
			Council

DEPT 12 DEBT SERVICE

4711 PRINCIPAL LONG TERM BONDS AND NOTES

980.000	Principal Payments - Bonds	4711.2	General Obligation Debt Principal				
980.100	Lease Principal Payments	9901		\$2,436,010	\$2,258,794	\$2,390,445	\$2,355,124
		9905		\$170,038	\$314,356	\$133,539	\$133,539
	Total for: 4711.2			\$0	\$2,606,048	\$2,573,150	\$0
						\$2,523,984	\$2,488,663
	Total for: 4711			\$0	\$2,606,048	\$2,573,150	\$0
						\$2,523,984	\$2,488,663

4721 INTEREST - LONG - TERM BONDS AND NOTES

981.000	Interest Payments - Bonds	4721.2	General Obligation Debt Interest				
981.100	Lease Interest Payments	9902		\$1,482,912	\$1,485,381	\$1,443,895	\$1,461,917
		9904		\$25,585	\$49,397	\$23,050	\$23,050
	Total for: 4721.2			\$0	\$1,508,497	\$1,534,778	\$0
						\$1,466,945	\$1,484,967
	Total for: 4721			\$0	\$1,508,497	\$1,534,778	\$0
						\$1,466,945	\$1,484,967

08/26/94

Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994----- Encumbered Budget	-----1994----- Expended	-----1995----- Encumbered Dept/Adm	Council
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4723 INTEREST ON TAX AND REVENUE APPLICATION NOTES

981,000	Interest - S/T Notes	4723.1	Interest on Tax and Revenue Anticipation Notes					
		9912		\$85,000	\$25,703	\$85,000	\$85,000	\$85,000
	Total for: 4723.1			\$0	\$25,703	\$0	\$85,000	\$85,000
	Total for: 4723			\$0	\$25,703	\$0	\$85,000	\$85,000

4790 OTHER LONG TERM DEBT

291,000	Earned Time	4790.4	Earned Time					
		0296		\$25,000	\$25,000	\$0	\$25,000	\$25,000
	Total for 4790.4			\$0	\$25,000	\$0	\$25,000	\$25,000
	Total for 4790			\$0	\$25,000	\$0	\$25,000	\$25,000

TOTAL FOR:  
DEBT SERVICE - DEPT 12

\$0	\$4,224,545	\$4,158,631	\$0	\$4,100,929	\$4,083,630
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## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	-----1994----- Encumbered	Budget	-----1994----- Expended	-----1995----- Encumbered.	Dept/Adm	Council
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DEPT 13 CAPITAL OUTLAY4901 LAND AND IMPROVEMENTS

710.000	964	4901.1	Land and Improvements			
				\$0	\$0	\$0
		Total for: 4901.1		\$0	\$0	\$0

730.000	884	4901.5	Capital Projects			
				\$0	\$0	\$0
		Total for: 4901.5		\$0	\$0	\$0
		Total for: 4901		\$0	\$0	\$0

4903 BUILDINGS

720.000	967	4903.1	Buildings	\$0		
				\$0	\$0	\$0
		Total for: 4903.1		\$0	\$0	\$0
		Total for: 4903		\$0	\$0	\$0

4909 IMPROVEMENTS OTHER THAN BUILDINGS

730.000	961	4909.1	Improvements Other Than Buildings	\$0		
				\$0	\$0	\$0
		Total for: 4909.1		\$0	\$0	\$0



Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

-----1994-----1994-----1995-----						
Old Acct #	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
DEPT 13 CAPITAL OUTLAY cont.						
963						
	4909.2	Shutes Comer				
			\$0	\$0	\$0	\$0
730.000	Other Improvements					
	Total for: 4909.2					
968						
	4909.6	Dam Repair			\$103,000	\$103,000
730.000	Other Imp-Maple & Birch St Bridge					
	Total for: 4909.6		\$0	\$0	\$103,000	\$103,000
	Total for: 4909		\$0	\$0	\$103,000	\$103,000
TOTAL FOR:						
CAPITAL OUTLAY - DEPT 13						
			\$0	\$0	\$103,000	\$103,000

Town of Derry, NH Town Budget Detail for Fiscal Year: 1995 - by Line Item

Old Acct #	1994		1994		1995	
	Encumbered	Budget	Expended	Encumbered.	Dept/Adm	Council
<b>DEPT 14 INTERFUND OPERATING TRANSFERS OUT</b>						
<b>4911 TRANSFERS TO THE GENERAL FUND</b>						
4911.0	Transfers to the General Fund					
901.000	Municipal Contribution-Wastewater				\$986,918	\$969,618
901.000	Municipal Contribution-Water	\$920,216	\$817,997		\$640,104	\$640,104
		\$677,013	\$689,084			
	Total 4911.0	\$1,597,229	\$1,507,081	\$0	\$1,627,022	\$1,609,722
	Total 4911	\$1,597,229	\$1,507,081	\$0	\$1,627,022	\$1,609,722
<b>4912 TRANSFERS TO THE SPECIAL REVENUE FUNDS</b>						
4912.0	Transfers to the Special Revenue Funds					
412.110	Hydrant Maintenance	\$385,648	\$385,648		\$385,648	\$385,648
720.500	Ryder Reimb to Water		\$12,456		\$12,456	\$17,443
730.500	10% Sewer-Beaver Lake		\$44,008		\$42,629	\$42,629
	Total 4912.0	\$385,648	\$442,112	\$0	\$440,732	\$445,719
	Total 4912	\$385,648	\$442,112	\$0	\$440,732	\$445,719
<b>4915 TRANSFERS TO THE CAPITAL RESERVE FUND</b>						
4915.0	Transfers to the Capital Reserve Fund					
960.000	Transfers to Trust and Agency Funds					
		\$0	\$0	\$0	\$0	\$0
	Total for: 4915.0	\$0	\$0	\$0	\$0	\$0
	Total for: 4915	\$0	\$0	\$0	\$0	\$0
<b>TOTAL FOR: INTERFUND OPERATING TRANSFERS OUT - DEPT 14</b>						
		\$0	\$1,982,877	\$1,949,193	\$0	\$2,067,754
						\$2,055,441

## Town of Derry, NH Town Budget Detail for Fiscal Year:1995 - by Line Item

Old Acct #	1994 Encumbered	1994 Budget	1994 Expended	1995 Encumbered	1995 Dept/Adm	1995 Council
---------------	--------------------	----------------	------------------	--------------------	------------------	-----------------

## DEPT 15 PAYMENTS TO OTHER GOVERNMENTS

## 4939 PAYMENTS TO OTHER GOVERNMENTS

## 4939.1 Payments to Other Governments

220.000	FICA Expense	9951				
			\$188,071	\$183,901	\$189,330	\$189,330
	Total for: 4939.1		\$0	\$188,071	\$0	\$189,330

## 4939.2 Retirement

230.000	Retirement Expense Contributions	9956				
			\$146,229	\$132,731	\$146,229	\$146,229
	Total for: 4939.2		\$0	\$146,229	\$0	\$146,229

## 250.000 Unemployment Tax Expense

9971						
			\$16,584	\$14,566	\$16,584	\$16,584
	Total for: 4939.3		\$0	\$16,584	\$0	\$16,584

## Total for: 4939

			\$350,884	\$331,198	\$352,143	\$352,143
	Total for: 4939		\$0	\$350,884	\$0	\$352,143

## TOTAL FOR:

## PAYTS TO OTHER GOVERNMENTS - DEPT 15

			\$22,363,114	\$21,568,729	\$439,282	\$22,078,508
	GRAND TOTAL:					\$21,782,488

COUNTY APPROPRIATION  
EAST DERRY FIRE APPROPRIATION  
SCHOOL APPROPRIATION  
BOND PROCEEDS

\$1,304,131	\$1,304,131
\$796,507	\$796,507
\$25,048,299	\$25,048,299
\$0	\$0

SUB-TOTAL  
FY94 SUPPLEMENTAL-COURT HOUSE  
FY94 SUPPLEMENTAL-UPGRADE LAGOONS

\$49,512,051	\$49,512,051
\$1,839,710	\$1,839,710
\$2,358,000	\$2,358,000

## GRAND TOTAL

\$53,709,761	\$48,717,666
--------------	--------------

\$21,782,488

**TOWN OF DERRY, N.H.**  
**GENERAL FUND REVENUE**  
**FISCAL YEAR ENDED JUNE 30, 1994**  
**(UNAUDITED)**

<b>FISCAL YEAR 1994</b>				<b>FISCAL YEAR 1995</b>	
<b>(JULY 1, 1993 - JUNE 30, 1994)</b>				<b>(ENDING JUNE 30, 1995)</b>	
<b>ANTICIPATED</b>	<b>RECOGNIZED</b>	<b>NEW ACCT</b>	<b>OLD ACCT</b>	<b>ACCOUNT NAME</b>	<b>ANTICIPATED</b>
\$1,000	\$9,283	3185.10	303	YIELD TAX	\$1,000
800,000	922,261	3190.30	304	INTEREST/DELNQT TAXES	800,000
374,823	374,822	3353.00	309	HIGHWAY BLOCK GRANT	374,900
374,159	374,159	3359.20	311	STATE SHARED REVENUE	375,000
12,000	7,943	3290.93	312	ENGINEERING FEES/PLANNING BRD	7,000
11,000	14,161	3409.51	313	GALLIEN'S BEACH ENTRY FEES	13,000
15,000	11,362	3230.91	314	SUBDIVISION INSP FEES	11,300
156,149	156,149	3359.30	315	BUSINESS PROFITS TAX-TOWN SHARE	156,200
12,000	14,518	3210.31	318	TITLE FEES	14,500
208,249	243,420	3354.00	319	STATE AID WWP PHASE III	237,999
5,300	8,185	3189.20	320	BOAT TAX	7,000
11,000	10,264	3210.32	321	COMMERICAL CODE FEES	10,300
1,119	1,894	3358.00	322	FEDERAL FOREST LAND	1
1	488	3359.80	323	FIGHT FOREST FIRES	1
4,841	4,165	3290.91	324	LANDFILL PERMITS	4,200
2,700	2,805	3210.20	325	LICENCES & PERMITS	2,825
2,000	0	3359.50	327	SUPPLEMENTAL GRANTS	1
2,768	3,771	3230.92	328	ZONING REVENUE	3,000
10,000	43,258	3311.90	329	CIVIL DEFENSE	30,000
1,800,000	2,160,601	3220.20	330	MOTOR VEHICLE PERMITS	2,000,000
11,300	10,481	3290.10	331	DOG LICENSES	10,500
150,000	119,255	3210.33	332	PERMITS/FILING FEES	110,000
3	2	3503.21	334	RENT TOWN PROPERTY	3
125,000	162,130	3502.00	335	EARNED INTEREST-CD'S	180,000
175,000	164,336	3916.00	336	TRUST FUNDS REIMB.	165,000
5,500	6,618	3210.34	337	VITAL RECORDS FEE	6,600
6,000	52,310	3120.10	338	CURRENT-USE TAX	6,500
225,000	325,319	3401.61	339	AMBULANCE DERRY	300,000
1,500	1,785	3290.40	340	MARRIAGE FEES	1,700
30,000	41,639	3290.20	341	POLICE FEES/CHARGES	41,000
3,362	3,982	3290.30	342	ANIMAL CONTROL KENNEL FEES	3,800
4,784	5,885	3230.10	343	PLANNING/ZONING FEES	4,500
1	10,990	3359.10	344	STATE REIMBURSEMENT	1
21,000	39,120	3401.20	345	FOREST HILL CEMETARY	30,000
10,000	12,625	3409.53	346	ALEX-CARR PLAYGROUND	12,500
25,280	25,280	3503.22	347	DISTRICT COURT LEASE	25,280
26,000	30,215	3409.52	348	RECREATION FEES	30,200
677,013	683,389	3912.30	349	WATER REIMB. BONDS PRIN & INT	640,104
920,216	817,997	3912.40	350	SEWER REIMB. BONDS PRIN & INT	969,618
5,000	5,788	3401.30	351	PUBLIC WELFARE	5,600
10	7,661	3509.00	352	TOWN OFFICERS REIMB	1
500	1,578	3210.36	353	RAZE BUILDING	1,200
40,000	57,333	3401.40	354	OUTSIDE POLICE LABOR	40,000
1,549	3,625	3504.10	355	DISTRICT COURT FINES	3,600
7,116	8,409	3401.51	356	RECYCLING TEXTILES	8,500
2,000	3,058	3290.20	357	DOG FINE PENALTIES	3,000
23,710	23,710	3359.90	358	STATE REV SHARING/DFD	23,710
853	1,439	3401.64	359	COPY MACHINE - CHARGES	1,000
1,200	725	3401.70	361	MISC & BAD CHECKS	800
17,000	49,479	3506.60	362	INSURANCE PAYMENT	50,000
470	1,935	3401.81	363	TAX MAP SALES	1,800
75	145	3401.83	364	CHECK LIST SALES	150
12,447	29,631	3401.52	365	SCRAP METAL RECOVERY	29,000
5,000	4,064	3401.53	366	NEWSPAPER RECYCLING	4,000
	11,430	3401.53	367	CARDBOARD RECYCLING	11,400
	618	3401.53	368	AUTO BATTERIES	600
1	0	3915.00	371	TRANSFER FROM CAPITAL PROJECT	102,000



229	382	3401.90	372	PAY PHONES	375
300,000	0	3939.90	373	SURPLUS TO REDUCE TAXES	0
1	154,129	3934.10	374	PROCEEDS OF BOND & LEASES	1
800	3,330	3401.11	376	DERRY FIRE PERMITS	3,000
6,000	7,176	3401.12	377	DERRY FIRE DISPATCH REIMB.	7,300
6,000	28,224	3501.10	378	SALE OF TOWN PROPERTY	20,000
665	892	3912.10	379	REIMB. M.V. REPAIRS-WATER	700
665	892	3912.20	380	REIMB. M.V. REPAIRS-SEWER	700
36,567	42,132	3220.10	381	SALE OF M.V. DECALS	41,000
215,000	227,992	3401.62	382	AMBULANCE REV-LOND & CHESTER	220,000
5,500	6,595	3409.60	384	HEALTH SERVICE PERMITS	6,500
1,200	1,250	3401.82	387	PLANNING TOPO MAPS	1,100
42,500	50,114	3186.10	389	PAYTS IN LIEU OF TAXES	45,000
1,035	2,856	3401.91	395	MONDAY TRANSFER FEES	2,800
512,058	512,058.00	3359.80	390	BPT SCHOOL SHARE	512,058.00
35,169	35,169.00	3359.70	391	BPT COUNTY SHARE	35,169
39,460,433	39,511,064.47	3110.91	3092	RE TAX WARRANTS	39,511,064.47
(1,002,419)	(1,002,418.57)	216		Overlay	(1,000,000.00)
	(414,823.28)			Allowance for Doubtful Accounts	
<b>\$45,959,402</b>	<b>\$46,254,467</b>			<b>TOTAL GENERAL FUND</b>	<b>\$46,280,661</b>
<b>\$3,552,649.00</b>		3912.00	375	<b>WATER/WASTEWATER BUDGET</b>	<b>\$3,546,477</b>
<b>49,512,051.07</b>				<b>TOTAL GENERAL FUND, WATER, &amp; SEWER BUDGET</b>	<b>49,827,138.47</b>

# TOWN OF DERRY, NEW HAMPSHIRE

## Miscellaneous Statistics

For Fiscal Year Ended June 30, 1994

TABLE 15

Date of Incorporation	July 2, 1827
Form of Government	Council/Administrator
Number of employees (excluding Police & Fire)	
Classified	105
Area in square miles	37.18

### ***Town of Derry Facilities and Services:***

Miles of Streets	148.25
Number of Street Lights	7

#### ***Culture and Recreation***

Community Centers	3
Parks	10
Park Acreage	68.43
Golf Courses	1
Swimming Pools	0
Tennis Courts	4

#### ***Fire Protection***

Number of Stations	3
Number of Fire Personnel and Officers	39
Number of Ambulance Personnel and Officers	14
Number of calls answered	2,216
Number of Ambulance Calls	2,216
Number of Fire calls	1,426
Number of False Alarms	334
Number of Inspections conducted	890

#### ***Police Protection***

Number of Stations	1
Number of Police Personnel and Officers	55
Number of Patrol Units	22
Number of calls answered	4,040
Number of law violations	12,376

#### ***Sewerage System***

Miles of Sanitary Sewer	46.95
Miles of Storm Sewer	17.66
Number of Treatment Plants	1
Number of Service Connections	2,829
Daily average treatment in gallons	1.53 MGD
Maximum daily capacity of treatment plant in gallons	4.3 MGD

#### ***Water System***

Miles of Water Mains	52.06
Number of Service Connections	3,270
Number of Hydrants	458
Daily average consumption in gallons	1.66 MGD
Maximum daily capacity of plant in gallons	3.50 MGD

### ***Facilities and Services not included in the reporting entity:***

#### ***Education***

Number of Elementary Schools	5
Number of Elementary School Instructors	173
Number of Secondary Schools	1
Number of Secondary Schools Instructors	134
Number of Community Colleges	0
Number of Universities	0

#### ***Hospitals***

Number of Hospitals	1
Number of Patient Beds	86

SCHEDULE F-2  
**Town of Derry, N.H.**  
**Statement of Legal Debt Margin**  
**June 30, 1994**

**Legal Bonded Debt Limit**

General Obligation:

1.75% of State Equalized Assessed Valuation of Taxable Real Estate (\$1,039,932,300).....	\$18,198,815
--	--------------

Water Department:

10% of State Equalized Assessed Valuation of Taxable Real Estate (\$1,039,932,300).....	103,993,230
--	-------------

Sewer Fund:

Outside Limit.....	N/A
--------------------	-----

Sub Total.....	122,192,045
----------------	-------------

Deduct:

Long Term Bonds and Notes Payable

General Fund.....	7,580,000
Water Department.....	4,054,740
Sewer Fund.....	\$ 9,989,631..... N/A

Sub Total.....	11,634,740
----------------	------------

Legal Margin for creation of Additional Debt for General Obligation and Water Bonds.....	\$110,557,305 =====
---	------------------------

**Debt History**

There has been a refunding of bond indebtedness at a lower interest rate in 1990.  
The Town of Derry has never defaulted in the payment of any part of either principal  
or interest on any debt.

**Credit Rating**

Moody's Investors Service for General Obligation.....	Baa1
Moody's Investors Service for NH State Guarantee.....	Aa 1

**Legal Opinion of Indebtedness**

Furnished by Palmer & Dodge of Boston, MA and the New Hampshire Muni Bond Bk.

**Paying Agents**

The Town's bonds are financed through the NH Muni Bond Bk Concord, N.H.

**EXHIBIT E-1  
TOWN OF DERRY, N.H.**

**Comparative Schedule of General Fixed Assets  
June 30, 1993 and 1994**

<b>General Fixed Assets</b>	<b>New Function</b>	<b>1993 (Audited)</b>	<b>1994 (Unaudited)</b>
<b>Land</b>	1610.1	\$1,997,359	\$2,360,732
<b>Buildings &amp; Land</b>	1620.1	15,493,278	16,004,778
<b>Motor Vehicles</b>	1640.3	2,787,377	2,842,913
<b>Construction in Progress</b>	1650.1	21,727	32,596
<b>Public Domain</b>	1660.1		
<b>Total General Fixed Assets</b>		<u>\$20,299,741</u>	<u>21,241,019</u>
<b>Investments In General Fixed Assets</b>	2800.1		
<b>Capital Project Funds</b>	2800.11		
General Fd Gen'l Obligation Bonds		\$4,198,286	\$4,209,155
Water Project Bonds		2,763,499	2,763,499
Sewer Project Bonds		7,405,351	7,405,351
<b>General Fund Revenues</b>	2800.12	5,648,811	5,702,320
<b>Gifts/Donations</b>	2800.13	283,794	1,160,694
<b>Total Investments in     General Fixed Assets</b>		<u>\$20,299,741</u>	<u>\$21,241,019</u>



**TOWN OF DERRY, N.H.**  
**SEWER REVENUE**  
**FOR FISCAL YEAR ENDED JUNE 30, 1994**  
**(UNAUDITED)**

FISCAL YEAR 1994 (JULY 1, 1993 - JUNE 30, 1994)		FISCAL YEAR 1995 (ENDING JUNE 30, 1995)	
ANTICIPATED	RECOGNIZED	ACCOUNT NAME	ANTICIPATED
\$24,300	\$24,157	307 MERCHANDISE & JOB WORKS	20,807.00
15,000	21,280.54	335 INTEREST	17,000.00
1,243,513	1,510,214	351 BILLED SEWER USAGE	1,540,471.31
5,750	4,523	353 SEPTIC DUMPING	4,200.00
0	0.00	354 ACCESSIBILITY FEE TRANSFER	0.00
303,569	322,147	357 BEAVER LAKE HOOK-UP FEES	269,609.40
10,400	10,381	381 MISC	200.00
72,350	68,925.63	370 GENERAL FUND TRANSFER	44,528.96
103,500	110,839	3100 WASTEWATER ACCESS. FEES	20,000.00
<b>\$1,776,362</b>	<b>\$2,072,447</b>		<b>\$1,918,817</b>

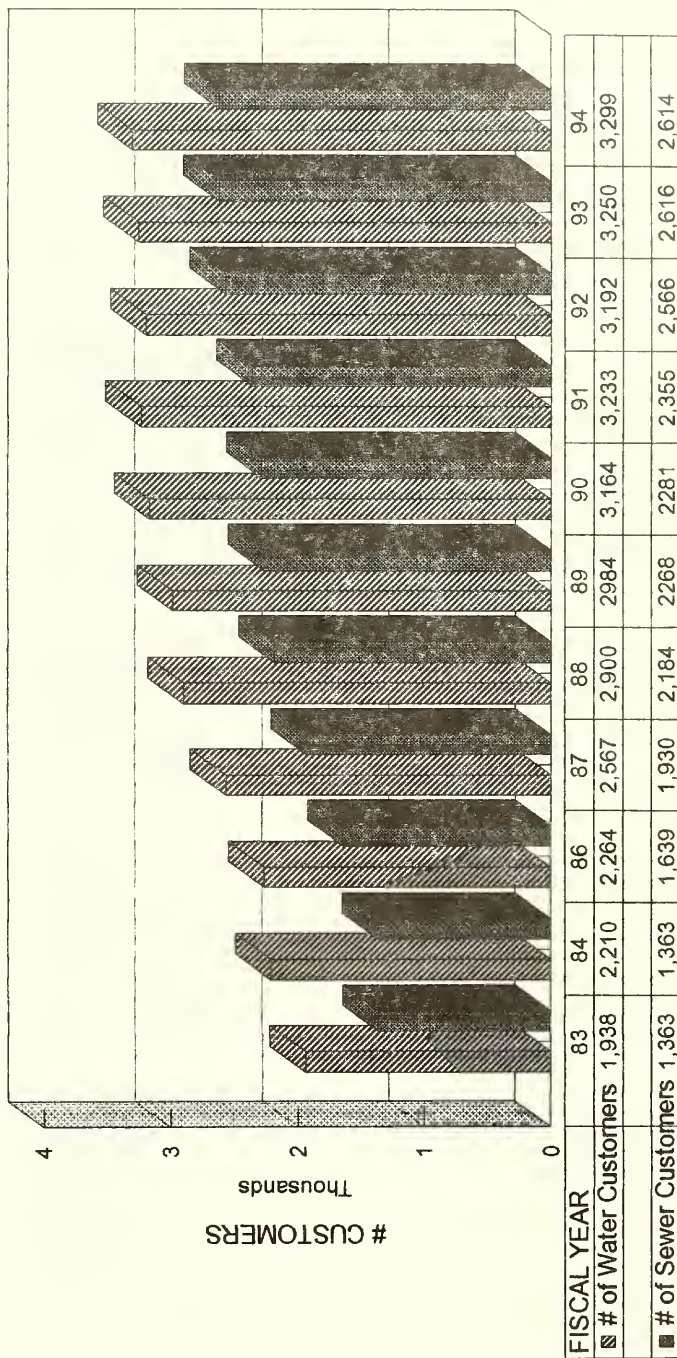
\*\*\*\*Note - Revenues were greater than anticipated due to a rate increase

**TOWN OF DERRY, N.H.**  
**WATER REVENUE**  
**FOR FISCAL YEAR ENDED JUNE 30, 1994**  
**(UNAUDITED)**

FISCAL YEAR 1994 (JULY 1, 1993 - JUNE 30, 1994)		FISCAL YEAR 1995 (ENDING JUNE 30, 1995)	
ANTICIPATED	RECOGNIZED	ACCOUNT NAME	ANTICIPATED
\$15,000	\$26,527	INTEREST	20,000.00
1,345,223.99	1,265,843.88	WATER SALES	1,279,951.46
2,000.00	1,850.00	INSPECTION FEES	1,925.00
10,152.80	5,992.44	WATER HOOK-UP FEES	10,000.00
25,100.00	28,523.91	BETTERMENT ASSESSMENT	20,100.00
25,184.83	49,892.90	MERCHANDISE & JOB WORKS	17,978.00
385,648.00	385,840.00	INTERFUND TRANSFER	385,648.00
1.00	53,329.99	MISCELLANEOUS	
12,072.23	12,455.56	TRANSFER FROM G/F	12,455.56
		PROCEEDS OF BONDS & LEASES	
<b>\$1,806,311</b>	<b>\$1,826,056</b>		<b>\$1,748,058</b>

# WATER AND SEWER CUSTOMERS

FY1984 - FY1994



WE HAVE HAD A 71% INCREASE IN THE NUMBER OF WATER CUSTOMERS IN THE PAST 10 YEARS

# Capital Improvement Plan - 1995

## THE OBJECT OF THIS PLAN IS TO STABILIZE THE TAX RATE WHILE MAINTAINING INFRASTRUCTURE

Fiscal Year	Purpose	Paid in operating Budget	Method of Finance	Paid by Issuing Bonds	Op. Budget Tax Effect
1994	21 Tinkham Ave.		Transfer	\$200,000.00	
1994	21 Highway Improvements	\$350,000.00	Block		
1994	4 Major Repairs-Alex Carr Park	111,400	Trust Fund		
1994	4 Court House		Bond	1,839,710	
1994	34 Ambulance Remount	48,000			\$0.05
1994	21 Stoneseal Program	161,000	Oper		0.161
1994	73 Sewer Lagoon Repairs		Bond	2,358,000	
1994	21 Bridge S Main-Beaver Brk	86,000	20% transfer	80% State Grant	0.016
1995	21 Road Improvements	350,000	Blk Grant		
1995	21 Maple St Bridge Replacement(\$240,000)	48,000	20% town		0.048
1995	73 Sewer Treatment Plant Repairs		Bond/CapRv	3,000,000	
1995	28 Closure Stump/Brush Landfill(\$1,320,000)		80%town	1,056,000	
1995	4 Roof Up.Village Hall, Town Hall & Adams	35,000	Oper		0.035
1995	47 Vet's Hall Gym Floor	25,000	Oper		0.025
1995	21 Bridge-Birch St (\$275,000 total) (\$103,500 already voted)	55,000	20% town		0.055
1996	73 Beaver Lake/Barkland Phase Sewer		Bond/CapRv	4,850,000	
1996	21 Reconstruct Broadway-Crystal		Bond/CapRv	1,500,000	
1996	21 Road Improvements	355,000	Block Grant		
1996	72 Community Wtr Sys Takeover		Bond/CapRv	250,000	
1996	21 Signals at Linlew/Route 28	50,000	Oper		0.050
1996	21 Bridge-Pond Road (\$202,000)	40,400	20% town		0.040
1996	42 Cemetary - Road Improvements	10,000	Oper		0.010
1996	04 Cemetary-Grave Plot Engrg	75,000	Oper		0.075
1997	21 Bridge Florence St-Home Brk(\$140,000)	28,000	20% town		0.028
1997	21 Bridge Highland - Beaver Bk(\$55,000)	11,000	20% town		0.011
1997	21 Reconstr Birch Street		Bond/CapRv	850,000	
1997	21 Road Improvements	355,000	Block Grant		
1997	21 Reconstruct Fordway		Bond/CapRv	275,000	
1997	72 Community Wtr Sys Takeover		Bond/CapRv	250,000	
1997	72 24" Loop to Manchester W.W.		Bond/CapRv	650,000	
1997	21 Town Hall		Bond/CapRv	2,200,000	
1997	72 Clean/Reline Old Mains	50,000	Oper		
1997	42 Cemetary Bldg Renovations	10,000	Oper		0.010
1997	04 Cemetary Expansion	100,000	Oper		0.100
1997	21 Roadway Management		Bond	2,200,000	
1997	21 Exit 4-A Dev.	1			
1997	21 Bridge-South Ave-Home Brk (\$170,000)	34,000	20% town		0.034

1998 73 Main Pump Station Upgrade  
 1998 73 Upgrade Merr Force Main  
 1998 21 Bridge Cemetery Rd-W Running(75,000)  
 1998 21 Rotary Engineering  
 1998 21 Signals-Maple & Broadway  
 1998 21 Street Improvements

	Bond/CapRv	500,000	
	Bond/CapRv	4,685,000	
15,000	20% town		0.015
95,000	Oper		0.095
85,000	Oper		0.085
355,000	Block Grant		

1999 21 Reconstr Rotary  
 1999 21 Exit 4-A Dev.  
 1999 21 Roadway Management (including Linlew)  
 1999 34 Replacement Ambulance  
 1999 21 Street Improvements  
 1999 06 Mapping Overlays  
 1999 14 Tanker fire Truck

	Bond/CapRv	1,400,000	
1			
	Bond/CapRv	2,800,000	
75,000	Oper		0.075
355,000	Block Grant		
125,000	Oper		0.125
	Bond/CapRv	150,000	

2000 21 Road Improvements  
 2000 42 Cemetery - Upgrade/Expansion  
 2000 43 Alex-Carr major repairs  
 2000 72 Remove Asbestos/Cement Water Pipe  
 2000 47 Ball fields - Ryder Property

355,000	Block Grant		
75,000	Oper		0.075
110,000	Trust Fund		
300,000	Oper		
100,000	Oper		0.100

2001 21 Road Improvements  
 2001 13 Police Station Addition  
 2001 21 Roadway Mgmt  
 2001 4 Adams Mem renovations  
 2001 73 Rainbow Lake Interceptor  
 2001 14 Fire Station Hdqtrs Addition  
 2001 34 Replacement Ambulance  
 2001 21 Vehicle Maintenance Garage  
 2001 47 Hood Pk-Tennis & BB Court

355,000	Block Grant		
	Bond/CapRv	1,525,000	
	Bond/CapRv	1,000,000	
55,000	Oper		0.055
	Bond/CapRv	2,025,000	
125,000	Oper		
75,000	Oper		0.075
	Bond/CapRv	1,000,000	
30,000	Oper		0.030

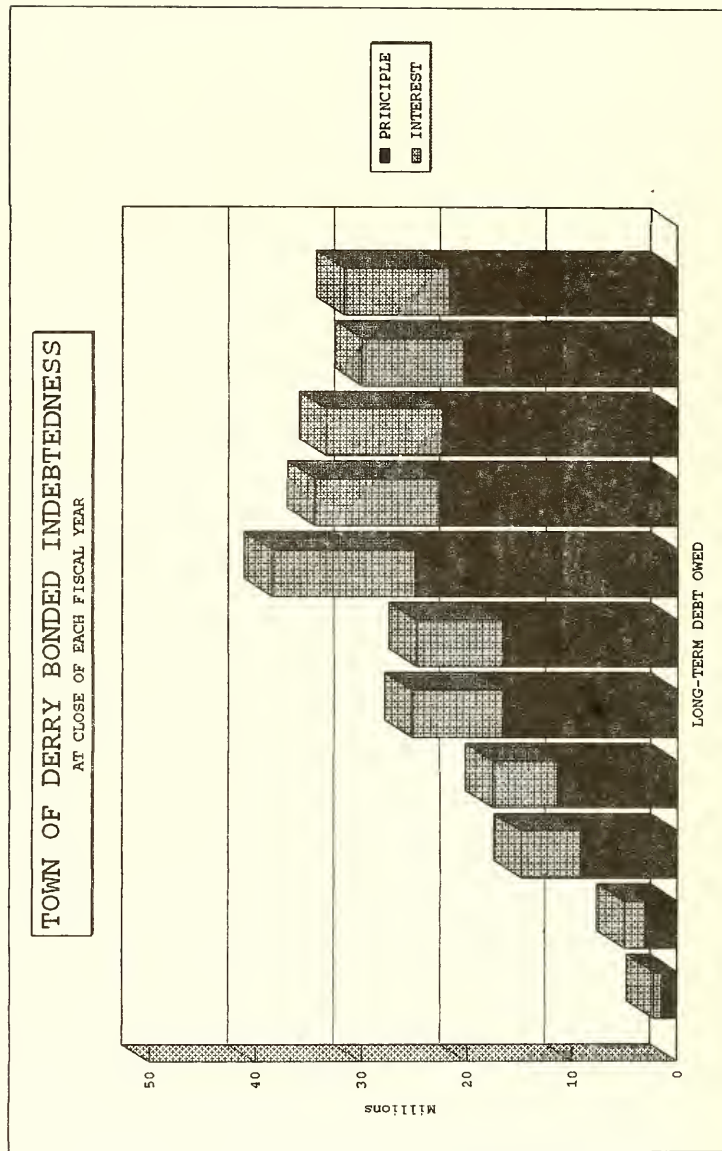
2002 21 Road Improvements  
 2002 21 Signals-Maple & Broadway  
 2002 73 Sewer Expansion-East Derry  
 2002 21 Crystal Ave. Corridor Reconstruction  
 2002 73 Rainbow Lake Laterals

355,000	Block Grant		
85,000.00	Oper		
	Bond/CapRv	2,000,000	
	Bond/CapRv	2,500,000	
	Bond/CapRy	3,875,000	

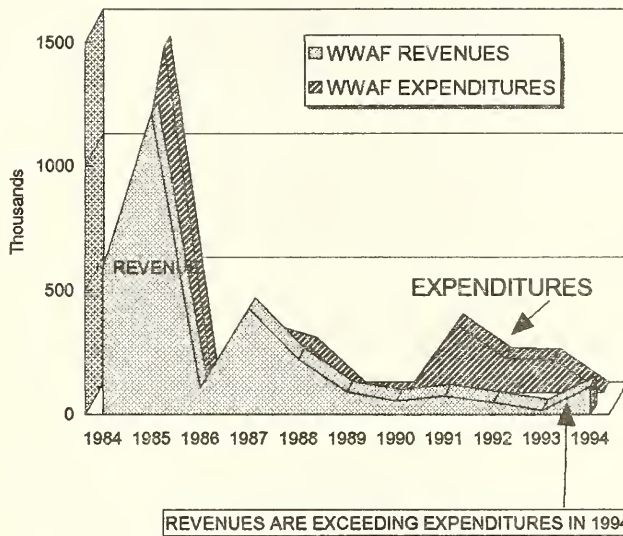


# TOWN OF DERRY BONDS OWED AT END OF FISCAL YEAR

YEAR	1983	1984	1986	1987	1988	1989	1990	1991	1992	1993	1994
PRINCIPLE	1,510,000	3,105,000	9,110,000	11,413,500	16,500,000	16,514,975	24,855,000	22,585,000	22,374,840	20,340,451	21,624,372
INTEREST	731,279	1,943,882	5,709,710	6,084,468	8,602,048	8,229,967	13,563,684	11,790,035	10,946,885	9,607,841	10,069,557
	2,243,262	5,050,866	14,821,696	17,499,955	25,104,036	24,746,931	38,420,674	34,377,026	33,323,717	29,950,285	31,695,922



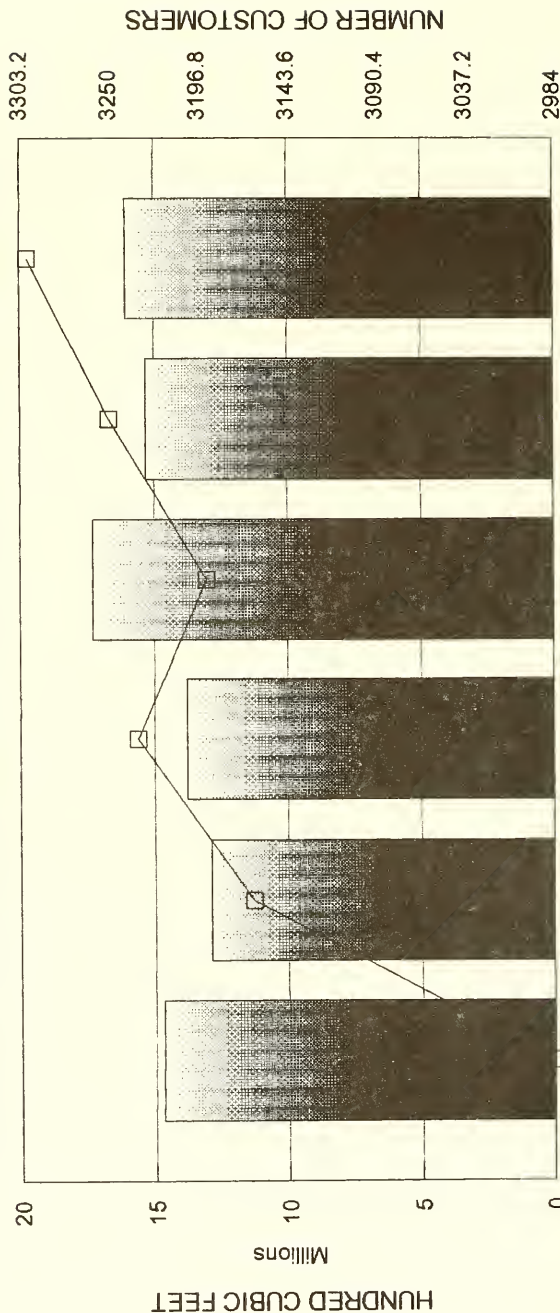
# WASTEWATER ACCESSIBILITY FEE REVENUES & EXPENDITURES



FISCAL YR	REVENUE	EXPENDED	BALANCE
1984	\$591,115.46	\$345,934.28	\$245,181.18
1985	\$1,210,350.85	\$1,394,527.06	\$61,004.97
1986	\$107,276.04	\$32,122.89	\$136,158.12
1987	\$426,767.99	\$236,170.79	\$326,755.32
1988	\$223,731.52	\$179,254.29	\$371,232.55
1989	\$91,856.38	\$0.00	\$463,088.93
1990	\$57,312.73	\$9.44	\$520,392.22
1991	\$77,060.64	\$272,968.87	\$324,483.99
1992	\$48,630.14	\$136,888.00	\$236,226.13
1993	\$17,234.77	\$132,936.00	\$120,524.90
1994	\$110,450.43 (school hook-u	\$0.00	\$230,975.33
	<u>\$2,961,786.95</u>	<u>\$2,730,811.62</u>	\$230,975.33
	=====	=====	

# DERRY WATER USAGE COMPARISON

JUNE 1989 - JUNE 1994



WATER USAGE MAY DROP ALTHOUGH THE NUMBER OF CUSTOMERS INCREASES  
THIS IS DUE TO CONSERVATION IN A LEAN ECONOMY

(Unaudited)

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**TOWN OF DERRY, N.H.**  
**WATER DEPT BALANCE SHEET**  
**JUNE 30, 1994**  
(Unaudited)

**ASSETS**

	1993	1994
Current Assets		
Cash.....	\$373,088	\$517,026
Accounts/Rec.....	258,145	221,288
Total Current Assets	\$631,233	\$738,314
Long Term/Rec.....	718,650	711,000
<b>Total Assets</b>	<b>\$1,349,883</b>	<b>\$1,449,314</b>

**LIABILITIES AND FUND EQUITY**

	1993	1994
<b>LIABILITIES</b>		
Accounts Payable.....	\$1,775	\$46,948
Due to Gen.Fund.....	2,888	20,033
Total Current LiabL..	\$4,663	\$66,981
Long Term Liability....	718,650	711,000
Total Liabilities	\$723,313	\$777,981
<b>FUND EQUITY</b>		
Encumbrances.....	\$22,632	\$80,440
Fund Equity Unresv..	603,938	590,893
Total Fund Equity	\$626,570	\$671,333
<b>Total Liabilities/Equity</b>	<b>\$1,349,883</b>	<b>\$1,449,314</b>

**TOWN OF DERRY, N.H.**  
**GENERAL FUND BALANCE SHEET**  
**JUNE 30, 1994**  
**(Unaudited)**

## LIABILITIES AND FUND EQUITY

	1993	1994
<b>LIABILITIES</b>		
Accounts Payable.....	\$109,116	\$177,571
Deferred Revenue.....	20,265,887	23,003,063
Due to Other Gov.....	388	1,554
Due to Other Funds....	58,687	128,968
Due to Others.....	15,388	2,541
Notes Payable.....	2,500,000	0
<b>Total Liabilities</b>	<b>\$22,949,466</b>	<b>\$23,313,697</b>
<b>FUND EQUITY</b>		
Encumbrance .....	\$293,153	\$318,114
Fund Equity Unreserved	(1,393,813)	(555,531)
<b>Total Fund Equity</b>	<b>(\$1,100,660)</b>	<b>(\$237,417)</b>
<b>Total Liabilities/Equity</b>	<b>\$21,848,806</b>	<b>\$23,076,280</b>

# TOWN OF DERRY, N.H.

## COMPARATIVE STATEMENT OF APPROPRIATION AND EXPENDITURE FISCAL YEAR ENDED JUNE 30, 1994 (UNAUDITED)

DEPT	DEPARTMENT NAME	1993 ENCUMB.	1994 APPROP.	1994 AVAILABLE	1994 EXPENDED	1994 ENCUMB.	UNDER EXPENDED	OVER EXPENDED
01	GENERAL GOVERNMENT	\$6,138	\$3,071,226	\$3,077,364	\$2,821,810	\$22,650	232,904	
02	PUBLIC SAFETY	\$7,220	6,096,574	6,103,794	5,808,811	\$39,542	255,441	
03	HIGHWAY & STREETS	122,144	2,084,671	2,206,815	2,117,855	102,223		13,263
04	SANITATION	64,336	1,873,934	1,938,270	1,679,794	63,013	195,463	
05	WATER	22,632	1,096,668	1,119,300	1,094,210	62,296		37,206
06	HEALTH	0	97,856	97,856	95,591		2,265	
07	WELFARE	0	224,692	224,692	230,618			5,926
08	CULTURE & RECREATION	0	1,147,594	1,147,594	1,167,449	149,558		169,413
09	CONSERVATION	0	1,515	1,515	1,591			76
10	REDEVELOPMENT & HOUSING	0	40,228	40,228	40,613			385
11	ECONOMIC DEVELOPMENT	0	69,850	69,850	71,366			1,516
12	DEBT SERVICE	0	4,224,545	4,224,545	4,158,631		65,914	
13	CAPITAL OUTLAY	0	0	0	0	0		
14	INTERFUND TRANSFERS	0	1,982,877	1,982,877	1,949,193	0	33,684	
15	PAYTS TO OTHER GOVTS	0	350,884	350,884	331,198		19,686	
TOTAL ALL DISTRICTS		\$222,470	\$22,363,114	\$22,585,534	\$21,568,729	\$439,282	\$805,357	\$227,785

# Report of Common Trust Fund Investments of Town of Derry June 30, 1994

## MS-9 REPORT FOR THE STATE OF NEW HAMPSHIRE

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Gains	Balance End Year	Income Balance	Received	Expenses	Expended	Balance End Year
1993/94 New Funds Created												
	Total General Funds	PERPETUAL CARE	COMMON FUND	497,403.05	25,800.00	(2,145.12)	521,057.93	31,167.19	33,212.70	2,672.70	24,000.00	37,707.19
East Derry Cemetery		Cemetery Care		50,737.27	0.00	(218.81)	50,518.46	8,828.96	3,787.84	272.63	8,000.00	3,944.17
Hopkins Home		Derry Visiting Nurses		113,674.18	0.00	(490.24)	113,183.94	(10,194.86)	7,590.28	610.81	0.00	(3,215.39)
Carr Fund		Playground		1,028,161.54	0.00	(4,434.09)	1,023,727.45	307,546.70	68,652.62	5,524.63	36,000.00	334,674.69
MacGregor Pioneer Park		Park Upkeep		99,912.58	0.00	(430.89)	99,481.69	57,370.60	6,671.38	536.86	9,000.00	54,539.12
Taylor Library		Library		24,956.91	0.00	(107.63)	24,849.28	2,807.08	1,666.43	134.10	1,500.00	2,839.41
James Alexander		School		4,720.33	0.00	(20.36)	4,699.97	4,699.99	315.19	25.36	0.00	4,989.82
Sylvanus Brown		Highways		15,759.20	0.00	(67.96)	15,691.24	1,889.05	1,052.28	84.68	1,600.00	1,256.65
Edward T. Barker		East Derry Improvements		4,224.30	0.00	(18.22)	4,206.08	1,611.55	282.07	22.70	0.00	1,870.92
Sarah MacMurphy		Library		786.60	0.00	(3.39)	783.21	11.00	52.52	4.23	0.00	59.29
Helen Hood		Library		4,739.21	0.00	(20.44)	4,718.77	66.29	316.45	25.47	0.00	357.27
Arts & Crafts		Library		474.24	0.00	(2.05)	472.19	6.63	31.67	2.55	35.00	0.75
Helen Noyes		Memorial Day Flowers		474.24	0.00	(2.05)	472.19	30.83	31.67	2.55	0.00	59.95
Charles Adams		Street Repair		10,238.26	0.00	(44.15)	10,194.11	2,710.46	683.63	55.01	2,500.00	839.08
Waste Tire Reclamation		Waste Tire		154,257.71	15,811.00	(665.25)	169,403.46	12,261.70	10,300.11	828.86	12,000.00	9,732.95
				1,513,116.59	15,811.00	(6,525.53)	1,522,402.06	389,645.98	101,034.14	8,130.44	70,635.00	411,914.68
				2,010,519.64	41,611.00	(8,670.65)	2,043,459.99	420,813.17	134,246.84	10,803.14	94,635.00	449,621.87



# Report of Common Trust Fund Investments of Town of Derry June 30, 1994

MS-10 REPORT FOR THE STATE OF NEW HAMPSHIRE

		PRINCIPAL					INCOME				
# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	BALANCE BEG YEAR	PURCHASES	CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEG YEAR	INCOME RECEIVED	EXPENDED DURING YR	BALANCE END YEAR
NOTES AND BONDS											
10000	AMERICAN TEL & TEL 4.75 % 6/1/98	10,878.00					10,878.00		475.00		
0	FORD MOTOR CREDIT 7.5 % 3/1/94	41,712.45			45,000.00	3,287.55	(0.00)		3,375.00		
90000	FEDERAL NATL MTG ASSN 8.2 % 3/10/16	88,537.50					88,537.50		7,380.00		
0	MT. STATES TEL & TEL 7.75 % 6/1/13	17,000.00			17,564.40	564.40	(0.00)		548.96		
100000	US TREAS NOTE 8.125 % 2/15/98	102,593.75					102,593.75		8,125.00		
100000	US TREAS NOTE 7.125 % 10/15/98	100,375.00					100,375.00		7,125.00		
100000	US TREASURY BONDS 7.875 % 2/15/00	100,090.00					100,000.00		7,875.00		
100000	US TREAS NOTE 8.0 % 8/15/01	102,600.00					102,000.00		8,000.00		
100000	US TREAS NOTE 8.25 % 5/15/05	102,125.00					102,125.00		8,250.00		
100000	US TREAS NOTE 7.875 % 11/15/07	99,250.00					99,250.00		7,875.00		
100000	US TREAS NOTE 8.375 % 8/15/08	103,000.00					103,000.00		8,375.00		
100000	US TREAS NOTE 8.125 % 8/15/19	99,968.75					99,968.75		8,125.00		
COMMON STOCKS:											
700	AMERICAN HOME PRODUCTS	8,463.71					8,463.71		2,030.00		
750	AMERICAN INTERNATIONAL GROUP	44,657.50					44,657.50		300.00		
1000	AT & T CO	0.00	52,245.00				52,245.00		0.00		
0	AMOCO CORP	52,645.50			48,715.37	(3,930.13)	(0.00)		1,485.00		
900	ARMSTRONG WORLD INDS	0.00	48,258.00				48,258.00		288.00		
1000	AUTOMATIC DATA PROCESSING	45,490.00					45,490.00		520.00		
0	BANC ONE CORP	51,520.50			40,533.30	(10,987.20)	0.00		1,080.97		
800	BELLSOUTH	14,456.61					14,456.61		2,208.00		
1000	BRISTOL MYERS-SQUIBB CO	31,423.37					31,423.37		2,900.00		

# Report of Common Trust Fund Investments of Town of Derry June 30, 1994

MS-10 REPORT FOR THE STATE OF NEW HAMPSHIRE

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	PRINCIPAL				INCOME			
		BALANCE BEG YEAR	PURCHASES	CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEG YEAR	INCOME RECEIVED
1100	COOPER TIRE & RUBBER	42,757.00					42,757.00		242.00
1200	DISNEY	42,325.50					42,325.50		315.00
800	DOW CHEMICAL CO	0.00	49,996.00				49,996.00		0.00
800	EMERSON ELECTRIC CO	0.00	47,196.00				47,196.00		312.00
800	EXXON	14,302.09					14,302.09		2,304.00
0	FORD MOTOR	47,470.50			52,990.23	5,519.73	(0.00)		1,080.00
1200	GENERAL ELECTRIC	7,622.32					7,622.32		1,620.00
700	GENERAL MILLS	18,709.92					18,709.92		1,316.00
1500	HEINZ HJ CO	36,561.58					36,561.58		1,935.00
600	HEWLETT PACKARD	44,772.00					44,772.00		600.00
1000	ILLINOIS TOLL WORKS INC	0.00	41,220.00				41,220.00		130.00
600	ITT CORP	0.00	51,147.00				51,147.00		0.00
2000	MCDONALD'S	43,615.00					43,615.00		442.50
600	MERCK	29,992.00					29,992.00		654.00
0	MICROSOFT CORP	0.00			41,875.00	(3,125.00)	0.00		0.00
1200	MINNESOTA MINING & MFG	14,752.06					14,752.06		2,052.00
1000	MOTOROLA INC	0.00	49,247.50				49,247.50		0.00
1000	PEPSICO	32,075.00					32,075.00		660.00
1000	PROCTER & GAMBLE	8,375.68					8,375.68		1,240.00
1800	SARA LEE CORP	20,714.34					20,714.34		1,098.00
1500	SHERWIN WILLIAMS CO	0.00	48,180.00				48,180.00		210.00
1400	TECO ENERGY INC	17,798.00					17,798.00		1,361.50
800	UNION PACIFIC	49,196.00					49,196.00		1,256.00
1400	WAL-MART STORES	37,758.00					37,758.00		196.00
	FEDERATED SHORT-TERM GOVTS.	240,623.01			99,200.20		141,422.81		6,143.93
	PRINCIPAL CASH	0.00					0.00		

# Report of Common Trust Fund Investments of Town of Derry June 30, 1994

MS-10 REPORT FOR THE STATE OF NEW HAMPSHIRE

# SHS	HOW INVESTED DESCRIPTION OF INVESTMENT	PRINCIPAL				INCOME				
		BALANCE BEG YEAR	PURCHASES	CAPITAL GAINS	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR	BALANCE BEG YEAR	INCOME RECEIVED DURING YR	BALANCE END YEAR
	TOTAL PRINCIPAL	2,010,519.64	387,489.50	0.00	345,878.50	(8,670.65)	2,043,459.99			
INCOME PORTFOLIO										
100000	US TREAS NOTE 7.875% 4/15/98	102,843.75					102,843.75		7,875.00	
100000	US TREAS NOTE 7.5% 11/15/01	100,781.25					100,781.25		7,500.00	
	FEDERATED SHORT-TERM GOVTS.	216,663.67	29,092.70				245,756.37		7,362.98	
	INCOME CASH	524.50			284.00		240.50			
	TOTAL INVESTED INCOME	420,813.17	29,092.70	0.00	284.00	0.00	449,621.87	420,813.17	134,246.84	449,621.87
	TOTAL FUNDS	2,431,332.81	416,582.20	0.00	346,162.50	(8,670.65)	2,493,081.86	420,813.17	134,246.84	449,621.87

Name of Bank - Fleet Bank-NH

Fees Paid \$ 10,803.14

Expenses Paid \$ 0.00

Were these fees and expenses paid for totally from income? Yes X

## Street Listing for District I — Councilor Hugh T. Lee

ABBOTT COURT  
 AIKEN STREET  
 ANNIE OAKLEY TRAILER PARK  
 BANGS TRAILER PARK  
 BEACON HILL ROAD  
 BEDARD AVENUE  
 BERRY ROAD  
 BLACKBERRY ROAD  
 BLUEBERRY ROAD  
 BLUEGRASS LANE  
 BLUNT DRIVE  
 BOWERS ROAD  
 BRADFORD STREET  
 BRADY AVENUE  
 BRIAN AVENUE  
 BRIARWOOD STREET  
 BRIDGE STREET  
 BRIDLE PATH ROAD  
 BROOK STREET  
 CARRIAGE COURT  
 CARROLL CIRCLE  
 CENTRAL COURT  
 CENTRAL COURT EXTENSION  
 CENTRAL STREET  
 CLAIRE AVENUE  
 CLARK CIRCLE  
 CLARK STREET  
 CLOVER DRIVE  
 CLYDE ROAD  
 CRANBERRY LANE  
 CRAVEN TERRACE  
 DEBRA LANE  
 DECA CIRCLE  
 DERBY ROAD  
 DERRYFIELD ROAD  
 DESMARAIS AVENUE  
 DIAMOND DRIVE  
 DIANA ROAD  
 DRURY LANE  
 DUSTIN AVENUE  
 EDGEWOOD STREET  
 ELA AVENUE  
     From #6 on left side  
     From #7 on right side  
 EZEKIEL DRIVE  
 FEATHERBED LANE  
 FLORENCE STREET  
 FORDWAY  
     All except from Kendall Pond Rd.  
     intersection north to  
     Highland Ave., left side,  
     only. #s 51-73 odd only.  
 FORDWAY EXTENSION  
 FOX DEN ROAD  
 FRIAR TUCK ROAD  
 FROST ROAD  
 GAMACHE ROAD  
 GAYLE DRIVE

GERVAISE DRIVE  
 GORDON ROAD  
 GRIFFIN STREET  
 HARVEST WAY  
 HIGHLAND AVENUE  
     From Floyd School north to  
     South Ave. left side only.  
     #1-33 odd only.  
 HINSDALE LANE  
 HOMESTEAD DRIVE  
 HOPE HILL ROAD  
 HUSON STREET  
 INDEPENDENCE AVENUE  
 ISLAND POND ROAD  
     Right side only to Mill Road  
     #s 1-127 Odd only.  
 JAMES STREET  
 JAMES STREET EXTENSION  
 JOAN STREET  
 JOSHUA CIRCLE  
 KELLEY DRIVE  
 KENDALL POND ROAD  
     from corner of Birch St. and  
     Windham Road to Fordway-left side  
     only. Remainder of street is  
     District  
 KEYSTONE LANE  
 LANCELOT DRIVE  
 LAWRENCE ROAD  
 LESLEY CIRCLE  
 LESTER LANE  
 LINDA ROAD  
 LITTLE JOHN COURT  
 LONG AVENUE  
 LOWELL STREET  
 MATTHEW DRIVE  
 MERCHANTS ROW  
     from Broadway-right side only.  
 MICHAEL AVENUE  
 MICHAUD GILBERT  
     MOBILE HOME PARK  
 MILL ROAD  
     From Island Pond Rd. to Stark Rd.  
     right side only. #s 2-46 even only.  
 MULTIMORE ROAD  
 MODEAN DRIVE  
 MUZZY LANE  
 NEIL AVENUE  
 NEIL'S TRAILER PARK  
 NORMAN DRIVE  
 OVERLOOK DRIVE  
 PARRISH DRIVE  
 PATRIOT LANE  
 PELICAN CIRCLE  
 PHILLIP ROAD  
 PINE TREE TERRACE  
 PLEASANT LIVING TRAILER PARK  
 PREAKNESS DRIVE

REBECCA LANE  
 REDMOND WAY  
 RED OAK DRIVE  
 REDSTONE TRAILER PARK  
 RICHARD DRIVE  
 RINGE ROAD  
 RITA AVENUE  
 ROBIN ROAD  
 ROCCO DRIVE  
 ROCK GARDEN DRIVE  
 ROCKINGHAM ROAD  
     From Birch St. to Island Pond Rd.  
     intersection-right side only #s 73-121  
     From Island Pond Rd. south to  
     Windham Depot Rd.-both sides then  
     right side only to Town line #s  
     227-259.  
 ROSE AVENUE  
 ROYAL SENTENCE DRIVE  
 ST. CHARLES STREET  
 SAWYER COURT  
 SILVER STREET  
 SKYLARK DRIVE  
 SOUTH AVENUE  
     From Birch St. west to Fordway.  
     Both Sides. Right side #s 15-45.  
     Left side #s 22-48.  
 SOUTH RANGE ROAD  
 STABLE DRIVE  
 STARK ROAD  
 STEVEN AVENUE  
 STONEGATE LANE  
 STORER COURT  
 STRAWBERRY HILL ROAD  
 SUNSET AVENUE  
 SUNSET CIRCLE  
 THOMAS STREET  
 TIGERTAIL CIRCLE  
 TRACY DRIVE  
 TRIPLE CROWN ROAD  
 TWINBROOK DRIVE  
 UNION STREET  
 UPSTONE LANE  
 VALLEY STREET  
 VICTORY PASS  
 WEST BROADWAY  
     From B&M tracks west to  
     Londonderry Town Line-left  
     side only. #s 6-112  
 WEST EVERETT STREET  
 WHITE OAK LANE  
 WHITTEMORE DRIVE  
 WINDHAM ROAD  
 WINDHAM DEPOT ROAD  
 WINDFIELD DRIVE  
 WINTER HILL  
 WOOD AVENUE  
 WOODLAND STREET



## Street Listing for District II — Councilor Arthur McLean

ADAMS POND ROAD  
 ALYSSA DRIVE  
 BACK CHESTER ROAD  
 BALLARD ROAD  
 BARTLETT ROAD  
 BEAVER LAKE AVENUE

From Coles Grove Rd. to  
 Old Chester Rd.-right side only.  
 #s 1-59.

BELLE BROOK LANE  
 BELMONT TERRACE  
 BERGE LANE  
 BISBEE CIRCLE  
 BONNIE LANE  
 BRANDY ROCK ROAD  
 BRIER LANE  
 BUSBY AVENUE  
 BUTTERNUT LANE  
 CEMETERY ROAD  
 CHASES GROVE  
 CHESTER ROAD

From traffic circle to Old Auburn  
 Rd.-both sides. Then right side only  
 to Chester Town Line #s 167-191.

COLLETES GROVE  
 COLLINS ROAD  
 COLONY BROOK LANE  
 CONLEY ROAD  
 CONLEYS GROVE  
 COVENTRY LANE  
 CROSS ROAD  
 CUNNINGHAM DRIVE  
 CYRIL ROAD  
 D'AMORE LANE  
 DAMREN ROAD  
 DEER RUN DRIVE  
 DESFORGE LANE  
 DEXTER AVENUE  
 DIXON'S GROVE  
 DONNA DRIVE  
 DONOVAN DRIVE  
 DREW ROAD  
 DREW WOODS DRIVE  
 DUBEAU DRIVE  
 EAST DERRY ROAD

From traffic circle to intersection of  
 Warner Hill Rd. & Young Rd.-  
 right side only #s 3-85; Left side-  
 from Pond Rd. to intersection of  
 Warner Hill Rd. & Young Rd.  
 #s 46-48.

EASTMAN DRIVE  
 EASTVIEW DRIVE  
 ESCUMBUIT ROAD  
 ERMER ROAD  
 EVERS ROAD  
 FLOYD ROAD  
 FOX HOLLOW ROAD

GAITA DRIVE  
 GARDINER'S WAY  
 GATE'S WAY  
 GERMANTOWN ROAD  
 GOODHUE ROAD  
 GRANT STREET  
 GULF ROAD  
 HALL VILLAGE ROAD  
 HAMPSHIRE DRIVE  
 HAMPSTEAD ROAD

From intersection of Young Rd. &  
 Warner Hill Rd.-Both sides. Right  
 side #s start at 87. Left side #s  
 start at 90 to Town line.

HAVERHILL ROAD  
 HOWARD'S GROVE ROAD  
 HUBBARD COURT  
 HUBBARD HILL ROAD  
 HUMPHREY ROAD  
 ISLAND POND ROAD

From intersection of Rockingham  
 Rd. to Mill Rd.-Left side only.  
 #s 2-142. Then both sides to Town  
 line. Right side #s start at 131. Left  
 side #s start at 146.

JACKMAN DRIVE  
 JEWELL LANE  
 JOSEPH STREET  
 JUDITH LANE  
 KEATS LANE  
 KILREA ROAD  
 KINGSBURY STREET  
 KRISTIN DRIVE  
 LADY LANE  
 LANE ROAD  
 LEE CIRCLE  
 LIBERTY CIRCLE  
 LORRI ROAD  
 MARCELLE COURT  
 MARYJO LANE  
 MAURICE ROAD  
 MAXWELL DRIVE  
 MEADOWBROOK LANE  
 MECCA LANE  
 MILL ROAD

from Stark Rd. to Island Pond Rd.  
 Right side only. #s 1-67

MOONBEAM TERRACE  
 MORRISON ROAD  
 NELSON FARM ROAD  
 NEWELL ROAD  
 NORTH SHORE (Island Pond Rd.)  
 NOYES ROAD  
 NUTMEADOW LANE  
 OLD AUBURN ROAD

From Chester Rd. to Old Chester  
 Rd. #s 11-27.

OLD CHESTER ROAD

From East Derry Rd. to North  
 Shore Rd. (BL). Both sides. Right  
 side #s 1-47. Left side #s 2-40.

OLESEN ROAD  
 OXBOW LANE  
 PARTRIDGE LANE  
 PEMIGIWASSET CIRCLE  
 PINE ISLE DRIVE  
 PIONEER VALLEY ROAD  
 POND ROAD

From East Derry Rd. east to  
 Beaver Lake Ave. Right side only  
 #s 1-45.

POND VIEW DRIVE  
 POOLE COURT  
 QUINCY DRIVE  
 RACHEL COURT  
 RAIN POND PLACE  
 REDFIELD CIRCLE  
 REMINGTON COURT  
 REUBEN ROAD  
 RICHARDSON DRIVE  
 RIVERA CIRCLE  
 ROCKINGHAM ROAD

From Kilrea Rd. south to Town  
 Line-left side only. #s 238-242.

ROCKINGHAM SHORE DRIVE  
 ROUTE 111  
 ROUTE 121  
 RUTH COURT  
 SAGAMORE DRIVE  
 SANBORN ROAD  
 SARAH LANE  
 SCHURMAN DRIVE  
 SENTER COVE ROAD  
 SHELDON ROAD  
 SHELLY DRIVE  
 SHEPARD DRIVE  
 SOUTH MAIN STREET

From traffic circle to Island Pond  
 Rd.-Left side only. #s 2-36.

SPOLLETT DRIVE  
 STANLEY COURT  
 STEVENS VILLAGE ROAD  
 TARYN ROAD  
 TAYLOR BROOK LANE  
 TENNEY ROAD  
 THORNTON STREET

From East Derry Rd. south to South  
 Main St.-both sides. Right side #29  
 Left side #s 24, 28, 30.

TOBACCO ROAD  
 TRENT ROAD  
 TRUE AVENUE  
 VALLEY ROAD  
 VILLAGE LANE  
 WALDEN DRIVE

WALNUT HILL ROAD  
WALNUT STREET  
WARDEN'S WAY  
WARNER HILL ROAD

WESTERLY DRIVE  
WESTON STREET  
WESTVIEW DRIVE  
WHITNEY GROVE

WOODCOCK DRIVE  
WRIGHT ROAD  
WRYAN ROAD  
YOUNG ROAD

### Street Listing for District III — Councilor Frederick A. Tompkins

ADAMS SHORE ROAD  
ALICE ROAD  
ALLISON LANE  
AL STREET  
AMHERST DRIVE  
ANTRIM CIRCLE  
ARROWHEAD ROAD  
BARKLAND DRIVE  
BEAVER LAKE AVENUE

From Coles Grove Rd. south to  
North Shore Rd. Left side only  
#s 1-80.

BEAVER ROAD  
BEAVER LAKE ROAD  
BECKFORD ROAD  
BILL STREET  
BIRCHWOOD DRIVE  
BRENDA DRIVE  
BREWSTER ROAD  
BROOKVIEW DRIVE  
BYPASS 28

From intersection of Tsienneto Rd.  
North to Town Line - both sides.  
Right side starting at #55  
Left side starting at #32

CARBERRY DRIVE  
CHESTER ROAD  
All except from Old Auburn Rd.  
to Town Line Left Side only  
#s 156-174.

CHRISTINA LANE  
CILLEY ROAD  
CIRCLE DRIVE  
COLE AVENUE (Beaver Lake)  
COLE ROAD (Off 102)  
COLES GROVE ROAD  
COUNTRY ROAD  
COVE DRIVE  
DANIEL ROAD  
DARTMOUTH WAY  
DATILLO ROAD  
DEBBIE TERRACE  
DOLORES AVENUE  
DONMAC DRIVE  
DORIS STREET  
DRIFTWOOD ROAD  
EAST DERRY ROAD

From traffic circle to Pond Rd.  
Left side only. #s 2-44.

EILEEN AVENUE  
ELAINE AVENUE  
ELEANOR AVENUE  
ELWOOD ROAD

EMERALD DRIVE  
ENGLISH RANGE ROAD  
EVELYN AVENUE  
FELDSPAR DRIVE  
FIELD ROAD  
FIELDSTONE DRIVE  
FOREST STREET  
GALENA DRIVE  
GARVIN ROAD  
GENA AVENUE  
GLORIA TERRACE  
GRANDVIEW AVENUE  
GREENWICH ROAD  
GREGOIRE STREET  
GRETA AVENUE  
HANOVER LANE  
HAPPY AVENUE  
HEMLOCK SPRING DRIVE  
HERITAGE LANE  
HICKORY DRIVE  
HILDA AVENUE  
HOLIDAY AVENUE  
HORSESHOE DRIVE  
HUMMINGBIRD LANE  
JADE COURT  
JEFF LANE  
JENNIE DICKEY HILL ROAD  
JULIAN ROAD  
JUNIPER ROAD  
KAREN AVENUE  
KENRO WAY  
LAKE AVENUE  
LAKE SHORE ROAD  
LAKE STREET  
LEDGEWOOD DRIVE  
LINLEW DRIVE  
LONDON ROAD  
LONDONDERRY LANE  
MANCHESTER ROAD

From Ross's Corner north to Town  
Line. Right side only. #s 1-41.

MARK AVENUE  
MARTHA DRIVE  
MCKINLEY AVENUE  
MIRRA AVENUE  
MORNINGSIDE DRIVE  
MUNDY LANE  
NESMITH STREET  
NEWHOUSE DRIVE  
NORTH MAIN STREET

From traffic circle north to  
Tsienneto intersection. Right side  
only. #s 1-53.

NORTH SHORE ROAD (Beaver Lake)  
OLD AUBURN ROAD  
From Old Chester Rd. north to Rte.  
102. Left side only. #s 12-40.  
Across 102 north to Pingree Hill Rd.  
Both sides - Right side #s 29-99.  
Left side #s 42-116.  
OLD CHESTER ROAD  
From North Shore Rd. east to  
Old Auburn Rd. Left side only.  
#s 42-110.  
OLDE COACH ROAD  
OLD MANCHESTER ROAD  
OPAL ROAD  
OVERLEDGE DRIVE  
OVERLEDGE DRIVE EXTENSION  
OXFORD ROAD  
PAUL AVENUE  
PEMBROKE DRIVE  
PINE STREET (Off 102)  
PINE STREET (Beaver Lake)  
PINGREE ROAD  
POND ROAD

From East Derry Rd. east to  
Beaver Lake Ave. Left side only.  
#s 2-52.

PROSPERITY DRIVE  
RAELYNN DRIVE  
REGENCY ROAD  
ROCKY CIRCLE  
ROCKY ROAD  
SABRA CIRCLE  
SALTMARSH AVENUE  
SCENIC DRIVE  
SCOBIE POND ROAD  
SHARON AVENUE  
SILVESTRI CIRCLE  
SPRING DRIVE  
SYMPHONY LANE  
THAMES ROAD  
THORNTON STREET

From East Derry Rd. to Chester Rd.  
across to North Main St. Both sides.  
Right side #s 2-20. Left side #19.

TOPAZ CIRCLE  
TREASURE LANE  
TSIENNETO ROAD

From Ross's Corner to Bypass 28  
Left side only. From Bypass 28 to  
Chester Rd. (102) Both sides. Right  
side #s 29-95. Left side #s 28-92.

VIZA AVENUE  
WATER STREET

WAYNE DRIVE  
WEBER'S MOBILE PARK  
WENTWORTH LANE

WESTGATE ROAD  
WHISPERING PINES TRAILER PK.  
WILDWOOD DRIVE

WINCHESTER TERRACE  
WORTHLEY ROAD  
ZAMES STREET

**Street Listing for District IV — Councilor Carolyn F. Johnson**

A STREET  
ABBOTT STREET  
ALADDIN CIRCLE  
ASH STREET  
B STREET  
BEACON STREET  
BERLIN AVENUE  
BERRY STREET  
BIRCH STREET  
BITTERSWEET CIRCLE  
BOYD ROAD  
BRISTOL COURT  
CEDAR STREET  
CHERYL AVENUE  
CLAREMONT AVENUE  
COBURN ROAD  
CONCORD AVENUE  
CORWIN DRIVE  
CRESCENT STREET  
CRYSTAL AVENUE  
DAVIS COURT  
DERRY WAY  
DICKEY STREET  
EAST BROADWAY  
EDEN STREET  
EDGEMONT STREET  
ELM STREET  
ENERGY LANE  
EVERETT STREET  
EXETER STREET  
FAIRFAX AVENUE  
FAIRWAY DRIVE  
FAIRVIEW AVENUE  
FENWAY STREET  
FERLAND DRIVE  
FINCH COURT  
FOLSOM ROAD  
FORDWAY  
    From Kendall to Highland  
    Right side only.  
FOREST RIDGE ROAD  
FRANKLIN STREET  
FRANKLIN STREET EXTENSION  
GRINNELL ROAD  
GROVE STREET  
HALL STREET  
HARDY COURT  
HAYWOOD COURT  
HIGH STREET  
HIGHLAND AVENUE  
    From Fordway north to South Ave.  
    Right side only. St #s 2-50.  
HIGHLAND COURT  
HILLSIDE AVENUE  
HOLMES STREET

HOODKROFT DRIVE  
HOOD ROAD  
HOWARD STREET  
INDUSTRIAL LANE  
JEFFERSON STREET  
KENDALL POND ROAD  
    From Rockingham Rd. west to  
    Fordway. Right side only.  
    St. #s 3-23.  
LACONIA AVENUE  
LARAWAY COURT  
LAUREL STREET  
LAWRENCE STREET  
LENOX ROAD  
LINCOLN STREET  
LINDEN STREET  
LINWOOD AVENUE  
MADDEN ROAD  
MALLARD COURT  
MALOLEY COURT  
MANCHESTER AVENUE  
MANCHESTER ROAD  
    From Ross's Corner north to Town  
    Line. Left side only.  
    St. #s 2-44.  
MANNING STREET  
MAPLE STREET  
MARLBORO ROAD  
MARTIN STREET  
MCCALLISTER COURT  
MERCHANTS ROW  
MILLS FARM CIRCLE  
MISTY MORNING DRIVE  
MITCHELL AVENUE  
MOODY STREET  
MT. PLEASANT STREET  
MT. WASHINGTON STREET  
NEWELLS MEADOW LANE  
NORTH AVENUE  
NORTH HIGH STREET  
NORTH MAIN STREET  
    From traffic circle north to  
    Tsienneto Rd. intersection. Left  
    side only. St #s 2-54.  
NORTON STREET  
NUTFIELD CT.  
OAK STREET  
PARK AVENUE  
PAYNE COURT  
PEABODY ROAD  
PEABODY ROAD ANNEX  
PEARL STREET  
PERLEY ROAD  
PIERCE AVENUE  
PINEHURST AVENUE

PILLSBURY STREET  
PINKERTON STREET  
PLEASANT STREET  
RAILROAD AVENUE  
RAILROAD AVENUE EXTENSION  
RAILROAD SQUARE  
RAIN STREET  
ROBIN COURT  
ROCKINGHAM ROAD  
    From Birch St. east to Island  
    Pond Rd. intersection. Left side  
    only. St #s 52-92.  
ROLLINS STREET  
SOLAR DRIVE  
SOUTH AVENUE  
    From Birch St. west to B&M tracks  
    Both sides. Right side - #s 1-13.  
    Left side - #s 2-14.  
SOUTH MAIN STREET  
    From traffic circle south to Island  
    Pond intersection. Right side only.  
    #s 1-53.  
SOUTH RAILROAD AVENUE  
SQUIRE DRIVE  
STARLIGHT DRIVE  
SUMMIT AVENUE  
SUNDOWN DRIVE  
SUNNYSIDE LANE  
SUNVIEW DRIVE  
SUSAN DRIVE  
TINKHAM AVENUE  
TSIENNETO ROAD  
    From Ross Corner east to Bypass  
    28. Right side only. #s 1-27.  
WALKER COURT  
WALKER STREET  
WALL STREET  
WEST BROADWAY  
    From B&M tracks west to  
    Londonderry Town line, #s 1-111.  
WILSON AVENUE  
WREN COURT  
WYMAN STREET

# TOWN CHARTER

AS VOTED

MARCH 1993

Effective Date

July 1, 1993

## ARTICLE 1

### INCORPORATION; TOWN COUNCIL FORM OF GOVERNMENT; POWERS

#### SECTION 1.1 Incorporation

The inhabitants of the Town of Derry shall continue to be a body politic and corporate under the name of the "Town of Derry" and as such to enjoy all the rights, immunities, powers and privileges and be subject to all the duties and liabilities now appertaining to or incumbent upon them as a municipal corporation. All existing debts and obligations shall remain obligatory upon the Town under this Charter.

#### SECTION 1.2 Town Council Form of Government

Except as otherwise provided in this Charter, all powers of the Town shall be vested in a Town Council.

#### SECTION 1.3 Construction

The powers conferred under this Charter are to be construed liberally in favor of the Town, and the specific mention of particular powers is not intended to limit in any way the general powers of the Town as stated in Section 1.1.

#### SECTION 1.4 Intergovernmental Relations

Subject only to express limitations in the provisions of the New Hampshire Statutes, the Town may exercise any of its powers or perform any of its functions under this Charter and may participate in the financing thereof, jointly or in cooperation, by contract or otherwise, with the State of New Hampshire or any political subdivision or agency thereof, or the United States of America or any agency thereof.

#### SECTION 1.5 Districts

The Town shall continue to be divided into 4 Districts for the purpose of electing Town Councilors from such Districts. The boundaries of the presently established Districts shall remain as drawn until boundaries are redrawn by the Town Council based on the decennial Census of the United States. So far as reasonably fair and practicable, all Districts shall be equal in population. The Town Council shall, if necessary, adjust and establish new boundaries based on decennial Census data. The Town Council may



establish its own rules and procedures governing the conduct of redistricting. However, the Town Council shall hold at least one public hearing concerning new District boundaries.

CHARTER COMMISSION COMMENTS: Article 1 defines the form of government the Town shall have in order to change from a mayor/council form to a council/administrator form in compliance with RSA 49-D.

## ARTICLE 2

### ELECTIONS; ELECTION OFFICIALS; CONDUCT OF ELECTIONS

#### SECTION 2.1 Composition of Board of Election Officers

The Supervisors of the Checklist, the Moderator and the Town Clerk shall constitute the Board of Election Officers. The Moderator shall be the Chairman. The Town Clerk shall serve as the Clerk of the Board.

#### SECTION 2.2 Moderator

There shall be a Moderator of the Town who shall have all the powers and duties granted by this Charter and State law. The Moderator shall be elected at large at the regular Town election for a term of 2 years. The Moderator shall have the power to appoint all election officials except those which this Charter or State law requires to be elected or otherwise appointed. The Moderator shall determine whether all ballots from all polling places are to be counted in one or more locations. Vacancies in the office of Moderator shall be filled pursuant to State law.

#### SECTION 2.3 Supervisors of the Checklist

(A) There shall be 3 Supervisors of the Checklist who shall hold office for 6 years (and until their successors are elected and qualified), elected on a staggered basis so that one Supervisor is elected every two years.

(B) Vacancies among the Supervisors of the Checklist shall be filled pursuant to State law. The person so appointed shall hold office until the vacancy for the unexpired term is filled at the next regular Town election.

(C) The Supervisors of the Checklist shall elect a chairman for a term of 2 years.

#### SECTION 2.4 Duties of the Supervisors of the Checklist

The Supervisors of the Checklist shall have such powers and duties as are specified under State law.

#### SECTION 2.5 Conduct of Elections

(A) The election officers, whose duty it is to conduct regular and special elections, shall conduct Town elections in accordance

with State law. All elected Town officers shall be elected by use of the Non-Partisan Ballot System established by State law.

(B) The regular Town election shall be held on the second Tuesday in March in each year. The Town Council shall by ordinance establish other election dates, polling places and balloting hours.

(C) Persons who would be qualified under State law to vote in a biennial election in the Town if held on the day of a Town election, shall be qualified to vote in the Town election.

(D) The filing period for candidates to be placed on the ballot for Town elections shall be 10 days, beginning on the seventh Wednesday before the Town election. A filing fee of one dollar will be charged unless a candidate files petitions complying with State law and requesting that the candidate's name be printed on the ballot.

#### SECTION 2.6 Preparation of Ballots

The Town Clerk shall prepare separate ballots to be used at all local referenda and at elections at which Town officers are chosen. The ballots shall contain in appropriate sections the names of all candidates in such order as permitted by State law, without party designation. Below the list of names of the candidates of each office, there shall be as many blank spaces as there are offices to be filled at the election. No titles, military, professional or otherwise, shall accompany the name of any candidate on the ballot.

#### SECTION 2.7 Preservation of Ballots

All the ballots cast at each election shall be preserved, maintained, and sealed as required by State law.

#### SECTION 2.8 Contested Elections

(A) Any person for whom a vote was cast and recorded for any office at a town election may, before the expiration of 3 days after the date of the election, apply in writing to the Town Clerk for a recount of the ballots cast for such office and shall pay to the Town Clerk the fee authorized by State law, for the use of the Town. The Town Clerk shall appoint a time for the recount not earlier than 5 days and not later than 10 days after the receipt of the application. If a recount is requested for a Town office, no person shall assume that office until the recount is completed.

(B) The recount shall be conducted by the Board of Election Officers acting as a Board of Recount, in compliance with State law. The Board shall determine the results of any recount. Decisions of the Board in cases of contested elections shall be final.

(C) Tied elections for any elected Town office shall be determined by lot in a manner decided by the Town Clerk in the presence of the candidates who are tied, if upon notice from the Clerk they elect to be present.

(D) If any 10 voters of the Town shall, before the expiration of 7 days after the date of the regular Town election or special election, apply in writing to the Town Clerk for a recount of the votes on any ballot question affecting the Town only, the Clerk shall appoint a time and place for the recount, not earlier than 5 days nor later than 10 days after receipt of the application. The recount shall be conducted in accordance with State law. Applicants shall pay to the Town Clerk, for use of the Town, the appropriate fee as established by State law.

#### SECTION 2.9 Certification of Election and Appointment

(A) Written notice of election or appointment to any Town office or board shall be mailed by the Town Clerk to the person elected or appointed, within 48 hours after the appointment is made or the results of any vote are certified to the Town Council. If, within 10 days from the date of the notice, such person shall not take, subscribe to and file with the Town Clerk an oath of office, such neglect shall be deemed a refusal to serve and the office shall be deemed vacant, unless the Town Council shall extend the time in which such person may qualify.

(B) The removal from office in accordance with this Charter, with or without cause, of a person elected or appointed or otherwise chosen for a fixed term, shall give no right of action for breach of contract.

(C) Except as otherwise provided by law, before entering upon the duties of office, every person elected or appointed to Town office shall take and subscribe to an oath of office as prescribed by law, which shall be filed and kept in the office of the Town Clerk. Any oath required by this section may be administered by any officer qualified by law to administer oaths.

(D) All elected Town officials shall take office on the first Monday following their election and shall hold office until their successors are duly elected and qualified.

CHARTER COMMISSION COMMENTS: Article 2 further defines election officials, conduct of elections and procedures for establishing certification of elected or appointed officials.

## ARTICLE 3

### PETITIONS: FREE; INITIATIVE; REFERENDUM

#### SECTION 3.1 Free Petition

(A) Individual Petitions, Action Discretionary. The Town Council shall receive all petitions which are addressed to them and signed by a registered voter and may, in their discretion, take such action in regard to such petitions as they deem necessary and appropriate.

(B) Group Petitions, Action Required. The Town Council shall hold a public hearing and act by taking a vote on the merits of every petition which is addressed to it and which is signed by at least 100 registered voters. The hearing shall be held by the Town Council, or by a committee or subcommittee thereof, and the action by the Town Council shall be taken not later than 60 days after the petition is filed with the Town Clerk. Hearings on two or more petitions filed under this section may be held at the same time and place. The Town Clerk shall mail notice of the hearing to 10 petitioners whose names first appear on each petition at least 7 days before the hearing. Notice shall be given by publication of a summary of the contents of a petition at least 7 days prior to all such hearings, at public expense. No hearing shall be held upon more than one petition containing the same subject matter in any 12-month period. No hearing or action by the Town Council under this section shall be required in the case of any petition to suspend the implementation of an ordinance adopting a budget or enacting a land use regulation.

#### SECTION 3.2 Initiative Petition

(A) Commencement of Proceedings. Initiative procedures shall be started by the filing of an initiative petition with the Town Clerk. The petition shall be addressed to the Town Council, shall contain a request for passage of a particular measure set forth in the petition, and shall be signed by no less than 20 percent of the total number of votes cast in the last regular Town election. Signatures to an initiative petition need not be all in one paper. All such papers pertaining to any one measure shall be fastened together and shall be filed in the office of the Town Clerk as one instrument, with the endorsement thereon of the names and addresses of the persons designated as filing the same. With each signature to the petition shall be stated the place of residence of the signer, giving the street and number, if any.

Within 7 days after the filing of an initiative petition, the Town Clerk shall ascertain by what number of registered voters the petition is signed, and what percentage that number is of the total number of votes cast in the last regular Town election, and



shall attach thereto a certificate showing the result of such examination.

The Town Clerk shall forthwith transmit the certificate with the petition to the Town Council and at the same time shall send a copy of the certificate to the first person designated on the petition as filing the same.

When such certificate establishes that the petition appears to have been signed by the requisite number of registered voters, the petition shall be deemed to contain requisite signatures unless written objections are made with regard to the signatures thereon by a registered voter within 7 days after such certificate has been issued, by filing such objections with the Town Council and a copy thereof with the Town Clerk. The validity of any such objection shall be determined by the Town Council at their next regular meeting.

(B) Requirements for Passage and Submission to Electorate. If the Town Council determines that the petition contains the requisite signatures of registered voters, and if in the opinion of the Town attorney the petitioned initiative measure may lawfully be passed by the Town Council, the Town Council shall within 20 days after the petition has been finally determined to be sufficient: (1) pass the measure without alteration; or, (2) schedule a special Town election to be held on a date not less than 30 nor more than 60 days thereafter, and submit the measure without alteration to a vote at that election. However, if any other Town election is to occur within 60 days after the petition has finally been determined to be sufficient, the Town Council may omit a special election and submit the measure to a vote at such other Town election.

The ballot presenting an initiative measure shall state the nature of the measure in terms sufficient to communicate the substance thereof. The question shall be whether the initiative measure should be adopted.

### SECTION 3.3 Referendum Petitions

(A) Commencement of Proceedings. Referendum petitions must be filed with the Town Clerk within 30 days after adoption by the Town Council of the measure or part thereof protested by the petition. Referendum petitions shall identify specifically the measure or part thereof protested and must be signed by no less than 20 percent of the total number of votes cast in the last regular Town election. The procedures of Section 3.2 (A) shall apply to referendum petitions except that the words "measure or part thereof protested" shall, for this purpose, replace the word "measure" in the said section whenever it may occur, and the word "referendum" shall replace the word "initiative" in said section.

(B) Suspension of Effect of Measure or Part Thereof Protested. When a referendum petition is filed with the Town Clerk, the measure or part thereof protested shall be suspended from taking effect, except for emergency ordinances adopted under Section 6.3

of this Charter or ordinances adopting a budget or land use regulation, which shall not be subject to suspension. Such suspension shall terminate when:

1. There is a final determination of insufficiency of the petition; or
2. The filers of the petition withdraw it; or
3. 30 days have elapsed after a vote of the Town on the measure or part thereof protested.

(C) Action on Petition. When a referendum petition has been finally determined to be sufficient, the Town Council shall reconsider the protested measure or part thereof by voting whether to repeal it. If the Town Council fails to repeal the protested measure or part thereof within 30 days after the day the petition was finally declared sufficient, the Town Council shall submit the protested measure or part thereof to a vote of the Town at a special Town election to be held on a date fixed by the Town Council. Such special election shall be held not less than 30 nor more than 60 days after the Town Council's vote on repeal. However, if any other Town election is to occur within 60 days after the Town Council's vote on repeal, the Town Council's may omit a special election and submit the protested measure or part thereof to a vote at such other Town election.

The ballot presenting a referendum measure under this section shall state the nature of the protested measure or part thereof in terms sufficient to communicate its substance. The question shall be whether the referendum measure should be repealed.

#### SECTION 3.4 Submission of Proposed Measure to Voters.

The Town Council may, on its own motion, submit any proposed measure, or a proposition for the repeal or amendment of any measure, to a vote of the Town at a regular or special Town election in the same manner and with the same force and effect as provided by this Charter for submission of initiative or referendum measures.

#### SECTION 3.5 Measures with Conflicting Provisions.

If two or more initiative or proposed measures passed at the same Town election contain conflicting provisions, only the one receiving the greater number of affirmative votes shall take effect.

CHARTER COMMISSION COMMENTS: This Article establishes the same provisions as the present Charter, except to revise the requirement of signers needed to initiate further action by the Town Council, to clarify the period for scheduling special initiative or referendum elections and to clarify the language generally.

## ARTICLE 4

### JUDICIAL AND ADMINISTRATIVE BOARDS

#### SECTION 4.1 Elected Boards

(A) Trustees of Trust Funds. There shall be a board of 3 Trustees of Trust Funds whose powers and duties are provided by State law. Trustees of Trust Funds shall be elected at the regular Town election for terms of 3 years, one Trustee each year. Vacancies shall be filled by appointment by the Town Council for the unexpired term.

(B) MacGregor Library Trustees. There shall be a board of 7 Trustees of the MacGregor Library who shall be elected at the regular Town election for terms of 3 years, staggered so that no more than 3 Trustees are elected at one time. Vacancies shall be filled by appointment by the Town Council for the unexpired term.

(C) Taylor Library Trustees. There shall be a board of 5 Trustees of the Taylor Library who shall be elected at the regular Town election for terms of 3 years, staggered so that no more than 2 Trustees are elected at one time. Vacancies shall be filled by appointment by the Town Council for the unexpired term.

#### SECTION 4.2 Administrative Boards.

(A) Planning Board. There shall be a Planning Board, whose powers and duties are provided by State law. The Planning Board shall consist of 9 members, of whom 6 are appointed and 3 are ex officio. The 6 appointed members shall be appointed by the Town Council for terms of 3 years, except that initial appointments shall be staggered so that no more than 2 appointed members shall have terms that expire in a single year; a vacancy occurring before the end of a term shall be filled for the unexpired term. The 3 ex officio members shall consist of the Town Administrator, an administrative officer of the Town designated by the Administrator, and a Town Councilor designated by the Town Council for a one year term. There shall also be 3 alternate appointed members appointed in the same way as regular appointed members, except no more than one alternate appointed member's term shall expire in a single year.

(B) Housing and Redevelopment Authority. There shall be a Housing and Redevelopment Authority whose powers and duties are provided by State law. The Authority shall consist of 5 members appointed by the Town Council for terms of 5 years, except that initial appointments shall be staggered so that no more than one member's term shall expire in a single year. Vacancies shall be filled for the unexpired term.

(C) Conservation Commission. There shall be a Conservation Commission whose powers and duties are provided by State law. The Commission shall consist of 5 members appointed by the Town

Council for terms of 3 years, except that initial terms shall be staggered so that no more than 2 members shall have terms that expire in a single year. Vacancies shall be filled for the unexpired term. 3 alternate members shall be appointed in like manner, except that no more than one alternate member's term shall expire in a single year.

(D) Historic District Commission. There shall be a Historic District Commission whose powers and duties are provided by State law. The Commission shall consist of 5 regular members. 3 regular members shall be appointed by the Town Council for 3 year terms except that initial appointments shall be staggered so that no more than one member's term shall expire in a single year. One regular member shall be a Town Councilor, designated by the Town Council for a term of one year. One regular member shall be an appointed member of the Planning Board designated by the Planning Board for a term of one year. In addition to regular members there shall be 2 alternate members, appointed by the Town Council for terms of 3 years, with terms staggered as in the case of regular members. Vacancies shall be filled for the unexpired term.

#### SECTION 4.3 Judicial Boards

##### Zoning Board of Adjustment.

There shall be a Zoning Board of Adjustment whose powers and duties are provided by State law. The Board shall consist of 5 regular members appointed by the Town Council for 3 year terms, except that initial appointments shall be staggered so that no more than 2 members shall have terms that expire in a single year. In addition, there shall be 3 alternate members, appointed in the same way as regular members, except that no more than one alternate member's term shall expire in a single year. Vacancies shall be filled for the unexpired term.

#### SECTION 4.4 Terms of Office

The terms of office of all members of appointed boards shall begin on April 1 and end on March 31.

#### SECTION 4.5 Certain Vacancies

(A) Unless otherwise provided in this Charter, in the event of a vacancy in an elected office, the Town Council shall fill the vacancy by appointment until the next regular Town election, at which time the vacancy shall be filled by election for the remainder of the unexpired term..

(B) Unless otherwise provided in this Charter, vacancies in appointed boards, commissions or committees shall, be filled by available alternate members selected by Town Council for the unexpired term.



#### SECTION 4.6 Board Membership Restriction

No member or alternate member of any Administrative or Judicial Board of the Town shall serve on any other Administrative or Judicial Board of the Town, except for ex officio members or Town Councilors designated to serve as members of a board.

#### SECTION 4.7 Other Administrative Committees

Other administrative boards and committees may be established as necessary by the Town Council.

SECTION 4.8 Meetings with Town Council and Town Administrator  
The Town Council and the Town Administrator shall meet during the month of January, and more often if Town affairs so warrant, with the Chairmen of all standing town committees and boards to review significant actions taken by the committees, projects currently under discussion, and anticipated activity for the coming year.

CHARTER COMMISSION COMMENTS: Article 4 transfers appointment of various committees and boards to the Town Council.

### ARTICLE 5

#### THE GOVERNING AND LEGISLATIVE BODY

##### Section 5.1 The Town Council

Except as otherwise provided by this Charter, the governing and legislative body of the Town shall be a Town Council exercising all powers authorized by State law. The Town Council shall consist of 7 councilors, of whom 3 councilors shall be elected at large, and one councilor shall be elected from each District.

##### Section 5.2 - Terms of Office

The term of office for members of the Town Council shall be for three years, or until the election and qualification of their successors.

##### Section 5.3 Qualification for Office as Town Councilor

To be eligible for election to the office of Town Councilor, a candidate must be 18 years of age, be a resident of the Town for at least one calendar year before the election, and in the case of a District Councilor, be a resident of the District to be represented. If a Councilor or any elected official of the Town moves from the Town, or from the District in the case of a District Councilor, and establishes a domicile in some other place, the office shall be declared vacant and shall be filled as provided for by this Charter.

##### SECTION 5.4 Selection of Chairman and Chairman Pro Tem

The Council shall, by the affirmative vote of a majority of all its members, at its first regular meeting following each regular Town election, choose one of its members Chairman for a term of

one year. The Council shall choose one of its members Chairman Pro Tem, for a term of one year, who shall act in the absence or disability of the Chairman. In the event of a vacancy occurring in the office of Chairman, the Council shall choose one of its members Chairman at the next regular meeting to serve for the unexpired term. The Chairman shall be the official head of the Town for all ceremonial purposes, shall preside at all meetings of the Council and may speak and vote at such meetings.

#### SECTION 5.5 Election of Councilors

Town Councilors shall be elected for terms of 3 years on a staggered basis, under the following schedule: At the first regular Town election following the effective date of this Charter (1994), there shall be elected one Councilor-at-large and the Councilor for District 1; at the second ensuing regular Town election (1995), there shall be elected one Councilor-at-large and the Councilors for District 2 and 4; at the third ensuing regular Town election (1996), there shall be elected one Councilor-at-large and a District Councilor for District 3. Thereafter, Town Councilors shall be elected on the same schedule in each ensuing 3 year cycle.

#### SECTION 5.6 Removal of Councilors

The Town Council may, on specific charges and after due notice and hearing, at any time remove one of its own members for cause, including but not limited to prolonged absence from or other inattention to duties, crime or misconduct in office, or as specified in this Charter.

#### SECTION 5.7 Filling of Town Council Vacancies

In case a vacancy occurs in the Town Council for any reason, the remaining Town Councilors shall, by majority vote, appoint an acting Councilor from among persons eligible to hold the vacant office, to serve until the next regular Town election, at which point the vacancy shall be filled by election for the remainder of the unexpired term.

The Town Council shall act to fill a vacancy no later than 21 days after the vacancy has been officially declared. If such action is not taken within 21 days, the appointment shall be made by the Chairman of the Council. The person so appointed shall be sworn and commence to serve forthwith.

#### SECTION 5.8 Compensation; Expenses

The Town Council shall establish an annual salary and expense allowance for its members, subject to the following: No increase in such salary or expense allowance shall be effective unless it shall have been adopted by a two-thirds vote of all the members of the Town Council. The new salary and expense schedule shall be included in next Town budget process, and shall take effect in the fiscal period to which that budget applies. No Councilor in office at the time the new schedule is adopted shall receive any

benefit of the new schedule during the remainder of the Councilor's then-current term of office.

#### SECTION 5.9 Rules; Meetings; Quorum

(A) The Town Council shall from time to time establish rules for its proceedings. Regular meetings of the Town Council shall be held at a time and place fixed by the Council but which shall be not less frequent than once monthly. Special meetings of the Town Council may be held on the call of the Town Administrator, or the Chairman of the Council, or on the call of any three or more members, by written notice delivered to the place of residence or business of each member at least 48 hours in advance of the time set. Sessions of the Town Council shall be open to the public, in accordance with RSA 91-A. Every matter coming before the Town Council for action shall be put to a vote, the result of which shall be duly recorded.

(B) A majority of all the members of the Town Council shall constitute a quorum. The affirmative vote of a majority of all the members of the Town Council shall be necessary to adopt any appropriation. Except as otherwise provided by law or this Charter, any other action or measure may be adopted by a majority vote of those present.

#### SECTION 5.10 Council Staff

The clerk of the Town Council shall be the Town Clerk. The Clerk of the Town Council or designee shall give notice of all meetings of the Town Council to its members and to the public, shall keep a record of its proceedings and shall perform such duties as may be assigned by the Charter, by ordinance, or by other vote of the Town Council.

#### SECTION 5.11 Town Councilors - Incompatible Offices.

Except as otherwise provided in this Charter, members of the Town Council shall not hold any other office or employment with the Town. Former members of the Town Council shall not be eligible for appointment as a compensated Town officer or employee until one year after the expiration of their service.

CHARTER COMMISSION COMMENTS: Article 5 provides for a 7 member Town Council and allows for a Chairman of the Town Council to be chosen from one of its members.

### ARTICLE 6

#### ORDINANCES

#### SECTION 6.1 Municipal Legislation

Municipal legislation shall be by ordinance. Each ordinance shall be identified by a number and a short title. The enacting clause of each ordinance shall be "The Town of Derry Ordains," and the effective date of each ordinance shall be specified in

it. All ordinances shall be recorded at length uniformly and permanently by the clerk of the Town Council, and each ordinance so recorded shall be authenticated by the signature of the Chairman of the Town Council and the Clerk of the Town Council.

#### SECTION 6.2 Ordinances

(A) An ordinance may be introduced by any Councilor at any regular or special meeting of the Town Council. Upon introduction of any ordinance, the Clerk of the Town Council shall distribute a copy to each Councilor and to the Town Administrator, shall file a reasonable number of copies in the office of the Town Clerk and shall post a copy in such other public places as the Council may designate.

The full text of the proposed measure or ordinance need not be included in the notice if an adequate statement is included, describing the proposal and designating the place where the proposal is on file for public inspection.

(B) Every proposed ordinance shall be introduced in writing in the form required for final adoption. Any ordinance which repeals or amends an existing ordinance shall set out in full the ordinance, sections or subsections to be repealed or amended, and shall indicate matter to be omitted by enclosing it in brackets or by strikeout type, and shall indicate new matter by underscoring or by italics.

(C) After the ordinance's first reading, it shall be published in a newspaper of general circulation in the Town at least once, together with a notice of the time and place when and where it will be given a public hearing and be considered for final passage.

(D) No ordinance shall be passed finally on the date on which it is introduced, except in cases of emergency involving the health or safety of the people or their property. Every adopted ordinance, except as otherwise provided by this Charter, shall become effective at the expiration of 30 days after adoption or at any later date specified therein.

No ordinance shall be amended or repealed except by another ordinance adopted in accordance with this Charter, or as provided in the initiative and referendum procedures of this Charter.

#### SECTION 6.3 Emergency Ordinances

An emergency ordinance shall be introduced in the form and manner prescribed for ordinances generally, except that it shall contain statements after the enacting clause declaring that an emergency exists, and describing the scope and nature of the emergency in clear and specific terms. A preamble which declares and defines the emergency shall be separately voted on and shall require the affirmative vote of two-thirds of all the members of Town Council.



Action on an emergency ordinance shall be taken without amendment at the meeting at which the ordinance is introduced. No ordinance making a grant, renewal or extension, whatever its kind or nature, of any franchise or special privilege shall be passed as an emergency ordinance and except as provided by law relating to utility lines, no such grant, renewal or extension shall be made otherwise than by the regular procedure established for ordinances. After its adoption, an emergency ordinance shall be published as prescribed for other adopted ordinances. It shall become effective upon adoption or at such time as it may specify.

#### SECTION 6.4 Codification of Ordinances

Not later than 18 months after taking office under this Charter and at least every fifth year thereafter, the Town Council shall have prepared a revision or codification of the ordinances of the Town which are appropriate for continuation as local laws of the Town.

#### SECTION 6.5 Existing Ordinances

All by-laws, ordinances, rules, restrictions and regulations of the Town of Derry which are in effect as of the effective date of this Charter, and are not inconsistent with this Charter, shall remain in effect after the adoption of this Charter until they expire by their terms or are repealed, modified or amended by the Council.

#### SECTION 6.6 Charter Objection

On the first occasion that the question on adoption of a measure is put to the Town Council, if a single Councilor objects to the taking of the vote, the vote shall be postponed until the next meeting of the Town Council whether regular or special. If 2 or more other Councilors shall join in the objection, such postponement shall be until the next regular meeting. This procedure shall not be used more than once for any agenda item. Any item once postponed shall not be further postponed under this section. The Charter objection privilege is not available with respect to an emergency ordinance.

CHARTER COMMISSION COMMENTS: Article 6 clarifies the procedures by which the Town Council would establish and govern by ordinances.

### ARTICLE 7

#### GENERAL POWERS

##### SECTION 7.1 General Powers of the Town Council

Subject to the provisions of this Charter, as the elected body serving as the legislative and governing body of the town, the Town Council shall exercise all the powers and duties of selectmen, city councils and boards of aldermen and such other

powers and duties provided by State statute or the Constitution of the State of New Hampshire. Except as otherwise provided by State law or this Charter, the powers of the Town Council may be exercised in a manner determined by it.

#### SECTION 7.2 Regulation of Fees and Other Charges

In accordance with State law, the Administrative Code and this Charter, the Town Council shall approve and regulate all fees and charges, whether for reclamation, impact, use, permits or any other charges that may be made by any department or agency, for the use of the facilities or services of the Town.

#### SECTION 7.3 Delegation of Powers

The Town Council may delegate to one or more Town agencies the powers to grant and issue licenses and permits vested in the Town Council by State law, and may regulate the granting and issuing of licenses and permits by any such Town agency. The Town Council may in its discretion, rescind any such delegation without prejudice to any prior action taken on such licenses or permits.

#### SECTION 7.4 Inquiries and Investigations

The Town Council may require any elected or appointed Town officer or employee, any official appointed or confirmed by the Council, or any member of an elected Town board or elected Town commission to appear before it and to give such information as the Town Council may require in relation to such person's office, function or performance. The Town Council shall give at least 48 hours written notice of the general scope of the inquiry which is to be made to any person it shall require to appear before it under this section.

The Town Council may make investigations into the affairs of the Town and into the conduct of any Town agency, and for this purpose may administer oaths and require the production of evidence.

CHARTER COMMISSION COMMENTS: Article 7 further establishes other general powers of the Town Council as the legislative and governing body of the Town.

### ARTICLE 8

#### ADMINISTRATION OF GOVERNMENT

##### SECTION 8.1 Town Administrator

The chief administrative officer of the Town shall be the Town Administrator (hereinafter called the "Administrator"). The Administrator shall be appointed by the Town Council upon the affirmative vote of at least 5 members of the Council. The Administrator shall hold office at the pleasure of the Town Council. The Town Council shall fix the Administrator's salary and terms of employment.

#### SECTION 8.2 Qualifications

The Administrator shall be appointed solely on the basis of qualification for the office, with special reference to education, training and previous experience in public or private office. The Administrator need not be a resident of the Town or of the State of New Hampshire at the time of appointment, but must establish residence in the Town within a period fixed by the Town Council. The Administrator shall devote full time to the office and shall not hold any other public office, elective or appointive, except as authorized by this Charter, nor engage in any other business or occupation unless with the approval of the majority of the Town Council.

#### SECTION 8.3 Evaluation of Administrator's Performance

During the budgetary process following the first anniversary of the Administrator's service to the Town and during each subsequent budgetary process, the Town Council shall conduct an evaluation of the Administrator's performance in office. After such evaluation, the Town Council shall determine whether the Administrator's overall performance in office has been satisfactory or unsatisfactory. The Town Council shall also establish the Administrator's compensation for the ensuing year.

#### SECTION 8.4 Removal of Administrator

(A) The Administrator may be removed by a majority vote of all members of the Town Council as herein provided. The Town Council shall adopt a resolution stating its intention to remove the Administrator and the reasons therefor, a copy of which shall be served on the Administrator. Immediately upon delivery to the Administrator of the resolution stating the intent of the Town Council, the Administrator shall be relieved of office and all further duties.

(B) The Administrator may reply thereto in writing within 10 days, and upon request, shall be afforded a public hearing which shall occur not earlier than 10 days nor later than 15 days after such hearing is requested. After the public hearing, if one is requested, and after full consideration, the Town Council, by majority vote of all its members, may adopt a final resolution of removal. The Administrator shall continue to receive full salary until the effective date of a final resolution of removal. The action of the Town Council in removing the Administrator shall be final.

During the period between adoption of a resolution under Paragraph (A) of this section and final action under Paragraph (B), the Town Council shall, by majority vote of all its members, appoint an interim Administrator to serve at the will of the Town Council for not more than 90 days. If a final resolution of removal is not adopted, the Administrator shall resume office forthwith.

#### SECTION 8.5 Acting Town Administrator

(A) Whenever by reason of sickness, absence from the town or other unexpected cause, the Town Administrator shall be unable to perform the duties of the office for a period of 3 successive working days or more, the Town Council shall appoint an Acting Town Administrator.

(B) The Acting Administrator shall have all the powers and perform all the duties of the Administrator except to the extent that said powers and duties may be specifically restricted by Town Council resolution. The Acting Administrator shall be paid such salary for services hereunder as may be prescribed by the Town Council.

#### SECTION 8.6 Powers and Duties of Administrator

(A) The Administrator shall be the chief administrative officer of the Town, shall supervise and be responsible for the administrative and financial affairs of the Town and shall carry out the policies enacted by the Council. The Administrator shall be charged with the preservation of the health, safety, and welfare of persons and property and shall see to the enforcement of the ordinances of the Town, this Charter and general State laws governing administration of the Town. The Administrator shall supervise and direct the administration of all Town departments and personnel therein.

(B) Except as otherwise provided by this Charter, the Administrator shall appoint upon merit and fitness alone, and may remove all officers and employees of the Town, subject to the provisions of pertinent statutes and the Administrative Code. Appointment of officers and employees who report directly to the Town Administrator shall be subject to confirmation by vote of the Town Council.

(C) The Administrator shall fix the compensation of all Town officers and employees appointed by the Administrator, within the limits established by existing appropriations.

(D) The Administrator shall have full jurisdiction over the rental and use of all Town facilities under the Administrator's control. The Administrator shall be responsible for the maintenance and repair of all Town property under the Administrator's control, within the limits of existing appropriation.

(E) The Administrator shall keep a full and complete inventory of all property of the Town, both real and personal.

(F) The Administrator shall be responsible for purchasing all supplies, material and equipment for all departments and activities of the Town.



(G) The Administrator shall keep the Town Council informed of the needs of the Town, and make such reports and recommendations as the Administrator may deem advisable or as the Council, as provided by this Charter or by ordinance, shall direct.

(H) The Administrator shall have and perform such other powers and duties not inconsistent with the provisions of this Charter as now are, or may be, conferred or imposed upon the Administrator by ordinance, or by general State laws. The Administrator shall have the right to take part in the discussion of all matters before the Town Council, but not the right to vote.

#### SECTION 8.7 Non-interference by Individual Members of the Town Council

The Town Council shall act in all matters as a body. Members of the Council shall not seek individually to influence the official acts of the Town Administrator, or any other officers; or to direct or request, except in writing, the appointment of any person to, or removal from, office; or to interfere in any way with the performance by such officers of their duties. Any member of the Town Council violating the provisions of this section, as determined through procedures established in this Charter, shall forfeit the office.

#### SECTION 8.8 Appointive Officers

(A) There shall be appointed by the Administrator, subject to confirmation by vote of the Town Council, a police chief, a fire chief, a health officer, one or more assessors, town attorney, a tax collector and such other officers as may be necessary to administer all departments which this Charter and the Town Council shall establish. Assessors shall, prior to appointment, have demonstrated knowledge of property appraisal or assessment and of the laws governing the assessment and collection of property taxes. The powers and duties of appointed officers and heads of departments shall be those prescribed by state law, by the Charter or by ordinance.

(B) The Town Council may engage as needed such other attorneys as are deemed in the best interest of the Town or to provide legal advice to the Town Council.

#### SECTION 8.9 Departments; Administrative Code

The Town shall have departments, divisions, boards or committees as may be established by this Charter or as the Town Council may establish by ordinance. It shall be the duty of the Administrator to draft and to submit to the Town Council within 9 months after assuming office, an ordinance consistent with this Charter to be titled as the "Administrative Code", which provides for the division of the administrative service of the Town into departments or agencies and defines the functions and duties of each.

The ordinance shall include, subject to any collective bargaining agreements that may be agreed upon, provisions for a merit plan to ensure that all appointments and promotions in the service of the Town shall be made solely on the basis of merit and only after appropriate examination or review of the applicants' relative knowledge, skills, abilities and experience and provisions governing discipline and dismissal of personnel. Subsequent to the adoption of such ordinance, upon recommendation of the Administrator, the Town Council by ordinance may amend it to create, consolidate or abolish departments, agencies or other divisions of the Town, define the functions and duties of each, or otherwise amend it.

The chief officer of each department shall have supervision and control of such department and shall have the power to prescribe rules and regulations for the conduct of such department, not inconsistent with general law, this Charter, the Administrative Code, and the provisions of the merit plan. Prior to adoption of the Administrative Code, the Administrator shall have the power to establish temporary rules and regulations to ensure economy and efficiency in the several divisions of Town government.

#### SECTION 8.10 Town Clerk

There shall be a Town Clerk, elected for a term of 3 years. The Town Clerk shall have such authority and perform such duties as provided by State law. Vacancy in the office of Town Clerk shall be filled in accordance with State law.

CHARTER COMMISSION COMMENTS: Article 8 defines the position of the Administrator, qualifications, powers and duties, and that the Administrator now serves under the direction and supervision of the Council. Further, that no Councilor shall, as an individual, interfere with official acts of the Administrator. The article also provides for election of the Town Clerk for a 3 year term.

### ARTICLE 9

#### FINANCE

##### SECTION 9.1 Fiscal Year

The fiscal year of the Town shall begin July 1 and run through the subsequent June 30 in each year.

##### SECTION 9.2 Preparation of Budget

The preparation of the fiscal budget of the Town shall begin at such time as specified by the Administrator, or as directed by the Administrative Code. The chief officer or director of each department shall submit to the Administrator an itemized estimate of the expenditures for the next fiscal year for the department or activities under the officer's control. In presenting the budget to the Town Council, the Administrator shall also include

a detailed report of estimated revenues other than those to be derived from real estate taxes, paying particular attention to departments or activities that are self-sustaining.

#### SECTION 9.3 Submission of Budget; Budget Message

(A) By April 1 the Administrator shall submit to the Clerk of the Town Council a proposed budget for the ensuing fiscal year which shall provide a complete financial plan of all Town funds and activities for the ensuing fiscal year, an accompanying budget message and supporting documents, including the estimated effect of the proposed budget on the tax rate.

(B) The message of the Administrator shall explain the budget for all Town agencies both in fiscal terms and in terms of work programs. It shall outline the proposed financial policies of the Town for the ensuing fiscal year, indicate any major changes from the current fiscal year in financial policies, expenditures and revenues, together with the reasons for such changes; summarize the Town's debt position and include such other material as the Administrator deems desirable or the Town Council may reasonably require.

#### SECTION 9.4 Action on the Budget

(A) Public Hearing. The Town Council shall publish in one or more newspapers of general circulation in the Town a general summary of the proposed budget as submitted by the Administrator with a notice stating: (1) the times and places where copies of the proposed budget are available for inspection by the public and (2) the date, time and place not less than 2 weeks after such publication, when a public hearing on the proposed budget will be held by the Town Council.

(B) Adoption. The Town Council shall enact the budget, with or without amendments, by May 31. In amending the budget, it may delete, decrease, increase or add any programs or amounts, except it may not decrease expenditures required by law or for debt service.

If the Town Council fails to take action with respect to the budget by May 31, such budget shall, without any action by the Town Council, be deemed to have been adopted, and shall be available for the purposes specified.

#### SECTION 9.5 Quarterly Budget Reports

At the beginning of each quarterly period during the fiscal year, and more often if required by the Town Council, the Administrator or designee shall submit to the Town Council data showing the state of the Town's financial affairs. The Administrator shall, at the Town Council's first regular meeting in the quarterly period, using the same data furnished to the Town Council, provide a report to the public that shows the relation between the estimated and actual income and expenses to date, together with outstanding indebtedness and estimated future expenses.

#### SECTION 9.6 Appropriations After Adoption of Budget.

No appropriation shall be made for any purpose not included in the annual budget as adopted, unless approved by a two-thirds majority of all the members of the Town Council after a public hearing. The Town Council shall, by resolution, designate the source of any money so appropriated.

#### SECTION 9.7 Transfer of Appropriations

No expenditure shall be made, and no obligation for expenditure shall be incurred, except pursuant to a duly adopted appropriation or a transfer of appropriation permitted by this section.

(A) Intradepartmental Transfers. The Administrator may approve a transfer of appropriations from one budgeted account to another budgeted account within a department, provided that the transfer or transfers do not exceed 10 percent of the appropriated budget for the department for the fiscal year, that funds are available to support the transfer and that the amount to be transferred is not essential for the effective operation of the account or accounts from which the transfer is to be made. In no event shall the amount of any such transfers exceed the total of \$10,000.00 in a single department without approval of the Town Council.

(B) Interdepartmental Transfers. With the approval of the Town Council, the Administrator may transfer any unencumbered appropriation balance or any portion thereof from one department to another.

#### SECTION 9.8 Capital Improvements Plan

(A) The Town Administrator, after consultation with the Planning Board, shall prepare and submit to the Town Council a capital improvements plan at least one month prior to the final date for submission of the budget. The capital improvements program shall include:

- (1) A clear summary of its contents.
- (2) A list of all capital improvements including major replacements which are proposed to be undertaken during the next 6 fiscal years, including, but not limited to, equipment, sewer and water mains or facilities, roads, sidewalks, bicycle paths or lanes, public open spaces and recreation facilities, new police or fire stations, and other new public facilities and major items of equipment, with appropriate supporting information as to the necessity for such improvements.
- (3) Cost estimates, methods of financing and recommended time schedule for each improvement.
- (4) The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.



(B) The capital improvements plan shall be based on a period of not less than 6 years and shall be guided by the Master Plan for the Town.

(C) The foregoing information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

(D) The Town Council and Planning Board shall meet annually in preparation for and review of the capital improvements plan in a manner determined from time to time by the Town Council.

(E) A summary of the updated capital improvements plan with estimated costs shall be included in the Town report and the current year costs of the capital improvements plan shall be included in the Town budget.

(F) The Town Council shall publish in one or more newspapers of general circulation in the Town a general summary of the capital improvements plan and a notice stating: (1) the times and places where copies of the capital improvements plan are available for inspection by the public; and (2) the date, time and place not less than 2 weeks after such publication, when a public hearing on said plan will be held by the Town Council.

(G) After the public hearing and on or before 60 days prior to the start of the ensuing fiscal year, the Town Council shall by resolution adopt the capital improvements plan with or without amendment, provided that each amendment must be voted separately and that any increase in the capital improvements plan as submitted must clearly identify the method of financing proposed to accomplish the increase.

**SECTION 9.9 Lapse of Appropriations; Special Revenue Funds**  
Every appropriation, except an appropriation for a capital expenditure or dedicated funds permitted by State law, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if 2 years pass without any disbursement from, or encumbrance of, the appropriation. Special Revenue Funds may be established in accordance with State law for a specific purpose only upon receiving a vote of two-thirds of all the members of the Town Council.

**SECTION 9.10 Purchasing Procedure**  
The Administrative Code shall establish purchasing and contract procedure, including the assignment of all responsibility for purchasing to the Administrator or designee, and the combination purchasing of similar articles by separate departments. The Town

Council shall establish dollar limits for purchases and contracts which must be by competitive bid and shall establish the bidding procedures. No competitive bids shall be required when purchasing through the State of New Hampshire or at the State of New Hampshire bid prices. Requirements for bids may be waived in specific instances by a two-thirds vote of the Town Council. The Council shall establish dollar amounts for purchases and contracts, over which no purchases shall be made or contracts entered into without the affirmative vote of a majority of the Town Council. If the Town Council has voted to make a purchase or enter into a contract, the Administrator shall carry out the vote of the Council and enter into such transaction on behalf of the Town.

#### SECTION 9.11 Special Assessments

When it appears either by petition or Council deliberation that the cost of a public improvement should be defrayed in part or whole by special assessment upon the property especially benefitted, the Town Council shall have authority to so declare by resolution. The Town Council shall hold a public hearing prior to enacting any special assessment resolution. Such resolution shall state the estimated cost of the improvement, the proportion of the cost to be borne by special assessment and the proportion to be borne by Town general revenues. The resolution shall designate the areas of the Town or the premises on which the special assessment shall be levied and the conditions of payment of the levy. Adoption of the resolution shall require an affirmative vote of two-thirds of all the members of the Town Council.

The Town Council shall prescribe by ordinance, complete special assessment procedures concerning plans and specifications estimate of costs, notices, hearings and any other matters concerning the financing of improvements by the special assessment method.

#### SECTION 9.12 Fiscal Control

The Administrative Code shall establish procedures governing fiscal control of all Town finances, including, but not limited to, a pre-audit of all authorized claims against the Town before payment.

#### SECTION 9.13 Bonding of Officials

Any Town officer or employee (other than Town Councilor) may be required by the Administrator to give a bond for the faithful performance of the duties of the office. The Administrator and all officers receiving or disbursing Town funds shall be so bonded. All official bonds shall be corporate surety bonds, and the premiums thereon shall be paid by the Town. Such bonds shall be filed with the Town Clerk.

#### SECTION 9.14 Investments, Trust Funds

The Trustees of Trust Funds shall invest and account for funds under their supervision in accordance with State law.

#### SECTION 9.15 Grants, Gifts

The Town Council may apply for, accept and expend monies received from the State, Federal, or other governmental units, or from private sources which become available during the fiscal year. A procedure for accounting for such monies shall be provided for in the Administrative Code. No Town funds shall be expended as matching funds for such monies unless lawfully appropriated for such purpose.

#### SECTION 9.16 Town Treasurer

There shall be a Treasurer of the Town, elected for a term of 3 years. The Treasurer shall have custody of all monies belonging to the Town and shall pay out the same only upon orders of the Administrator and the Chairman of the Town Council or as otherwise authorized by State law. The Administrator shall initiate and sign a document, to be co-signed by the Chairman of the Council or designee, listing payments to be made. The Administrator shall attach to the document all supporting papers, as specified by the Administrative Code, authorizing the Treasurer to make payment.

The Treasurer shall deposit all monies, invest excess funds and account for same as directed by this Charter, the Administrative Code, and State law. A vacancy in the office of the Town Treasurer shall be filled by appointment by the Town Council for the unexpired term.

#### SECTION 9.17 Borrowing Procedure

Subject to the applicable provisions of State law and the Administrative Code, the Town Council, by resolution, may authorize the borrowing of money for any purpose within the scope of the powers vested in the Town and the issuance of bonds of the Town or other evidence of indebtedness therefor, and may pledge the full faith, credit and resources of the Town for the payment of the obligation created.

#### SECTION 9.18 Independent Audit

Independent compliance and financial audits shall be made of all accounts of the Town at least annually and more frequently if deemed necessary by the Town Council. Such audits shall be conducted according to auditing procedures of the American Institute of Certified Public Accountants, the National Committee on Government Accounting, and other such procedures which may be necessary under the circumstances, by certified public accountants experienced in municipal accounting. Summaries of the results of such audits, including findings and recommendations and any management letters, shall be made public. At least once every 5 years the Town Council shall change auditors. An annual report of the Town's business for the

preceding year shall be made available to the public not later than 90 days after the close of the fiscal year.

CHARTER COMMISSION COMMENTS: Article 9 allows the initial presentation of the budget to be made by the Administrator, and makes provisions for intradepartmental and interdepartmental transfer of appropriations. Provides for election of a Town Treasurer. Requires change of auditors at least once every 5 years.

## ARTICLE 10

### GENERAL PROVISIONS

#### SECTION 10.1 Availability of Town Records

In compliance with RSA 91-A, a copy of all ordinances, the Administrative Code or other rules and regulations adopted by any town agency, board or individual shall be filed in the office of the Town Clerk and made available for review by any person requesting such information.

#### SECTION 10.2 Liability of Town Officers and Agencies

All town officers and members of town agencies shall be deemed to be public or municipal officers or officials. The Town shall indemnify any such officer or member for expenses or damages incurred in the defense or settlement of a claim against the officer or member which arose while acting in good faith within the scope of official duties or employment, but only to the extent and subject to the limitations imposed by State law.

#### SECTION 10.3 Prohibition

(A) No officer or employee of the Town shall appear as counsel before any agency of the Town of Derry.

(B) Any Town officer or employee who has a substantial financial interest, direct or indirect or by reason of ownership of stock in any corporation, in any contract with the Town or in the sale of any land, material, supplies or services to the Town or to a contractor supplying the Town, shall make known that interest and shall refrain from voting upon or otherwise participating in the transaction as a Town officer or employee. Any Town officer or employee who willfully conceals such interest or willfully violates the requirements of this section shall be guilty of malfeasance in office or position and shall forfeit the office or position. In addition, the transaction shall be voidable by the Town Council if the person contracting with or making a sale to the Town has knowledge that this section has been violated.

#### (C) Activities Prohibited

1. No person shall be appointed to or removed from, or in any way favored or discriminated against with respect to any Town



position or appointive Town administrative office because of race, sex, political or religious opinions or affiliations.

2. No person shall willfully make any false statement, certificate, mark, rating or report in regard to any test, certification or appointment under the provisions of this Charter or the rules and regulations made thereunder, or in any manner commit or attempt to commit any fraud preventing the impartial execution of such provisions, rules and regulations.

3. No person who seeks appointment or promotion with respect to any Town position or appointive Town office shall directly or indirectly give, render or pay any money, service or other valuable thing to any person for or in connection with any test, appointment, proposed appointment, promotion or proposed promotion.

4. No person who runs for Town office shall solicit or assist in soliciting any assessment, subscription or contribution for any political party or political purpose whatever from any person holding any compensated appointive Town position.

#### SECTION 10.4 Severability

If any provision of this Charter is held invalid, the other provisions of this Charter shall not be affected thereby. If the application of this Charter or any of its provisions to any person or circumstance is held invalid, the application of this Charter and its provisions to other persons and circumstances shall not be affected thereby.

#### SECTION 10.5 Specific Provisions Shall Prevail

To the extent that any specific provision of this Charter conflicts with any provision expressed in this Charter in general terms, the specific provision shall prevail.

#### SECTION 10.6 Procedures

(A) Meetings. All multiple member bodies of the Town whether elected or appointed or otherwise constituted, shall meet regularly at such times and public places within the Town as they may prescribe. Except in emergencies, special meetings of any multiple member body shall be held on the call of the respective chairperson or by one-third of the members thereof, by written notice delivered to the residence or place of business of each member at least 48 hours in advance of the time set. A copy of the said notice shall also be posted on the Town bulletin board.

Special meetings of any multiple member body shall also be called within one week after the date of the filing with the Town Clerk of a petition by at least 100 voters which states the purpose or purposes for which the meeting is to be called. Meetings of all multiple member bodies shall be open and public; however, a

multiple member body may meet in a non-public session as permitted by RSA 91-A.

(B) Agenda. Except in cases of emergency, at least 48 hours before any meeting of a multiple member body is to be held, an agenda shall be posted containing all items which are scheduled to come before the meeting. No action taken on a matter not included in the posted agenda shall be effective unless the body first adopts by special vote a resolution declaring that an emergency exists and that the particular matter must be acted upon at that meeting for the immediate preservation of the peace, health, safety or convenience of the Town.

(C) Rules and Minutes. Each multiple member body shall determine its own rules and order of business unless otherwise provided by this Charter or by State law. The Town Clerk or designee shall take and keep the minutes of the respective proceedings. Such rules and minutes, except as provided for in RSA 91-A, shall be a public record kept available in a place convenient to the public at all times, and certified copies shall be kept available in the Town Clerk's office.

(D) Voting. Except on procedural matters, all votes of all multiple member bodies shall be taken by a call of the roll and the ayes and nays shall be recorded in the minutes, provided, however, that if the vote is unanimous, only that fact need be recorded.

(E) Quorum. A majority of the members of a multiple member body shall constitute a quorum, but a smaller number may adjourn from time to time and compel the attendance of the absent members in the manner and subject to the penalties prescribed by the rules of the body. No other action taken by a number of members smaller than the quorum shall be valid or binding.

#### SECTION 10.7 Duties of the Chairman of the Town Council

(A) The Chairman of the Town Council, in addition to other duties as provided for in this Charter, shall, after consulting with the Administrator, prepare the agenda for presentation to the Council.

(B) The Chairman shall meet with the Administrator as often as they both shall deem necessary in order to ensure that the Administrator and the Town Council are in agreement as to decisions made, or to be made, and to share information that may be of benefit to the Chairman and the Town Council regarding public relations, economic development plans, or other public matters the Council may request the Administrator to pursue.

(C) The Chairman shall advise the Town Council on a monthly basis as to activities and progress on matters assigned to the Chairman.

(D) As a member of the Town Council, the Chairman shall be fully subject to the non-interference requirement of Section 8.7 of this Charter.

(E) In order to carry out the Chairman's responsibilities, the Chairman shall be furnished a desk, office space, and secretarial services as needed. Upon leaving office the Chairman shall immediately turn over all papers, files, or other matters to the duly elected successor.

#### SECTION 10.8 Definitions

Unless another meaning is clearly apparent from the manner in which the word is used, the following words as used in this Charter shall have the following meanings:

(A) Charter. The word "charter" shall mean this Charter and any amendments to it made through any of the methods provided under RSA 49-B.

(B) Days. The word "days" shall refer to calendar days.

(C) Emergency. The word "emergency" shall mean a sudden, unexpected, unforeseen happening, occurrence or condition which necessitates immediate action.

(D) Initiative Measure. The words "initiative measure" shall mean a measure proposed by initiative procedures under this Charter, but excluding:

1. Matters relative to the organization or operation of the Town Council;
2. An emergency measure passed in conformity with this Charter;
3. The Town budget;
4. Tax anticipation notes;
5. An appropriation for the payment of the Town debts or obligations;
6. Any appropriation of funds necessary to implement a duly adopted collective bargaining agreement;
7. Any proceeding, or part thereof, relating to the election, employment, appointment, suspension, transfer, demotion, removal or discharge of any Town officer or employee;
8. Any proceeding repealing or rescinding a measure, or a part thereof, which is protested by referendum procedures:

(E) Majority Vote. Unless otherwise expressly provided, the words "majority vote" shall mean a majority of those present and voting with a quorum of the body present.

(F) Measure. The word "measure" refers to a specific act, or proposal. The specific act or proposal may be a resolution, an ordinance, a referendum vote to be taken, or other proposed action, depending on the matter to be acted on.

(G) Multiple Member Body. The words "multiple member body" shall mean any body consisting of two or more persons, whether elected, appointed, or otherwise constituted.

(H) Number and Gender. The singular number may be extended and applied to several persons or things; words imparting the plural number may include the singular; words imparting the masculine gender shall include the feminine gender; and words imparting the feminine gender shall include the masculine gender.

(I) Referendum Measure. The words "referendum measure" shall mean:

1. a measure protested by referendum procedures under this Charter, including a specific item in the Town budget, but excluding items 1 through 7 listed in the definition (E) Initiative Measures, or;
2. any proceeding of the Town Council providing for the submission or referral of a matter to the voters at an election.

(J) Town. The word "Town" shall mean the "Town of Derry."

(K) Agency. The words "Town Agency" shall mean any board, commission, committee, department, or office of the Town government.

(L) Voters. The word "voters" shall mean registered voters of the Town of Derry.

CHARTER COMMISSION COMMENTS: Article 10 includes some of the general policies or provisions now included in the present Derry Charter, and defines other duties and responsibilities of the Council Chairman.

#### ARTICLE 11 TRANSITIONAL PROVISIONS

##### SECTION 11.1 Continuation of Government

All members of the Town government, elected or appointed, except those abolished by this Charter, shall continue to perform their duties until the expiration of their current term, and until successors to their respective positions are duly appointed, elected and qualified, or their duties have been transferred. The Town Council shall take whatever measures are necessary to effectuate an orderly transition and shall take whatever actions are necessary to enable such transitions in office to comply with the provisions of this Charter.

##### SECTION 11.2 Continuation and Compensation of Personnel; Abolition of Office of Mayor

(A) Until expressly changed after the effective date of this Charter, the compensation of all officers and employees of the Town shall be the same as in effect June 30, 1993.

(B) Any person holding an office or position in the service of the Town, or any person serving in the employment of the Town, shall retain such office or position and shall continue to



perform the duties thereof unless or until provisions shall have been made in accordance with this Charter for the performance of such duties by another person or agency. No person in the permanent full-time service of employment of the Town shall forfeit pay grade or time in service by reason of such transfer. All such persons shall be retained in capacities as similar to their former capacities as is practical.

(C) The office of Mayor shall be abolished as of the effective date of this Charter. The present incumbent shall become a Councilor-at-large, and shall have all privileges, rights and access to information as any Councilor, and shall serve until the expiration of the elected term, March 9, 1995.

(D) The Administrator, responsible to the Mayor for the administration of all Town affairs placed in the Administrator's charge under the former Charter, shall, upon the effective date of this Charter, serve under the direction and supervision of the Town Council. Any prior agreement for employment of the Administrator, express or implied, shall terminate upon the effective date of this Charter. A new agreement for employment may be approved by the Town Council under the provisions of this Charter.

#### SECTION 11.3 Council Salaries

The salary to be paid each Town Councilor shall, as of July 1, 1993, not exceed \$2500.00 per annum. In addition to this sum, the Chairman of the Town Council shall receive an additional sum of \$1500.00. Such salaries shall continue until changed by the Town Council pursuant to Section 5.8 of this Charter.

#### SECTION 11.4 Transfer of Records and Property

As of the effective date of this Charter, all records, property and equipment of any Town agency, the powers and duties of which are assigned in whole or part to another Town agency, shall be transferred to the Town agency to which such powers and duties are assigned.

#### SECTION 11.5 Effective Date

This Charter shall take effect July 1, 1993, except as otherwise provided. Prior to that date, the Town Council shall prepare for transition to the form of government established by this Charter.

#### SECTION 11.6 Absorption of the East Derry Fire District

If at any time the voters of East Derry Fire District vote to dissolve the district, the functions, responsibilities and duties of the district shall become the responsibilities of the Town. All permanent full-time employees of said district shall be transferred to the Town fire service in capacities as similar to their former capacities as is practicable.

CHARTER COMMISSION COMMENTS: ARTICLE 11 provides for the transition procedures relating to elected or appointed officials, and any other employees of the Town. It provides for the abolishment of the Mayor's position and allows the incumbent to become a Councilor-at-large for the remainder of the person's elected term of office. The Administrator is now to be hired and employed by the Council and, accordingly, is now under their direction and supervision. It also establishes the effective date this Charter will replace and present document.









## ALL TOWN OFFICE HOURS

7:00 a.m. to 4:00 p.m.

Extended Hours for  
Town Clerk & Tax Collector  
Wednesday: 7:00 a.m. to 7:00 p.m.

## TELEPHONE NUMBERS

### TOWN OF DERRY

#### TOWN HALL

Mayor's & Administrator's Office, 48 E. Broadway ... 432-6100  
Finance Department, 48 E. Broadway ..... 432-6103  
Tax Assessor, 48 E. Broadway ..... 432-6104  
Tax Collector, 48 E. Broadway ..... 432-6106  
Town Clerk, 48 E. Broadway ..... 432-6105  
Civil Defense, 48 E. Broadway ..... 432-6102

#### CODE ENFORCEMENT

Building Inspector, 40 Fordway ..... 432-6148  
Planning Board, 40 Fordway ..... 432-6148  
Zoning Board, 40 Fordway ..... 432-6148  
Dog Pound, Fordway ..... 432-6143

#### DISTRICT COURT

Clerk of Court, 29 W. Broadway ..... 434-4676  
Probation Department, 29 W. Broadway ..... 432-6133

#### FIRE DEPARTMENT

To report a fire, 131 E. Broadway ..... 911  
For all other purposes, 131 E. Broadway ..... 432-6121

#### POLICE DEPARTMENT

Emergency calls only, 1 Municipal Drive ..... 911  
For all other purposes, 1 Municipal Drive ..... 432-6111

#### PUBLIC ASSISTANCE ..... 432-6753

#### PUBLIC LIBRARIES

MacGregor Library, 64 E. Broadway ..... 432-6140  
Taylor Library, 49 E. Derry Rd., E. Derry ..... 432-7186

#### PUBLIC WORKS DEPARTMENT

Office, 40 Fordway ..... 432-6144  
Highway Garage, 40 Fordway ..... 432-6146  
Pumping Station, Gilcreast Road ..... 432-6126  
Water Division, 40 Fordway ..... 432-6147

#### RECREATION AND PARKS DEPARTMENT

Office, 31 W. Broadway ..... 432-6136  
Tennis Line ..... 432-6137  
Hood Park ..... 432-6138  
Galliens - Town Beach ..... 432-6139  
Alexander-Carr Playground (ski area) ..... 432-1952

#### SCHOOL DEPARTMENTS

Adult Education, 6 Hood Road ..... 432-1245  
Derry Village School, 28 S. Main Street ..... 432-1233  
East Derry Memorial Elem., Dubeau Dr. .... 432-1260  
Floyd School, Highland Avenue ..... 432-1242  
Grinnell School, 6 Grinnell Road ..... 432-1238  
Hood Junior High School, 6 Hood Road ..... 432-1224  
Hot Lunch Program, 6 Hood Road ..... 432-1231  
Instructional Media Center, 6 Hood Road ..... 432-1232  
Pupil Personnel Serv., 18 S. Main ..... 432-1215  
South Range School, Drury Lane ..... 432-1219  
Supt. of Schools, 18 S. Main ..... 432-1210

ABOUT THE COVER: The Taylor Mill, located on Island Pond Road, was in operation about 1805 and was owned by Robert Taylor. Originally the saw was an "up and down" type but after the Civil War was converted to a circular saw. When the property was purchased by Ernest K. Ballard in 1939 it was restored to an up and down saw mill. The mill was given to the state after his death in 1954. (Peter Correia of Derry is the artist)